

Penistone Town Council

DRAFT Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 24th February 2025 at 7.00 p.m.

Present : Cllr. Jason Barton, Cllr. Yvette Cooper, Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. Anita Kimberley, Cllr. Hannah Kitching, Cllr. James Kitching, Cllr. Mandy Lowe-Flello (Town Mayor), Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. David Walker

In attendance:

N. Bailey, Town Clerk

A. Fleetwood, Finance Officer

E. Miller Assistant Town Clerk

No members of the public were present.

2024/107 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE FROM COUNCILLORS

The Council **RESOLVED** to note apologies and approve reasons for absence from Cllr. Nick Perkins.

2024/108 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Local Government Act 2011 members to declare any disposable pecuniary interests in items on this agenda. In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Clerk reported that there were no written dispensations.

2024/109 3. PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 TO CONSIDER WHETHER ANY AGENDA ITEMS REQUIRE EXCLUSION OF THE PRESS AND PUBLIC.

3.1 To consider and resolve to exclude the press and public from Item 8.5 which refers to confidential information.

RESOLVED that members of the press and public be excluded from agenda items 8.2 and 11 under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business being transacted being prejudicial to the public interest.

RESOLVED that, should any members of the public join to observe the meeting, the Council will consider item 8.5 at the end of the meeting. In the event no members of the public were present throughout the meeting.

2024/110 4. MINUTES

TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD

4.1 RESOLVED to approve the minutes of the Ordinary Town Council meeting held on 27th January 2025 as a true and accurate record. The minutes were signed by the Chair.

4.2 RESOLVED to approve the minutes of the Events & Leisure Committee meeting held on 10th February 2025 as a true and accurate record. The minutes were signed by the Chair.

2024/111 5. CORRESPONDENCE

TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE

None tabled.

2024/112 6. MAYOR'S INVITATIONS

TO NOTE ANY INVITATIONS RECEIVED BY THE MAYOR

The Council **NOTED** that the Mayor received the following invitations:

6.1 The Mayor accepted an invitation to Barnsley Metropolitan Borough Council's Covid Reflection Service on Sunday 9th March 2025.

2024/113 7. PENISTONE TOWN COUNCIL EXPENDITURE

TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE /MONTHLY REPORTS

7.1 Penistone Town Council budget report 1st – 31st January 2025

RESOLVED the Penistone Town Council budget report for the period 1st-31st January 2025 be noted and approved.

7.2 St John's Community Centre budget report 1st-31st January 2025

RESOLVED the St John's Community Centre budget report for the period 1st-31st January 2025 be noted and approved.

7.3 Paramount budget report 1st-31st January 2025

RESOLVED the Paramount budget report for the period 1st-31st January 2025 be noted and approved.

7.4 Penistone Town Council bank reconciliation as at 31st January 2025

RESOLVED the Penistone Town Council bank reconciliation as at 31st January 2025 be noted and approved.

7.5 Penistone Town Council expenditure 18th January 2025 – 14th February 2025 - **£ 26,225.50**

RESOLVED the Penistone Town Council expenditure for the period 7th December 2024 to 17th January 2025 be noted and approved.

7.6 Penistone Town Council credit card expenditure – not tabled.

7.7 Penistone Town Council petty cash expenditure – not tabled.

7.8 Paramount expenditure 18th January 2025 – 14th February 2025 - **£ 56,896.38**

RESOLVED the Paramount expenditure for the period 18th January 2025 to 14th February 2025 be noted and approved.

7.9 Paramount credit card expenditure – not tabled.

7.10 Paramount petty cash payments expenditure – not tabled.

7.11 Penistone Town Council financial summary 1st – 31st January 2025 (presentation)

RESOLVED the Penistone Town Council financial summary for the period 1st-31st January 2025 be noted and approved.

2024/114 8. FINANCIAL MATTERS AND GOVERNANCE

8.1 TO NOTE AND APPROVE PAYMENTS TO CONTRACTORS FOR WORK ON ST. JOHN'S COMMUNITY CENTRE

8.1(i) Cordtape Environmental Services (Asbestos Removal) Total 2 invoices **£ 22,398.38**

RESOLVED that the payment of £22,398.38 to Cordtape Environmental Services be noted and approved.

8.1(ii) Domino Mechanical & Electrical Ltd (new boiler and pump) **£ 35,370.00**

RESOLVED that the payment of £35,370.00 to Domino Mechanical & Electrical Ltd be noted and approved.

8.2 ONGOING BUSINESS PROPOSAL (CONFIDENTIAL)

To note and approve the Clerk's verbal report on an ongoing business proposal.

The Council received a briefing document and verbal report from the Clerk in the matter of an ongoing business proposal. The Clerk to keep the council informed of any developments.

2024/115 9. COUNCILLORS' ITEMS

None tabled.

2024/116 10. PARAMOUNT CINEMA

10.1 To receive and note the Paramount Cinema event analysis for the period 1st – 31st January 2025.

Cllr. Jon Palmer raised a query regarding the scheduling of live events in January 2025. The Clerk responded that the annual pantomime presentation by Penistone Theatre Group took place in January. He will check further with the cinema manager.

The Finance Officer reported that on the evidence available to date the Paramount showings are performing well in February with takings already £10K ahead of budget predictions. Retail sales have also been excellent.

RESOLVED that the Paramount Cinema event analysis for the period 1st-31st January 2025 be noted and approved.

10.2 To receive and note the Paramount Manager's Report for January 2025.

Cllr. James Kitching queried the report's recommendation on booking fees and the capping of booking fees. He also enquired whether the website designers have been approached with regard to the possibility of applying a tiered system of booking fees. The Town Clerk to follow up these queries and report back to the Council.

RESOLVED that the Paramount manager's report January 2025 be noted and approved.

2024/117 11. TOWN CLERK

11.1 To note the Town Clerk's verbal report.

The report contained details of the following:

- **St John's Community Centre** - Update on the building work being carried out at St John's Community Centre – asbestos removal is now complete, despite the contractor having to carry out extra work as removal of old fixtures and fittings revealed further issues. The new boiler is now working and the Clerk has a remote control feature to regulate the temperature in the building. The new system will make it easier to heat different parts of the building in zones which will save money spent on heating in the long run.

- The Clerk continues to work with Norcroft Electrical and the technical manager at Christmas Plus on setting up a central point of power/control for Penistone’s Christmas lights. He reported that it may be necessary to set up several points to avoid crossing main roads with cable etc. but this action will save significant amounts of time and effort for future Christmas planning as PTC will have control over the power sources for the lights. Where some cooperation is required from one or two property owners this will be minimal and he will seek a written agreement to facilitate future access.

RESOLVED that the Town Clerk’s verbal report be noted and approved.

2024/118 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARNESLEY METROPOLITAN BOROUGH COUNCIL (See Appendix 1)

RESOLVED that the list of planning applications was duly **NOTED** with no objections from the Council.

2024/119 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY TOWN COUNCIL MEETING.

RESOLVED that the next Council meeting will be held at 7.00 pm on Monday 24th March 2025.

The meeting concluded at 7.50 pm.

Signed by.....Chair 24th March 2025