



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

19 November 2025

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on
Monday 24th November 2025 at 7pm to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Flello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

3.1 To consider and resolve to exclude the press and public from Item 8.1 which refers to confidential matters.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

4.1 Ordinary Town Council Meeting 27 October 2025.

4.2 Finance, Assets & HR Committee Meeting 10 November 2025

5 To note and to consider any items of correspondence (circulated where appropriate)

None at this time.

6 To note the Mayor's invitations (accepted)

6.1 Mayor of Barnsley's annual Civic Carol Service, St Mary's Church Barnsley, 4pm 18 December 2025

7 To note and approve the following items of expenditure/monthly reports (Circulated)

7.1 Penistone Town Council budget report October 2025

7.2 St John's Community Centre budget report October 2025

7.3 Paramount budget report October 2025

7.4 PTC bank reconciliation October 2025

7.5 Penistone Town Council expenditure 18/10/25-07/11/25 **£ 11,413.81**

7.6 Penistone Town Council credit card expenditure not tabled

7.7 Penistone Town Council petty cash expenditure 19/8/25-24/10/25 **£ 191.24**

7.8 Paramount expenditure 18/10/25-07/11/25 **£ 33,106.45**

7.9 Paramount credit card expenditure not tabled

7.10 Paramount petty cash payments 10/9/25-07/11/25 **£ 230.16**

7.11 Penistone Town Council Financial Summary October 2025 (presentation)

8 Financial Matters and Governance.

Noting of Item 8.2 further to the pre-budget meeting of the FAHR Committee on 10 November 2025

8.1 Ongoing asset transfer – to note an update from the Chair of the Working Group

8.2 To note that the projected statutory increases to wages will result in projected additional costs of £20,000 to the Council in the financial year 2026/27.

9 Councillors' items.

None at this time.

10 Paramount Cinema

10.1 To receive and note the Paramount Event Analysis, October 2025

10.2 To receive and note the Paramount Managers report

11 Town Clerk's report (verbal)

11.1 To receive and note the Town Clerk's report (verbal)

11.2 To consider draft community award/Freedom of the Town policies

12 To note and/or consider any planning applications received from Barnsley MBC

Applications (all prefixed 2025) 0918,0944, diversion of public footpath no. 54

13 To confirm the time and date of the next Town Council Meeting (15 December 2025)