PENISTONE TOWN COUNCIL

ST. JOHN'S COMMUNITY CENTRE
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SUMMONS

03 March 2026

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance, Assets & HR Committee to be held on Monday 9th March 2026 at 7.00 pm in the Resource Centre at St. John's Community Centre.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours sincerely,

Nigel Bailey
Town Clerk and Responsible Officer

COMMITTEE MEMBERSHIP
Cllr. Anita Kimberley (Chair), Cllr. Jon Palmer (Vice-Chair), Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. James Kitching, Cllr. Hannah Kitching (Town Mayor, *ex-officio*), Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Nick Perkins, Cllr. David Walker.

AGENDA

1. To receive any apologies and reasons for absence.

2. To receive any declarations of personal or prejudicial interests.

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters pertaining to confidential or exempt information.

3.1 To consider and resolve to exclude the press and public from Item 4 which refers to confidential information.

4. Community Asset Transfer

4.1 To consider a community asset transfer.

5. Funding requests

5.1 To consider Penistone Round Table's funding request of £3,000 to support the Penistone Town Bonfire 2026

6. Penistone Town Council Reserves

6.1 To consider the possible transfer of accrued costs to earmarked reserves (Finance Officer).

7. St John's Community Centre

7.1 To consider a query raised by the Internal Auditor regarding administration of the refurbishment of St John's Community Centre.

8. Hanging baskets 2026

8.1 To receive and note an update regarding the hanging baskets in 2026. To consider and resolve upon any action resulting therefrom.

9. February accounts

9.1 To note the February accounts from the Finance Officer.

10. Date of next meeting – deferred to new municipal year.