



# PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE  
Church Street, Penistone, Sheffield S36 6AR  
Tel: 01226 370088/370857  
Town Clerk: Nigel Bailey  
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## SUMMONS

18 March 2026

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 23<sup>rd</sup> March 2026 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

**There will be ten minutes public participation prior to the meeting.**

**PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960** Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

**Penistone Town Councillors:** Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Fello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

## **AGENDA**

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
  - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
  - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

  - 3.1** To consider and resolve to exclude the press and public from Item 8.1 which refers to confidential matters.

**4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**

- 4.1 Ordinary Town Council Meeting 23 February 2026  
4.2 Finance, Assets and HR Committee 09 March 2026

**5 To note and to consider any items of correspondence** (circulated where appropriate)

- 5.1 Letter from resident B. Hinchliffe regarding public phone box by St John the Baptist Church  
5.2 Letter from resident D. Wood regarding road crossing outside St John's Primary School  
5.3 Letter from Marie Tidball MP regarding the UK Town of Culture application process  
5.4 Verbal request from M. Faxon St John the Baptist Church – volunteer Cllr. to give out flour (Turton Bequest, 1559) on Good Friday 03 April 2026

**6 To note the Mayor's invitations (accepted)**

- 6.1 Voices of Hope charity event, (Penistone Arts week), 26 March 2026  
6.2 Penistone Royal British Legion Band for Heroes event, Penistone Paramount, 19 April 2026

**7 To note and approve the following items of expenditure/monthly reports** (Circulated)

- 7.1 Penistone Town Council budget report February 2026  
7.2 St John's Community Centre budget report February 2026  
7.3 Paramount budget report February 2026  
7.4 PTC bank reconciliation February 2026  
7.5 Penistone Town Council expenditure **£ 14,552.48**  
7.6 Penistone Town Council credit card expenditure **not tabled**  
7.7 Penistone Town Council petty cash payments **not tabled**  
7.8 Paramount expenditure **£ 80,643.51**  
7.9 Paramount credit card expenditure **£ 211.11**  
7.10 Paramount petty cash payments **£ 118.65**  
7.11 Penistone Town Council Financial Summary February 2026 (presentation)

**8 Financial Matters and Governance.**

**8.1 Ongoing asset transfer**

To receive and note an update from the Town Clerk/Mayor, to consider any actions and take any necessary decisions resulting therefrom.

**8.2** To approve a grant of £3,000 to the Penistone Round Table for the 2026 Penistone Bonfire, *as recommended by the FAHR Committee (Minute no. FAHR/2025/2026/40/5.1)*

**8.3** To approve the transfer of accrued funds (£50,699) to earmarked reserves, *as recommended by the FAHR Committee (Minute no. FAHR/2025/2026/41/6.1).*

**8.4** To note and approve the decision of the FAHR Committee regarding a query raised by the Internal Auditor (*Minute no. FAHR/2025/2026/42/7.1*)

**9 Councillors' items.**

None at this time.

**10 Paramount Cinema**

- 10.1 To receive and note the Paramount Event Profitability Analysis, February 2026  
10.2 To receive and note the Paramount Managers report

**11 Town Clerk's report** (verbal)

- 11.1 To receive and note the Town Clerk's verbal report.

**12 To note and/or consider any planning applications received from Barnsley MBC**

- 12.1 Applications (prefixed 2026) 0132,0165,1032 and 0037.

**13 To confirm the time and date of the next Town Council Meeting (27 April 2026, SpringVale Room SJCC)**