



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
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Town Clerk: Nigel Bailey
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SUMMONS

5th November 2024

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance, Assets & HR Committee to be held on Monday 11th November at 7.00 pm in the IT Room in St. John's Community Centre.

Yours sincerely,

Nigel Bailey
Town Clerk and Responsible Officer

COMMITTEE MEMBERSHIP

Cllr Jon Palmer (Chair), Cllr James Kitching (Vice-Chair), Cllr Wayne Chadburn, Cllr Jonathan Cutts, Cllr David Greenhough, Cllr Anita Kimberley, Cllr Hannah Kitching, Cllr M. Lowe-Flelo (Town Mayor – *ex officio*), Cllr Frances Nixon, Cllr Nick Perkins, Cllr David Walker.

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.
- 4 To consider the revision of the Terms of Reference of the the Committee** in line with legal advice from Yorkshire Local Councils Association (Law & Governance Bulletin July 2024)

6 To consider small grant applications from the following (circulated); with recommendations to Council

6.1 Hoylandswaine Village Hall Ltd. £63.40

6.2 Friends of St. John's Church, Penistone £500.00

7 To consider the following items in preparation for the budget & precept meeting in January 2025.

7.1 PTC Officers - To note NALC pay settlement backdated to 01/04/2024; increase in Employers NIC and annual changes to salary bands (dates of change related to employment start dates).

7.2 To note the increase to National Living Wage & Employers NIC (with effect from 01/04/2025); and consider rates of pay for other staff above NLW – PTC caretakers and Paramount staff.

7.3 To consider changes to the following PTC charges from 01/04/2025 : allotment fees, St John's Community Centre hire charges, hanging basket sponsorship, public toilet usage fee.

7.4 To consider the provision of storage facilities for regular hire clients in SJCC; and the associated purchase/installation costs of such facilities.

7.5 To consider changes to the following Paramount charges from 01/04/2025 : admission charges, venue hire charges, income from live events, bar & kiosk prices, booklet advertising prices.

7.6 To consider the Paramount subsidy for the financial year 2025/2026.

7.7 To consider the budget for small grants 2025/2026

7.8 To consider funding for Penistone Round Table events 2025/2026

7.9 To consider the budget for PTC events 2025/2026

7.10 To consider the budget for floral displays and Christmas lights 2025/2026

7.11 To consider the Mayor's allowance 2025/2026

7.12 To consider contingency funds for 2025/2026 (e.g. unscheduled election costs, unscheduled repair/maintenance costs).

7.13 To consider the budget for Council and staff training 2025/2026

8 To review the latest monthly budget reports (October 2024)

9 Date of next meeting 13 January 2025 – precept meeting