



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

17 June 2026

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on
Monday 22nd June 2026 at 7pm to be held in the SpringVale Room, St John's Community centre, Church Street, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Yvette Cooper, Cllr. David Cunningham, Cllr. Jonathan Cutts, Cllr. Lorraine Dixon, Cllr. Tristan Drew, Cllr. David Greenhough, Cllr. Vicky Jackson, Cllr. Hannah Kitching (Town Mayor/Chair), Cllr. James Kitching, Cllr. Mandy Lowe-Flelo, Cllr. Trevor Mayne, Cllr. Frances Nixon, Cllr. Jon Palmer (Deputy Mayor/Chair), Cllr. John Roberts, Cllr. David Walker

AGENDA

- 1. To receive any apologies and approve reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

3.1 To consider and resolve to exclude the press and public from Item 9.1 which refers to confidential matters.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

4.1 Annual Town Council Meeting 18 May 2026

4.2 Extraordinary Town Council Meeting 28 May 2026

5 To note and to consider any items of correspondence (circulated where appropriate)

5.1 Invitation to consultation meeting re. Penistone Station Footbridge & Car Park, 18/06/2026

5.2 Invitation to Young Producers Film Screening -Barnsley Libraries' Film Camp project, 11/06/2026

5.3 Letter re. work of Fairtrade in Penistone with invitation to their AGM, 11/06/2026

6 To note the Mayor's invitations (accepted)

6.1 Barnsley Metropolitan Bandfest, Paramount Cinema, 13/06/2026

6.2 Visit to Penistone Grammar School Combined Cadet Force, PGS, 25/06/2026

6.3 S. Yorks Street Cats Rescue fund raising event, Fresh Fields farm Shop, 12/07/2026

6.4 Angel Voices concert "Club Nostalgia", Paramount Cinema, 21/06/2026

7 To note and approve the following items of expenditure/monthly financial reports (Circulated)

7.1 Penistone Town Council budget report May 2026

7.2 St John's Community Centre budget report May 2026

7.3 Paramount budget report May 2026

7.4 Penistone Town Council bank reconciliation May 2026

7.5 Penistone Town Council bank expenditure 09/05-12/06 2026 **£ 31,385.84**

7.6 Penistone Town Council credit card expenditure 04/05-03/06 2026 **£ 2.99**

7.7 Penistone Town Council petty cash payments 01/04-03/06 2026 **£ 171.57**

7.8 Paramount bank expenditure 09/05-12/06 2026 **£ 79,733.82**

7.9 Paramount credit card expenditure 21/03-20/04 2026 **£ 619.80**

7.10 Paramount petty cash payments **Not tabled**

7.11 Penistone Town Council Financial Summary May 2026 (presentation)

8 Paramount Cinema

8.1 To receive and note the Paramount Manager's report.

8.2 To receive and note the Paramount Event Profitability Analysis, May 2026

9 Financial Matters and Governance.

9.1 Ongoing asset transfer

To receive and note an update from the Chair, to consider any actions and take any necessary decisions resulting therefrom.

9.2 To confirm that the Councillors not present at the Annual Meeting on 18 May 2026 have signed Acceptance of Office forms.

9.3 To note and confirm the meeting dates for the Finance, Assets & HR Committee (list circulated).

9.4 To note and confirm that the members of the Paramount Management Committee and the Asset Transfer Working Group will be nominated at the first meeting of the Finance, Assets & HR Committee.

9.5 To consider a PTC small grant application from Art for Wellness.

9.6 To note the renewal of PTC's Aviva Commercial Combined Insurance policy 100649097CCI on 01 June 2026.

10 Councillors' items.

None at this time.

11 Town Clerk's report (verbal)

11.1 To receive and note the Town Clerk's report.

11.2 Sponsored hanging baskets scheme – to receive an update from the Clerk and to decide upon the disposal of the dismantled sponsor plaques.

12 To note and/or consider any planning applications received from Barnsley MBC

12.1 Applications (prefixed 2026) 0295, 0388, 0394, 0429, 0448.

13 To confirm the time and date of the next Town Council Meeting – 27 July 2026, SpringVale Room, St. John's Community Centre.