



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
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SUMMONS – MEETING POSTPONED FROM 13/01/2025 TO 20/01/2025

13th January 2025

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance, Assets & HR Committee to be held on Monday 20th January 2025 at 7.00 pm in the Resource Centre at St. John's Community Centre.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours sincerely,

Nigel Bailey
Town Clerk and Responsible Officer

COMMITTEE MEMBERSHIP

Cllr Jon Palmer (Chair), Cllr James Kitching (Vice-Chair), Cllr Wayne Chadburn, Cllr Jonathan Cutts, Cllr David Greenhough, Cllr Anita Kimberley, Cllr M. Lowe-Flelo (Town Mayor – *ex officio*), Cllr. Matthew Nicholson, Cllr Frances Nixon, Cllr Nick Perkins, Cllr David Walker.

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters pertaining to confidential or exempt information.

4 To approve (subject to consideration) the revision of the Terms of Reference of the the Committee in line with legal advice from Yorkshire Local Councils Association (Law & Governance Bulletin July 2024). The revised Terms of Reference have been reviewed and approved by Cllr. Anita Kimberley, a Human Resources professional.

6 To consider small grant applications from the following (circulated); with recommendations to Council.

6.1 Penistone Film Week

7 To finalise the budget and precept further to the items below:

7.1 To consider and approve changes to the following PTC charges from 01/04/2025 : allotment fees. (Hire charges at St John's Community Centre to be reviewed later in 2025 after the re-opening of the Centre. Hanging basket sponsorship and public toilet usage fees to remain unchanged - see FAHR 2024/30/7.3)

7.2 Verbal update on potential expansion of the hanging basket sponsorship scheme.

7.3 Verbal update on the provision of storage facilities for regular hire clients in SJCC; and the associated purchase/installation costs of such facilities.

7.4 To consider and approve the revenue budget from the Paramount Cinema (supplied by Mr Brian Barnsley); to include the reinstatement of booking fees (see Minute no. FAHR 2024/30/7.5).

7.5 To consider and approve the Paramount subsidy for the financial year 2025/2026.

7.6 To consider and approve the budget for small grants 2025/2026 (to remain at £3,425 OR be decreased – see Minute no. FAHR 2024/30/7.7).

7.7 To approve the budget for PTC and Round Table events combined; suggested figure £7,500 (see Minute no. FAHR/30/7.8/7.9).

7.8 To approve the Mayor's allowance 2025/2026, to remain unchanged at £3,000 (see Minute no. FAHR 2024/30/7.11).

7.9 To consider and approve funds (to be estimated) for electrical work to provide central power supply for Penistone's Christmas lights.

7.10 To consider and approve the budget for Council and staff training 2025/2026 (to remain at £2,400 OR be decreased – see Minute no. FAHR 2024/30/7.13).

7.11 To consider and confirm the budget and precept for the municipal year 2025/2026; for recommendation to full Council at the Ordinary Town Council Meeting on 27th January 2025.

8 To note the budget reports (PTC, SJCC and Paramount) for December 2024.

9 Date of next meeting - 10th March 2025