



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
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Town Clerk: Nigel Bailey
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SUMMONS

18 February 2026

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 23rd February 2026 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Fello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

 - 3.1** To consider and resolve to exclude the press and public from Item 8.1 which refers to confidential matters.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

4.1 Ordinary Town Council Meeting 26 January 2026

5 To note and to consider any items of correspondence (circulated where appropriate)

5.1 Communication from YLCA (dated 27/01.2026) confirming that the Council's nomination of Cllr. Mandy Lowe-Flello to attend the Royal Garden Party (12 May 2026) has been successful.

6 To note the Mayor's invitations (accepted)

6.1 Invitation to visit the Combined Cadet Force at Penistone Grammar School (date to be confirmed).

7 To note and approve the following items of expenditure/monthly reports (Circulated)

7.1 Penistone Town Council budget report January 2026

7.2 St John's Community Centre budget report January 2026

7.3 Paramount budget report January 2026

7.4 PTC bank reconciliation January 2026

7.5 Penistone Town Council expenditure 17/01/26 – 13/02/26 **£ 29,502.66**

7.6 Penistone Town Council credit card expenditure **not tabled**

7.7 Penistone Town Council petty cash payments 25/10/25 – 31/01/26 **£ 139.88**

7.8 Paramount expenditure 17/01/26 – 13/02/26 **£ 47,734.91**

7.9 Paramount credit card expenditure **not tabled**

7.10 Paramount petty cash payments 02/12/25 – 30/01/26 **£ 216.49**

7.11 Penistone Town Council Financial Summary November 2025 (presentation)

8 Financial Matters and Governance.

8.1 Ongoing asset transfer

To note an update from the Town Clerk/Chair of the Working Group, to consider any actions resulting therefrom and take any necessary decisions regarding the Council's response to

8.2 Events & Leisure Committee – Cllr. Frances Nixon, Chair of Events & Leisure Committee

To discuss Cllr. Nixon's (verbal) proposal that the Council should consider the future of the Events & Leisure Committee.

8.3 Funding application from the Penistone Gala Committee

To consider and decide upon a funding request for £5,000 from the Gala Committee.

8.4 Small grant applicaton

To consider and decide upon a small grant application (£500) from the Penistone Repair Café

8.5 Draft policy – Honorary Freeperson

To consider a draft policy on granting the title of Honorary Freeperson of the town of Penistone.

8.6 Annual Town Assembly

To discuss the date and agenda for the Annual Town Assembly (between 1st March – 1st June).

9 Councillors' items.

9.1 From Cllr. Nick Perkins – to note Cllr. Perkins' report on the progress of the Penistone Archive and Heritage Group.

10 Paramount Cinema

10.1 To receive and note the Paramount Event Profitability Analysis, January 2026

10.2 To receive and note the Paramount Managers report

10.3 To consider utilisation of the Paramount donations

11 Town Clerk's report (verbal)

11.1 To receive and note the Town Clerk's report.

12 To note and/or consider any planning applications received from Barnsley MBC

12.1 Applications 2026/0063 and 2025/0559.

13 To confirm the time and date of the next Town Council Meeting (23 March 2026)