



# PENISTONE TOWN COUNCIL

ST. JOHN'S COMMUNITY CENTRE  
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## SUMMONS

07 January 2026

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance, Assets & HR Committee to be held on Monday 12<sup>th</sup> January 2026 at 7.00 pm in the Resource Centre at St. John's Community Centre.

**There will be ten minutes public participation prior to the meeting.**

**PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960** Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours sincerely,

Nigel Bailey  
Town Clerk and Responsible Officer

### **COMMITTEE MEMBERSHIP**

Cllr. Anita Kimberley (Chair), Cllr. Jon Palmer (Vice-Chair), Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. James Kitching, Cllr. Hannah Kitching (Town Mayor, *ex-officio*), Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Nick Perkins, Cllr. David Walker.

### **AGENDA**

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**

**2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda

**2.2** The Town Clerk to report any written dispensations in respect of items on this agenda.

### **3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters pertaining to confidential or exempt information.

**3.1** To consider and resolve to exclude the press and public from Item 5 which refers to confidential information.

#### **4. Penistone Allotments**

**4.1** To note the Chair's response to the Penistone & District Allotment Society dated 15/12/2025 (circulated).

**4.2** The Chair to report on her contact with the National Allotment Society.

**4.3** To discuss the allotment rent / administration fee to be introduced in 2026; and consider whether to recommend any changes to full Council.

#### **5. Ongoing Asset Transfer**

**5.1** To discuss developments *subject to* any communication having been received from BMBC before the meeting.

**6. To consider the draft budget prepared by the Finance Officer; to discuss the precept and recommendations to full Council and decide upon the same should the Committee conclude that they have all necessary information.**

**7. To note the accounts for December 2025.**

**8. Date of next meeting** –to be confirmed subject to Item 6.