



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
Email: clerk@pentowncouncil.gov.uk
www.penistonetowncouncil.gov.uk

SUMMONS

19 March 2025

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 24th March 2025 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching, Cllr. James Kitching, Cllr. Mandy Lowe-Flello (Town Mayor), Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

3.1 To consider and resolve to exclude the press and public from Item 11 which refers to confidential information.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

- 4.1 Penistone Town Council Meeting 24th February 2025.
4.2 Finance, Assets & HR Committee Meeting 10th March 2025.

5 To note and to consider any items of correspondence (circulated where appropriate)
None at this time.

6 To note the Mayor's invitations (accepted)

- 6.1 Tractor Lads Around Penistone Tractor Run in aid of Children's Air Ambulance 27th April 2025
6.2 Penistone Cinema Organ Trust 25th Anniversary Concert 12th April 2025

7 To note and approve the following items of expenditure/monthly reports (Circulated)

- 7.1 Penistone Town Council budget report February 2025
7.2 St John's Community Centre budget report February 2025
7.3 Paramount budget report February 2025
7.4 PTC bank reconciliation February 2025
7.5 Penistone Town Council expenditure 15/02/25-14/03/25 **£ 84,321.23**
7.6 Penistone Town Council credit card expenditure 04/12/24-03/02/25 **£ 49.90**
7.7 Penistone Town Council petty cash expenditure **not tabled**
7.8 Paramount expenditure 15/02/25-14/03/25 **£ 87,275.04**
7.9 Paramount credit card expenditure **not tabled**
7.10 Paramount petty cash payments 22/10/24-17/02/25 **£ 281.48**
7.11 Penistone Town Council Financial Summary February 2025 (presentation)

8 Financial Matters and Governance.

- 8.1 To consider and approve the recommendation of the FAHR Committee to make a small grant of £500 to Penistone Film Festival CIC (Minute no. FAHR 2024/44/4.1).
8.2 To consider for approval a grant application from Penistone Ladies' Choir, subject to further information being provided at the request of the FAHR Committee (Minute no. FAHR 2024/44/4.2).
8.3 To consider and approve the recommendation of the FAHR Committee that Clause 5.15 of the Financial Regulations be amended further to advice from the Council's Internal Auditor (Minute no. FAHR 2024/45/5).
8.4 To consider and approve the recommendation of the FAHR Committee that the draft Reserves Policy be approved (Minute no. FAHR 2024/46/6).
8.5 To consider for approval the transfer of funds into a new earmarked reserve to ensure that sufficient funds are available to finish the remodelling of St John's Community Centre; further to a review of the costs to date by the FAHR Committee (Minute no. FAHR 2024/47/7).
8.6 To consider and approve the recommendation of the FAHR Committee to allocate budgeted funds of £25K for repairs to the Paramount to Paramount Earmarked Reserves (Minute no. FAHR 2024/49/9.1).
8.7 To consider for approval quotations for replacement of old/damaged stage lights for the Paramount cinema, further to discussion by the FAHR Committee (Minute no. FAHR 2024/49/9.2).
8.8 To consider and approve the recommendation of the FAHR Committee to set up a Paramount Cinema Working Group, further to a motion tabled by Cllr. Frances Nixon (Minute no. FAHR 2024/50/10).
8.9 To discuss the date of Thursday 15th May 2025 for the Annual Town Assembly, as recommended by the Events & Leisure Committee (Minute no. E&L 2024/15/5).

9 Councillors' items.

None at this time.

10 Paramount Cinema

10.1 To receive and note the Paramount Event Analysis.

10.2 To receive and note the Paramount Manager's Report presented by Brian Barnsley.

11 To note the Town Clerk's report (verbal)

12 To note and/or consider any planning applications received from Barnsley MBC (list circulated).

13 To confirm the time and date of the next Ordinary Town Council Meeting (28th April 2025)