

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 23rd September 2024 at 7.00 p.m.

Present: Town Mayor Mandy Lowe-Flello (Chair), Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. David Greenhough, Cllr. Hannah Kitching, Cllr. Matthew Nicholson, Cllr. Frances Nixon, Cllr. Nick Perkins

Also present:

E. Miller Assistant Town Clerk

Mayor Lowe-Flello welcomed everyone present after the Council's summer break; noting in particular that the Council welcomes newly elected Cllr. Matthew Nicholson.

There were four members of the public present. These included two representatives of Penistone FM who addressed the Council further to the Mayor's invitation for any public participation prior to the meeting. All members of the public chose to leave the meeting after agenda item 12.

2024/41 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies from Cllrs. Anita Kimberley, James Kitching, Jon Palmer and David Walker were **NOTED**. Reasons for absence were unanimously **APPROVED**.

2024/42 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Local Government Act 2011 members to declare any disposable pecuniary interests in items on this agenda. In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Assistant Clerk reported that there were no written dispensations.

2024/43 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

2024/44 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD

4.1 The Ordinary Town Council Meeting held on 29th July 2024.

Moved by Cllr. N. Perkins, Seconded by Cllr F. Nixon and **RESOLVED** that they were a true record.

4.2 The Finance, Assets & Human Resources Committee Meeting held on 9th September 2024.

Moved by Cllr. H. Kitching, Seconded by Cllr J. Cutts and **RESOLVED** that they were a true record.

2024/45 5. TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE

5.1 From Mr. J. Pinguey (dated 28th August 2024): regarding his retirement from voluntary work in Penistone.

Cllr Hannah Kitching proposed that it be placed on record that Mr Pinguey (who received the Freedom of the Town in 2019) has worked in a voluntary capacity for many years in the Penistone area and continues to contribute suggestions and ideas in retirement. Cllr. Kitching asked that it be noted that the Council thank him most sincerely for his outstanding contribution to the community.

The Council unanimously **AGREED** to Cllr. Kitching's proposal and **NOTED** the Council's thanks to Mr Pinguey accordingly.

5.2 From Ms. S. Drayson (received 11th September 2024) Leader of 60th Penistone Guides: regarding her concern that hire clients of St John's Community Centre will have no access to storage space after the forthcoming building works.

The Council **NOTED** the concerns raised by Ms. Drayson. Cllr. Frances Nixon proposed that, further to these and concerns raised by other clients, the Council should consider the possibility of providing storage space for hire clients once the building work is concluded.

Moved by Cllr. F. Nixon, Seconded by Cllr. H. Kitching and **RESOLVED** that the Council will consider the provision of storage space for hire clients accordingly.

2024/46 6. MAYOR'S INVITATIONS

The Council **NOTED** that the Mayor has received the following invitation:

6.1 Penistone Round Table Hallowe'en Children's Events, Market Barn 27th October 2024 – accepted.

6.2 Penistone Rotary Club Christmas Concert, Paramount Cinema, 14th December 2024 – accepted.

6.3 Penistone Library Summer Reading Challenge prize giving 16th September 2024 – accepted.

2024/47 7. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE /MONTHLY REPORTS

7.1 Penistone Town Council budget reports July (i) and August (ii) 2024

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the budget reports be noted and approved.

7.2 St John's Community Centre budget reports July (i) and August (ii) 2024

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the budget reports be noted and approved.

7.3 Paramount budget reports July (i) and August (ii) 2024

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the budget reports be noted and approved.

7.4 Penistone Town Council bank reconciliations July (i) and August (ii) 2024

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the bank reconciliations be noted and approved.

7.5 Penistone Town Council expenditure 20.7.24 – 13.9.24 - £ 43,953.66

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the above account be noted and approved.

7.6 Penistone Town Council credit card expenditure 4.5.24 – 3.8.24 - £109.76

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the above account be noted and approved.

7.7 Penistone Town Council petty cash expenditure 15.6.24 – 13.9.24 - £189.40

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the above account be noted and approved.

7.8 Paramount expenditure 20.7.24 – 13.9.24 - £ 72,857.41

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the above account be noted and approved.

7.9 Paramount credit card expenditure 21.6.24 – 20.7.24 - £ 211.02

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the above account be noted and approved.

7.10 Paramount petty cash payments – not tabled.

7.11 Penistone Town Council financial summaries July(i) and August (ii) 2024 (presentations)

Moved by Cllr. D. Greenhough, Seconded by Cllr J. Barton and **RESOLVED** the financial summaries be noted and approved.

2024/48 8. FINANCIAL MATTERS AND GOVERNANCE

8.1. To approve (further to the recommendation of the Finance, Assets & HR Committee on 9th September 2024, FAHR 2024/20(7.2)) approval of a grant of £234 to Hoylandswaine Parish Church Council for annual servicing of the church clock (under the Parish Councils Act 1957 s.2)

The Council unanimously **AGREED** to approve the recommendation of the Committee.

8.2 To reconsider (further to the recommendation of the Finance, Assets & HR Committee on 9th September 2024, FAHR 2024/20(7.1)) the decision not to make a grant of £500 to Penistone Round Table towards their participation in the Skinflint Rally charity event. This reconsideration of the Committee's decision is made at the request of the Chair, Town Mayor Mandy Lowe-Flelo.

Discussion took place regarding the grant application, the Council's support for Round Table events and the Council's current financial position. The Council noted that the event took place on 19-22 September 2024; and that they may be in a position to approve an application in 2025 should it be made earlier in the year.

Moved by Cllr. N. Perkins, Seconded by Cllr. H. Kitching and **RESOLVED** that the Council will not reconsider the decision of the Finance, Assets & HR Committee on this occasion.

8.3 To approve (further to the recommendation of the Finance, Assets & HR Committee on 9th September 2024, FAHR 2024/21(8)) the expenditure of £500 to replace damaged LED Christmas lights

The Council unanimously **AGREED** to approve the recommendation of the Committee.

8.4 To approve (further to the recommendation of the Finance, Assets & HR Committee on 9th September 2024, FAHR 2024/22(9.2)) that the Chair of the Committee Cllr. Jon Palmer should write to all hire clients of St John's Community Centre inviting them to a public meeting in the main hall of the centre; to be held in October 2024. Plans of the proposed building work to be available and the floor plan of the remodelled main hall made clearer by placing tape to show the position of the interior walls. The architect working with the project group will supply some 3D models of the finished work. A suggestion box to be provided for members of the public attending.

The Council unanimously **AGREED** to approve the recommendation of the Committee.

8.5 To note the External Auditor's Report and Certificate 2023-24.

The External Auditor's Report and Certificate 2023-24 was duly **NOTED** by the Council.

8.6 To reconsider a grant application (£500) from Penistone FM; further to receipt of recent financial information in accordance with the recommendation of the Finance, Assets & HR Committee (minute no. FAHR 2024/8(8)).

Moved by Cllr. N. Perkins, Seconded by Cllr. H. Kitching and **RESOLVED** that the grant application is approved.

8.7 To elect a new Chair of the Council's standing committee for Events & Leisure.

Moved by Cllr. Kitching, Seconded by Cllr. N. Perkins and **RESOLVED** that Vice-Chair Cllr. Frances Nixon should chair this committee.

8.8 To note the whole Council YLCA training session at 18:30 – 20:00 on 7th October 2024 (venue to be confirmed).

This time of the training session was duly **NOTED**.

2024/49 9. COUNCILLORS' ITEMS None presented.

2024/50 10. PARAMOUNT CINEMA

10.1 To note the Paramount Cinema event analyses July (i) and August (ii) 2024.

The event analyses were duly **NOTED**.

2024/51 11. TOWN CLERK

11.1 To note the Town Clerk's report (circulated).

The Town Clerk's report was duly **NOTED**.

2024/52 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARNSELY METROPOLITAN BOROUGH COUNCIL.

The list of planning applications was duly **NOTED**.

2024/53 13. CO-OPTION TO 2 VACANT SEATS ON PENISTONE TOWN COUNCIL (CUBLEY & SPRINGVALE WARD)

There were six applications for the co-option of 2 Councillors for the Cubley & Springvale Ward.

The Councillors unanimously **AGREED** that the candidates were accepted for the co-option process.

The six candidates were, in alphabetical order: Ian Brisland, Yvette Cooper, Sarah Grainger, Claire Redmond, David Wood and Bryan Worth; all of whom had been advised of the co-option process and invited to the meeting. It transpired that only five candidates could be considered as Mr Wood did not attend.

The Councillors had been given advance copies of the candidates' written responses to the PTC standard co-option questionnaire. The five candidates who attended the meeting were each given five minutes in which to meet to the Councillors and ask or answer questions regarding their candidacy. These meetings took place in alphabetical order. After the meetings the candidates were asked to retire to a waiting room to enable the Councillors to deliberate in private. They were given the option to return to the Council Chamber to observe the voting process; however they unanimously declined this invitation.

Two separate votes took place by a show of hands. The votes resulted in absolute majorities for the candidates Yvette Cooper and Claire Redmond respectively. It was therefore **RESOLVED** that Yvette Cooper and Claire Redmond be co-opted onto the Council representing Cubley & Springvale Ward.

The Assistant Town Clerk witnessed the signing of Acceptance of Office forms by Cllr. Cooper, Cllr. Nicholson and Cllr. Redmond, in accordance with the LGA 1972 s83.

2024/54 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY TOWN COUNCIL MEETING.

It was **AGREED** that the next full council meeting is to be held at 7.00 pm on Monday 28th October 2024.

Signed by.....Chair 28th October 2024