

Penistone Town Council

Minutes of the meeting of the Events & Leisure Committee held in the Springvale Room, St John's Community Centre on Monday 20 July 2026 at 7.00pm

MEMBERS PRESENT

Cllr Tristan Drew (Chair), Cllr. Mandy Lowe-Flello, Cllr. Trevor Mayne

In attendance

Nigel Bailey, Town Clerk

COMMITTEE MEMBERSHIP

Cllr. David Cunningham, Cllr. Yvette Cooper, Cllr. Lorraine Dixon (Vice-Chair), Cllr. Tristan Drew (Chair), Cllr. Hannah Kitching (Town Mayor, *ex-officio*), Cllr. Mandy Lowe-Flello, Cllr. Trevor Marune, Cllr. John Roberts

PUBLIC PARTICIPATION

There were no members of the public in attendance.

E&L/2026-27/1 1. APOLOGIES FOR ABSENCE

The Committee **RESOLVED** to note apologies and approve reasons for absence from : Cllr. David Cunningham, Cllr. Lorraine Dixon (Vice-Chair) and Cllr. Hannah Kitching (Town Mayor).

E&L/2026-27/2 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

It was **NOTED** and **RECORDED** that there were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were none.

E&L/2024/3 3. EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSIONS TO MEETINGS ACT 1960)

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

The Town Clerk reported that there were no matters prejudicial to the public interest on the agenda.

E&L/2026-27/4 4. ANNUAL EVENTS

4.1 To receive an update from the Clerk; and to discuss any ideas raised by the Committee members in relation to annual events.

4.1(i) Penistone Parade and Gala June 2027

The Clerk explained that the Penistone Gala Committee welcome members of the PTC Events & Leisure Committee at their planning meetings. The Mayor-Elect traditionally attends the planning meetings and chooses the theme of the Gala; however the decision on appointing a Mayor-Elect has been deferred to November 2026.

Cllr. Lowe-Fiello suggested that Cllr. Jon Palmer, the only Councillor who has expressed interest in standing as Mayor to date, should attend the Gala Committee planning meetings once they recommence in September 2026.

It was **AGREED** that Cllr. Palmer should be advised of the Gala Committee meeting dates.

4.1(ii) Remembrance Day 08 November 2026

The Clerk informed the Committee of the annual preparations for the Remembrance Parade, including traffic management, volunteer marshalling, event safety and partnership working, mainly with the Penistone branch of the Royal British Legion. The Clerk further explained that he is in the process of researching the services of professional traffic management companies. To date it is unclear whether the potential cost (approximately £2,000) provides value commensurate with the extra costs.

The Chair Cllr. Tristan Drew has experience of marshalling traffic at events and offered to assist with this aspect of the Remembrance Parade.

4.1(iii) Christmas lights switch-on 28 November 2026

The Clerk reported on the successful format of the 2025 lights switch-on which included a Tractor Run and Christmas film showings at the Paramount Cinema.

The Committee held an exploratory discussion around the possibility of running simple competitions to encourage greater community participation.

It was **AGREED** that the established format be continued in 2026. The Clerk will liaise with the Tractor Lads and Penistone Round Table regarding their participation.

E&L/2026-27/5 5. MAYOR'S CHARITIES

5.1 To discuss fund raising events and ideas for the Mayor's charities (BSARCS and White Ribbon)

The Committee held a discussion which raised various possibilities, including sponsored walks along the Trans Pennine Trail and a family "sheep trail" around Penistone. These could potentially NHS "Get Active" links and QR code checkpoints.

It was **AGREED** that dates for any fund raising entertainment or events would need to be established as early as possible to allow for marketing and public engagement. The Chair Cllr. Drew will liaise with the Clerk regarding possible dates. To be discussed further at the next meeting.

E&L/2026-27/6 6. HALLOWEEN

6.1 To discuss ideas for Halloween community activities / events, to include engaging with local businesses.

The Committee held a discussion around the possibility of developing a scarecrow/Halloween trail around Penistone, with the involvement of local businesses. This would include; a decorated shop window competition, a family trail, public voting and prizes. Linking to existing community activities to be explored. Letters to local businesses explaining about the events and how to get involved would be drafted by the office and distributed by the Chair Cllr. Drew.

The Committee members present were keen to proceed with the Halloween proposals, however more detailed planning is required. Deferred to next meeting.

E&L/2026-27/7 7. SUMMER 2027

7.1 To hold a general discussion around possible events for Summer 2027.

The Chair Cllr. Drew suggested the possibility of organising an outdoor cinema event using a mobile LED screen. The discussion around this idea included; licensing requirements, venue options, partnership working with the Paramount and the importance of avoiding complex plans. Cllr. Drew will look into potential costs.

The Committee discussed using outdoor parks and spaces for Summer events; however they recognised that all the parks and green spaces are owned by Barnsley Metropolitan Borough Council so this would involve significant planning. The Committee acknowledged the Council has limited resources in terms of Officer and Councillor time and agreed that any proposals should be proportionate to this.

For further discussion.

E&L/2026-27/8 8. DATE OF NEXT MEETING

It was **AGREED** that the next Events & Leisure Committee meeting will be held at 7pm on **7th September 2026**.

The Chair concluded the meeting at 8.04 pm.

Signed by.....Chair, Ordinary Town Council meeting, 27 July 2026