



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

22 July 2025

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on
Monday 28th July 2025 at 7pm to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching (Town Mayor), Cllr. James Kitching, Cllr. Mandy Lowe-Flello, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Ordinary Town Council Meeting 23 June 2025.
 - 4.2** Finance, Assets & HR Committee Meeting 07 July 2025
- 5 To note and to consider any items of correspondence** (circulated where appropriate)
 - 5.1** Email from Mr. Joseph Pinguey thanking the Council for support in providing VJ anniversary flags.
 - 5.2** Invitation to Cllrs.– Unveiling of Penistone Grammar School blue plaque 5th September 2025
- 6 To note the Mayor’s invitations**
 - 6.1** Penistone Agricultural Show 13 September 2025 – to present the Mayor’s Trophy – accepted.
- 7 To note and approve the following items of expenditure/monthly reports** (Circulated)
 - 7.1** Penistone Town Council budget report June 2025
 - 7.2** St John’s Community Centre budget report June 2025
 - 7.3** Paramount budget report June 2025
 - 7.4** PTC bank reconciliation June 2025
 - 7.5** Penistone Town Council expenditure 07/06/25-18/07/25 **£ 94,914.35**
 - 7.6** Penistone Town Council credit card expenditure **£ not tabled**
 - 7.7** Penistone Town Council petty cash expenditure **£ not tabled**
 - 7.8** Paramount expenditure 07/06/25-18/07/25 **£ 89,681.76**
 - 7.9** Paramount credit card expenditure 21/04/24-20/06/25 **£ 771.91**
 - 7.10** Paramount petty cash payments **£ not tabled**
 - 7.11** Penistone Town Council Financial Summary June 2025 (presentation)
- 8 Financial Matters and Governance.**
 - 8.1** To resolve upon the commencement of a donation scheme for the Paramount Cinema; with effect from 01 August 2025.
 - 8.1** To discuss and resolve upon the establishment of a PTC staffing committee and associated training from YLCA (Mayor Hannah Kitching).
 - 8.3** To discuss the seeking of legal advice on communications from the Principal Authority (Mayor Hannah Kitching).
- 9 Councillors’ items.**

None at this time.
- 10 Paramount Cinema**
 - 10.1** To receive and note the Paramount Event Analysis.
 - 10.2** To receive and note the Paramount Managers report
- 11 Town Clerk’s report** (verbal)
 - 11.1** To receive and note the Town Clerk’s report (verbal)
- 12 To note and/or consider any planning applications received from Barnsley MBC**

Applications 2025/0286, 2025/1123 and 2025/0161
- 13 To confirm the time and date of the next Town Council Meeting (22nd September 2025)**