

Penistone Town Council

Minutes of the meeting of the Finance, Assets & HR Committee held in the Resource Centre, St John's Community Centre on Monday 08 September 2025 at 7.00pm

Present

Cllr. Anita Kimberley (Chair), Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. Hannah Kitching (Town Mayor, *ex-officio*), Cllr. James Kitching, Cllr. Jon Palmer, Cllr. David Walker

Brian Barnsley – Manager, Paramount Cinema

Alison Fleetwood – Finance Officer

Elaine Miller – Asst. Town Clerk

Not present

Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Nick Perkins

COMMITTEE MEMBERSHIP

Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. Anita Kimberley (Chair), Cllr. Hannah Kitching (Town Mayor – *ex-officio*), Cllr. James Kitching, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer (Vice-Chair), Cllr. Nick Perkins, Cllr. David Walker

PUBLIC PARTICIPATION

There were no members of the public in attendance.

FAHR 2025/2026/10 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE FROM COUNCILLORS

The Committee **RESOLVED** to note apologies and approve reasons for absence from Cllrs. Matthew Nicholson, Frances Nixon and Nick Perkins.

FAHR 2025/2026/11 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

It was **NOTED** and **RECORDED** that there were no declarations of pecuniary interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Assistant Clerk reported that there were none.

FAHR 2025/2026/12 3. EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSIONS TO MEETINGS ACT 1960) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

3.1 To consider and resolve to exclude the press and public from Item 5 which refers to confidential information.

It was noted that no members of the press or public were present.

FAHR 2025/2026/13 4. TO CONSIDER FUNDING APPLICATIONS FROM THE FOLLOWING; WITH RECOMMENDATIONS TO COUNCIL.

4.1 Penistone FM – a small grant application for £489 for a new computer was presented.

Moved, Seconded and **RESOLVED** that the grant be recommended for approval an the next Ordinary Town Council meeting.

4.2 30 for a Reason – a small grant application for £400 to print road safety signs in Millhouse Green was presented.

The Assistant Clerk asked the Committee to note that this application is from a small campaign group. They have recently succeeded in the aim of reducing the speed limit outside Millhouse Green Primary School to 30mph. The organisation has no bank account. They have stated that if necessary they will open an organisation bank account to receive the grant; alternatively the Council could pay the sign makers directly.

Moved, Seconded and **RESOLVED** that the grant be recommended for approval an the next Ordinary Town Council meeting. In order to avoid putting an administrative burden on this small group the Council agreed to pay the sign makers directly.

FAHR 2025/2026/14 5. ONGOING ASSET TRANSFER (CONFIDENTIAL)

The Chair Cllr. Anita Kimberley updated the Committee on the discussions regarding an ongoing asset transfer held at the Asset Transfer Working Group meeting which was held directly before the Committee meeting.

FAHR 2025/2026/15 6. PARAMOUNT CINEMA

6.1 To receive an update from Paramount Manager Brian Barnsley; to discuss and decide upon any actions resulting therefrom.

Mr. Barnsley gave a verbal update. Cinema attendance figures are higher than August 2024; daytime matinee attendance in particular has improved.

The Christmas films are likely to be Wicked and Zootropolis.

Pantomime sales will begin on 3rd October.

Work on resurfacing the stage will begin on 20th October.

The Paramount will be holding Heritage open days on the 13th and 14th September.

Donations of £415 have been received to date.

FAHR 2025/2026/16 7. TO DISCUSS THE FUTURE ALLOCATION OF THE COUNCIL'S EARMARKED RESERVES AND GENERAL RESERVES (WITH RECOMMENDATIONS TO COUNCIL)- DEFERRED FROM MEETING 07 JULY 2025

The Finance Officer explained that she is awaiting figures from the management of the Paramount on their medium and long term equipment needs.

Moved, Seconded and **RESOLVED** that this matter will be resolved at the next Finance, Assets & HR Committee meeting on 10 November 2025.

FAHR 2025/2026/17 8. TO NOTE A DISCREPANCY IN THE 2025-2026 PRECEPT CALCULATION FROM BMBC.

The Chair Cllr. Kimberley reported that there had been a discrepancy in the precept figure published by Barnsley Metropolitan Borough Council due to a miscalculation whereby they had included a grant of £9,800 awarded to PTC in the precept figure. The same grant had been given in the previous year but had not been included in the precept figure.

Cllr. Hannah Kitching (a BMBC Councillor) offered to look into the matter further with BMBC Finance dept. She requested that any relevant email correspondence be forwarded to her by the Town Clerk.

FAHR 2025/2026/18 9. TO NOTE THE NATIONAL ASSOCIATION OF LOCAL COUNCILS RATES OF PAY

The Committee **NOTED** that new rates of pay for Council Officers were agreed with effect from 1st April 2025.

FAHR 2025/2026/19 10. TO NOTE THE PENISTONE TOWN COUNCIL FINANCIAL REPORTS 01 JULY – 31 AUGUST 2025

The Finance Officer presented the following financial reports :

The Penistone Town Council budget reports for July and August 2025

The Paramount budget reports for July and August 2025

The St John's Community Centre budget reports for July and August 2025

The reports were **NOTED** by the Committee. The reports will also be presented at the Ordinary Town Council meeting on 22 September 2025.

FAHR/2025/2026/20 11. DATE OF NEXT MEETING

The date of the next Finance, Assets & HR Committee meeting will be 10 November 2025.

The meeting concluded at 7.50 pm.

Signed by.....Chair, 22 September 2025