



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

22 January 2025

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 27th January 2025 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

Penistone Town Councillors: Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching, Cllr. James Kitching, Cllr. Mandy Lowe-Flello (Town Mayor), Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. Claire Redmond, Cllr. David Walker

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

 - 3.1** To consider and resolve to exclude the press and public from Item 8.5 which refers to confidential information.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

- 4.1 Penistone Town Council Meeting 16th December 2024.
- 4.2 Finance, Assets & HR Committee Meeting 20th January 2025.

5 To note and to consider any items of correspondence (circulated where appropriate)

See item 12.1

6 To note the Mayor's invitations (accepted)

Invitation to Angel Voices PAA Six Queens Will Rock You, Paramount Cinema 7th February 2025

7 To note and approve the following items of expenditure/monthly reports (Circulated)

- 7.1 Penistone Town Council budget report December 2024
- 7.2 St John's Community Centre budget report December 2024
- 7.3 Paramount budget report December 2024
- 7.4 PTC bank reconciliation December 2024
- 7.5 Penistone Town Council expenditure 07/12/24-17/01/25 **£ 25,719.15**
- 7.6 Penistone Town Council credit card expenditure 04/11/24-03/12/24 **£ 41.89**
- 7.7 Penistone Town Council petty cash expenditure 01/09/24-17/01/25 **£187.53**
- 7.8 Paramount expenditure 07/12/24-17/01/25 **£153,720.22**
- 7.9 Paramount credit card expenditure – 20/10/24-19/12/24 **£431.25 & £2,394.63**
- 7.10 Paramount petty cash payments – not tabled.
- 7.11 Penistone Town Council Financial Summary December 2024 (presentation)

8 Financial Matters and Governance.

8.1 Terms of Reference - FAHR

To note and approve the revised Terms of Reference for the standing committee on Finance, Assets & HR Committee; further to the recommendation of that committee (Minute no. FAHR 2024/36/4).

8.2 Allotments

To discuss and approve the decision of the FAHR Committee to institute a policy of annual increases to the allotment tenancy fees based on the rate of inflation; with a 10% administration fee then added. As no changes to tenancy fees are recommended for 2025 this administration fee to be charged at 20% for the year of 2026 only. (Minute no. FAHR/38/7.1.)

8.3 Budget and Precept

To discuss and approve the proposed budget and precept for the financial year 2025/2026 (Minute no. FAHR 2024/38/7.11).

8.4 Donation request

To consider a request dated 13/01/2025 from the Secretary of Penistone Round Table; for a donation of £5,000 towards the running costs of Penistone Gala 2025.

8.5 Ongoing Asset Transfer

- 8.5(i) To note the addition of Cllr. Anita Kimberley to the Asset Transfer Working Group
- 8.5(ii) To note and approve the Terms of Reference
- 8.5(iii) To receive a report from the Working Group on the progress of a current asset transfer.

9 Councillors' items.

None at this time.

10 Paramount Cinema

- 10.1 To note the Paramount Event Analysis

- 11 To note the Town Clerk's report (verbal)**
- 12 To note and/or consider any planning applications received from Barnsley MBC (list circulated).**
 - 12.1 To consider the letter and enclosures submitted by a representative of residents of King's Court, relating to application 2023/0898 (circulated).**
- 13 To confirm the time and date of the next Ordinary Town Council Meeting (24th February 2025)**