



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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SUMMONS

20 November 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 25th November 2024 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2 The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1 Penistone Town Council Meeting 28th October 2024
 - 4.2 Events & Leisure Committee Meeting 04th November 2024
 - 4.3 Extraordinary Town Council Meeting 05th November 2024
 - 4.4 Finance, Assets & HR Committee Meeting 11th November 2024

- 5 **To note and to consider any items of correspondence** (circulated where appropriate)
 - 5.1 Invitation to Cllrs. W. Chadburn, D. Greenhough, H. Kitching & N. Perkins to John Charles Shaw blue plaque unveiling, Norfolk Row Sheffield 21 December 2024

- 6 **To note the Mayor's invitations (accepted)**
 - 6.1 John Charles Shaw - blue plaque unveiling, Norfolk Row Sheffield 21 December 2024
 - 6.2 Mayor of Barnsley's Christmas Carol Service, St Mary's Church Barnsley 19 December 2024

- 7 **To approve the following items of expenditure/monthly reports** (Circulated)
 - 7.1 Penistone Town Council budget report October 2024
 - 7.2 St John's Community Centre budget report October 2024
 - 7.3 Paramount budget report October 2024
 - 7.4 PTC bank reconciliation October 2024
 - 7.5 Penistone Town Council expenditure 19/10/24-15/11/24 **£27,600.01**
 - 7.6 Penistone Town Council credit card expenditure – not tabled.
 - 7.7 Penistone Town Council petty cash expenditure – not tabled.
 - 7.8 Paramount expenditure 19/10/24-15/11/24 **£57,389.98**
 - 7.9 Paramount credit card expenditure 21/09/24-20/10/24 **£453.84**
 - 7.10 Paramount petty cash payments 17/07/24-21/10/24 **£216.52**
 - 7.11 Penistone Town Council Financial Summary October 2024 (presentation)

- 8 **Financial Matters and Governance.**

Discussion and resolution of Item 8.1 further to the recommendations of the E&L Committee at their meeting on 04 November 2024

Approval of Item 8.2 and noting of Item 8.3 further to the recommendations of the FAHR Committee at their meeting on 11 November 2024

 - 8.1 To resolve upon the appointment of the three new Councillors to standing committees; to discuss and if so decided to resolve upon any changes to the composition of the standing committees.
 - 8.2 To approve the small grant application (£500) from Friends of St John's Church, Penistone.
 - 8.3 To note that the statutory increases to wages and Employers NIC will result in additional costs of £36,980 to the Council in the financial year 2025/26.
 - 8.4 To approve the payment to J.M. Glendinning of the annual premium £8,306.07 for the Paramount Commercial Combined Insurance Policy.

- 9 **Councillors' items.**

Discussion of Item 9.1 further to the recommendations of the E&L Committee at their meeting on 04 November 2024

 - 9.1 To request support from all Cllrs for crowd control on 30th November (Christmas lights/Tractor Run) – **Cllr. Frances Nixon, Chair of Events & Leisure Committee.**

- 10 **Paramount Cinema**
 - 10.1 To note the Paramount Event Analysis October 2024
 - 10.2 To note the Paramount Manager's report.

- 11 **To note the Town Clerk's report** (circulated)

- 12 **To note and/or consider any planning applications received from Barnsley MBC** (list circulated)

- 13 **To confirm the time and date of the next Ordinary Town Council Meeting (16th December 2024)**