



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

22 October 2025

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on
Monday 27th October 2025 at 7pm to be held at the Council Chamber, Town Hall, Shrewsbury Road,
Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Flello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

- 3.1** To consider and resolve to exclude the press and public from Item 8.1 which refers to confidential matters.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
- 4.1** Ordinary Town Council Meeting 22 September 2025.
- 5 To note and to consider any items of correspondence** (circulated where appropriate)
- 5.1** To consider a PTC nomination for a Cllr. to attend the 2026 Royal Garden Party
- 5.2** To note invitations to the Mayor and Cllrs. to attend the Remembrance Service at Penistone Grammar School, Friday 7th November 2025
- 5.3** Invitation to Mayor and Cllrs.– Unveiling of Penistone Grammar School blue plaque, -The Vault at 11.30am, 14 November 2025
- 6 To note the Mayor's invitations (accepted)**
- 6.1** Annual Penistone Bonfire (Penistone Round Table) – to light the bonfire – Penistone showground 8th November 2025
- 7 To note and approve the following items of expenditure/monthly reports** (Circulated)
- | | |
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| 7.1 Penistone Town Council budget report September 2025 | |
| 7.2 St John's Community Centre budget report September 2025 | |
| 7.3 Paramount budget report September 2025 | |
| 7.4 PTC bank reconciliation September 2025 | |
| 7.5 Penistone Town Council expenditure 13.9.25-17.10.25 | £ 13,836.13 |
| 7.6 Penistone Town Council credit card expenditure | not tabled |
| 7.7 Penistone Town Council petty cash expenditure | not tabled |
| 7.8 Paramount expenditure 13.9.25-17.10.25 | £ 80,784.76 |
| 7.9 Paramount credit card expenditure 21.7.25-20.9.25 | £ 2,151.00 |
| 7.10 Paramount petty cash payments | not tabled |
| 7.11 Penistone Town Council Financial Summary September 2025 (presentation) | |
- 8 Financial Matters and Governance.**
- 8.1** Ongoing asset transfer – update from Chair of Working Group
- 8.2** To consider a funding application from the Health & Safety Governor of Penistone Grammar School
- 8.3** To note an update regarding council election cycles from BMBC Head of Elections
- 9 Councillors' items.**
- None at this time.
- 10 Paramount Cinema**
- 10.1** To receive and note the Paramount Event Analysis, September 2025
- 10.2** To receive and note the Paramount Managers report
- 11 Town Clerk's report** (verbal)
- 11.1** To receive and note the Town Clerk's report (verbal)
- 11.2** To confirm PTC representation/wreath laying on Remembrance Day 9/11/2025
- 12 To note and/or consider any planning applications received from Barnsley MBC**
- Applications (all prefixed 2025) 0161, 0772, 0801, 0787 and 0852
- 13 To confirm the time and date of the next Town Council Meeting (24th November 2025)**