



# PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE  
Church Street, Penistone, Sheffield S36 6AR  
Tel: 01226 370088/370857  
Town Clerk: Nigel Bailey  
Email: [clerk@penistonetowncouncil.gov.uk](mailto:clerk@penistonetowncouncil.gov.uk)  
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## SUMMONS

20 January 2026

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on  
**Monday 26<sup>th</sup> January 2026 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road,  
Penistone.

**There will be ten minutes public participation prior to the meeting.**

**PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960** Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

**Penistone Town Councillors:** Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Flello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

## **AGENDA**

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
  - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
  - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

- 3.1** To consider and resolve to exclude the press and public from Item 8.1 which refers to confidential matters.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
- 4.1** Ordinary Town Council Meeting 24 November 2025.
- 4.2** Finance, Assets & HR Committee Meeting 12 January 2026
- 5 To note and to consider any items of correspondence** (circulated where appropriate)
- 5.1** Communication from NALC regarding date of Royal Garden Party, 12 May 2026
- 5.2** Communication from Penistone Church FC regarding a community meeting at their clubhouse on 11 February 2026.
- 6 To note the Mayor's invitations (accepted)**
- 6.1** Tractor Lads charity cheque presentation evening 20 December 2025, Langsett Barn
- 7 To note and approve the following items of expenditure/monthly reports** (Circulated)
- 7.1** Penistone Town Council budget report November 2025
- 7.2** St John's Community Centre budget report November 2025
- 7.3** Paramount budget report November 2025
- 7.4** PTC bank reconciliation November 2025
- 7.5** Penistone Town Council expenditure 08/11/25-16/01/26 **£ 58,370.07**
- 7.6** Penistone Town Council credit card expenditure 04/10/25-03/12/25 **£ 193.66**
- 7.7** Paramount expenditure 08/11/25-16/01/26 **£ 229,355.40**
- 7.8** Paramount credit card expenditure 21/09/25-20/12/25 **£ 2,514.66**
- 7.9** Paramount petty cash payments 08/11/25-01/12/25 **£ 242.25**
- 7.10** Penistone Town Council Financial Summary November 2025 (presentation)
- 7.11** Penistone Town Council budget report December 2025
- 7.12** St John's Community Centre budget report December 2025
- 7.13** Paramount budget report December 2025
- 7.14** PTC bank reconciliation December 2025
- 7.15** Penistone Town Council Financial Summary December 2025 (presentation)
- 8 Financial Matters and Governance.**
- 8.1 Ongoing asset transfer**  
To note an update from the Chair of the Working Group
- 8.2 Budget and precept**  
To discuss and approve the proposed budget and precept for the financial year 2026/2027 (Minute no. FAHR 2025/2026/33/6).
- 8.3 Allotments**
- 8.3(i)** To note the response (dated 15/12/2025) of the Chair of the FAHR Committee to a letter from the Penistone & District Allotment Society dated 23/10/2025 (documents circulated).
- 8.3(ii)** To consider and resolve upon the recommendation of the Finance Committee regarding the allotment rent/administration fee to be introduced from 01/04/2026 (minute no. FAHR 2025/2026/31/4.3)
- 8.4 Penistone Grammar School Foundation Trust**  
To consider the appointment of a PTC Representative Governor from 18/06/2026 at the close of the term of office currently occupied by Cllr. Hannah Kitching.
- 9 Councillors' items.**  
None at this time.

- 10 Paramount Cinema**
  - 10.1** To receive and note the Paramount Event Analyses, November and December 2025
  - 10.2** To receive and note the Paramount Managers report
  
- 11 Town Clerk's report (verbal)**
  - 11.1** To receive and note the Town Clerk's report (verbal)
  
- 12 To note and/or consider any planning applications received from Barnsley MBC**
  - 12.1** Applications 2025/0988, 2025/1018, 2025/1090, 2025/1051, 2026/0002
  - 12.2** Public Path Diversion Order 2026 (public footpaths nos. 48, 50, 96 & 97, Penistone).
  
- 13 To confirm the time and date of the next Town Council Meeting (23 February 2026)**