



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
Email: clerk@pentowncouncil.gov.uk
www.penistonetowncouncil.gov.uk

SUMMONS

23 July 2026

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on
Monday 27th July 2026 at 7pm to be held in the SpringVale Room, St John's Community centre, Church Street, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Yvette Cooper, Cllr. David Cunningham, Cllr. Jonathan Cutts, Cllr. Lorraine Dixon, Cllr. Tristan Drew, Cllr. David Greenhough, Cllr. Vicky Jackson, Cllr. Hannah Kitching (Town Mayor/Chair), Cllr. James Kitching, Cllr. Mandy Lowe-Flelo, Cllr. Trevor Mayne, Cllr. Frances Nixon, Cllr. Jon Palmer (Deputy Mayor/Chair), Cllr. John Roberts, Cllr. David Walker

AGENDA

- 1. To receive any apologies and approve reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda

4 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

3.1 To consider and resolve to exclude the press and public from Item 9.1 which refers to confidential matters.

4 To confirm the minutes of the following meetings, (circ. herewith) as a true and correct record

4.1 Ordinary Town Council Meeting 22 June 2026

4.2 Finance, Assets & HR Committee Meeting 13 July 2026

4.3 Events & Leisure Committee Meeting 20 July 2026

5 To note and consider any items of correspondence (circulated where appropriate)

5.1 To note and consider an email from Future Works regarding Trans-Pennine Connect, regarding public engagement for their proposed Manchester-Sheffield tunnel.

5.2 (i) Proposal from Fairtrade in Penistone – to note and consider for approval a project to produce Christmas cards to raise awareness of Fairtrade.

5.2(ii) To consider and decide upon a request from Fairtrade in Penistone that the Council should confirm its continuing support for the organisation.

5.3 Report on the work of Penistone Archive and Heritage Group – to note the report and consider for approval their proposal to insert an external door at St John's Community Centre.

6 To note the Mayor's invitations (accepted)

6.1 Penistone Agricultural Show, to present the Mayor's Trophy, 12 September 2026

6.2 Penistone Cricket & Sports Club, new pavilion opening, 09 August 2026

6.3 Ageing Well Conference, BMBC Area Team, 01 October 2026

6.4 Ward Alliance Volunteer Awards, 22 October 2026

7 To note and approve the following items of expenditure/monthly financial reports (Circulated)

7.1 Penistone Town Council budget report July 2026

7.2 St John's Community Centre budget report July 2026

7.3 Paramount budget report July 2026

7.4 Penistone Town Council bank reconciliation July 2026

7.5 Penistone Town Council bank expenditure 13/06-17/07 2026 **£ 25,755.78**

7.6 Penistone Town Council credit card expenditure 04/06-03/07 2026 **£ 2.99**

7.7 Penistone Town Council petty cash payments **Not tabled**

7.8 Paramount bank expenditure 13/06-17/07 2026 **£ 70,560.41**

7.9 Paramount credit card expenditure 21/04-20/06 2026 **£ 1,680.93**

7.10 Paramount petty cash payments 01/04-07/07 2026 **£ 195.70**

7.11 Penistone Town Council Financial Summary June 2026 (presentation)

8 Paramount Cinema

8.1 To receive and note the Paramount Manager's report.

8.2 To receive and note the Paramount Event Profitability Analysis, June 2026

9 Financial Matters and Governance.

9.1 Ongoing asset transfer (CONFIDENTIAL)

To receive and note an update from the Chair, to consider any actions and take any necessary decisions resulting therefrom.

9.2 To assign Councillors not present at the Annual Meeting on 18 May 2026 to Standing Committees.

9.3 To consider for approval a small grant application from New Flow Therapies & Wellbeing CIC.(under **S137 LGA 1972**).

9.4 To note and approve the recommendation of the FAHR Committee that the PTC Chair and the Town Clerk should comprise the Staffing Sub-Committee, with support from Actus Risk Management.

9.5 To note and approve the recommendation of the FAHR Committee that Cllrs. T. Drew and J. Kitching should comprise the Paramount Management Sub-Committee, with the Town Clerk and Paramount management staff. The Chair will be an *ex-officio* member.

9.6 To note and approve the recommendation of the FAHR Committee that Cllrs. H. Kitching and J. Palmer should comprise the Asset Transfer Working Group with the Town Clerk.

9.7 To note and approve the recommendation of the FAHR Committee that a small grant be awarded to Hoylandswaine Parochial Church Council (under **S137 LGA 1972**).

9.8 To note and approve the recommendation of the FAHR Committee that the revised risk management policy be approved.

10 Councillors' items.

None at this time.

11 Town Clerk's report (circulated)

11.1 To receive and note the Town Clerk's report.

11.2 To consider for approval a quotation from Its for Hire – removal of old/damaged container from SJCC car park & construction of secure fenced compound for PTC equipment.

12 To note and/or consider any planning applications received from Barnsley MBC

12.1 Applications (prefixed 2026) 0484, 0242, 0350 and 0397

12.2 To note and consider documentation supporting application 2026/0397, as recommended by the Town Clerk.

13 To confirm the time and date of the next Town Council Meeting – 7pm, 28 September 2026, Springvale Room, St John's Community Centre.