

# Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 16<sup>th</sup> December 2024 at 7.00 p.m.

**Present: Town Mayor Mandy Lowe-Flello (Chair), Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Yvette Cooper, Cllr. Jonathan Cutts, Cllr. Hannah Kitching, Cllr. James Kitching, Cllr. Matthew Nicholson, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. David Walker**

Also present:

N. Bailey, Town Clerk

A. Fleetwood, Finance Officer

E. Miller Assistant Town Clerk

No members of the public were present.

## **2024/81 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies from Cllrs. Anita Kimberley, Frances Nixon and Claire Redmond were **NOTED**. Reasons for absence were unanimously **APPROVED**.

## **2024/82 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS**

**2.1** In accordance with Section 31 of the Local Government Act 2011 members to declare any disposable pecuniary interests in items on this agenda. In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

**2.2** The Town Clerk to report any written dispensations in respect of items on this agenda.

The Clerk reported that there were no written dispensations.

## **2024/83 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.**

There were no items for the exclusion of public and press.

**2024/84 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD**

**4.1** The Ordinary Town Council Meeting held on 25 November 2024.

Moved, Seconded and **RESOLVED** that they were a true record.

**2024/85 5. TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE**

None at this time.

**2024/86 6. MAYOR'S INVITATIONS**

The Council **NOTED** that the Mayor received the following invitations:

**6.1** Judging Elf fancy dress competition, Paramount Cinema 15.12.2024 – the Mayor was not able to attend due to time constraints.

**2024/87 7. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE /MONTHLY REPORTS**

**7.1** Penistone Town Council budget report November 2024

Moved, Seconded and **RESOLVED** the budget report be noted and approved.

**7.2** St John's Community Centre budget report November 2024

Moved, Seconded and **RESOLVED** the budget report be noted and approved.

**7.3** Paramount budget report November 2024

Moved, Seconded and **RESOLVED** the budget report be noted and approved.

**7.4** Penistone Town Council bank reconciliation November 2024

Moved, Seconded and **RESOLVED** the bank reconciliation be noted approved.

**7.5** Penistone Town Council expenditure 16.11.24 – 06.12.24 - **£ 14,441.63**

Moved, Seconded and **RESOLVED** the above account be noted and approved.

**7.6** Penistone Town Council credit card expenditure 04.10.24 – 03.11.24 – **£ 320.40**

**7.7** Penistone Town Council petty cash expenditure - not tabled.

**7.8** Paramount expenditure 16.11.24 – 06.12.24 - **£ 43,100.15**

Moved, Seconded and **RESOLVED** the above account be noted and approved.

**7.9** Paramount credit card expenditure - not tabled.

**7.10** Paramount petty cash payments expenditure – not tabled.

**7.11** Penistone Town Council financial summary November 2024 (presentation)

Moved, Seconded and **RESOLVED** the financial summary be noted and approved.

## **2024/88 8. FINANCIAL MATTERS AND GOVERNANCE**

**8.1.** To discuss and resolve upon the creation of a Working Group/Advisory Committee to investigate and report upon an asset transfer proposal.

Further to discussion it was Moved, Seconded and **RESOLVED** that Cllrs. Jonathan Cutts, James Kitching, Matthew Nicholson, Jon Palmer and Nick Perkins will join the Working Group. The first meeting to be held in January 2025 subject to liaison with the Clerk.

**8.2** To approve the proposed Town Council Meeting dates for 2025.

Subject to correction of a typographical error in the date for July it was unanimously **AGREED** the dates be approved and placed on the Council's website.

## **2024/89 9. COUNCILLORS' ITEMS**

**9.1** To note and consider comments from Cllrs. Frances Nixon and Nick Perkins regarding the budget for the next financial year.

The Council **NOTED** the comments submitted by Cllrs Nixon and Perkins.

## **2024/90 10. PARAMOUNT CINEMA**

**10.1** To note the Paramount Cinema event analysis October 2024.

The event analysis was duly **NOTED**.

**10.2** To note the Paramount Manager's report.

The report contained details of the following :

- **Staff** – Four new relief staff have been recruited.
- **Programme** – 2025 has been a poor year for films generally but sales for the Christmas films are better. Tickets for the pantomime in January 2025 are selling well.

- **Building** – work on the roof is almost complete. Work on the front of the building will start on 24<sup>th</sup> November. Work on the refurbishment of the bar area is ongoing.

The report was duly **NOTED**.

## **2024/91 11. TOWN CLERK**

**11.1** To note the Town Clerk's report (circulated).

The report contained details of the following:

- **BMBC Estates** - The Clerk is meeting representatives from Barnsley Metropolitan Borough Council to discuss the progress of the work on the Paramount and Town Hall building.
- **Remembrance** – the event went well and attendance was up on last year.
- **BMBC grant** -The Clerk has secured a grant of £6,000 from Barnsley MBC Household Support Fund (Oct 2024-March 2025) towards the costs of the Paramount warmer spaces project in early 2025.
- **Defibrillators** - the council's two appliances are now at the end of their guarantee period. The Council will need to look at budgeting for replacements in the medium term (2-3 years).
- **Christmas lights** – As always the installation and testing of the lights is problematic due to Penistone's ongoing issues with power sources; being dependent upon the goodwill of certain businesses and private citizens. The problems are exacerbated this year due to the tight turnaround between Remembrance and the lights switch-on. Long term it would benefit the Council to look at a more reliable source of power for the lights.
- **Flower planters** – those in the town centre have been replanted for winter. Barrier planters at the community centre will not be replanted for 2025 to save money.
- **St John's Community Centre** – Meeting with the building work project manager, architect and fire consultant took place on 18<sup>th</sup> November. External fire doors will need to be resubmitted to BMBC Planning. Key developments will be: new boiler(s), asbestos removal, replacement suspended ceiling, installation of improved fire safety systems including new internal and external fire doors and a light touch refurbishment of the whole building. Changes to the interior of the building will be minor. The project manager is following up quotations for boiler replacement. Hopefully we will soon be in a position to display the revised plans and have some definite dates which can be communicated to clients and the general public.
- **Speed indicating device** – the Clerk is negotiating with Thurgoland Parish Council who may be willing to purchase the device.
- **Terrorism (Protection of Premises) Bill** – latest updates about this Bill (commonly known as Martyr's Law) have been shared with the Paramount management.

The Town Clerk's report was duly **NOTED**.

## **2024/92 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARNSELY METROPOLITAN BOROUGH COUNCIL.**

The list of planning applications was duly **NOTED**.

**2024/93 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY TOWN COUNCIL MEETING.**

It was **AGREED** that the next full council meeting is to be held at 7.00 pm on Monday 27<sup>th</sup> January 2025.

Signed by.....Chair 27<sup>th</sup> January 2025