

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 29th July 2024 at 7.00 p.m.

Present: Town Mayor Mandy Lowe-Flello (Chair), Cllr. Jason Barton, Cllr. Wayne Chadburn, Cllr. Jonathan Cutts, Cllr. Anita Kimberley, Cllr. Frances Nixon, Cllr. Jon Palmer, Cllr. Nick Perkins, Cllr. David Walker

Also present:

N. Bailey, Town Clerk

A, Fleetwood, Finance Officer

E. Miller Assistant Town Clerk

There was one member of the public present; who declined the Mayor's invitation to speak prior to the Council meeting.

Mayor Lowe-Flello confirmed to the Council that she and the Town Clerk had received resignations from Cllr. Catherine Dodson and Cllr. Lynne Crisp since the last Ordinary Town Council meeting on 24 June 2024.

2024/28 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies from Cllrs. Hannah Kitching and James Kitching were **NOTED**. Reasons for absence were unanimously **APPROVED**.

2024/29 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Local Government Act 2011 members to declare any disposable pecuniary interests in items on this agenda. In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

2024/30 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

2024/31 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD

4.1 The Ordinary Town Council Meeting held on 24th June 2024.

Moved by Cllr. J. Cutts, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

4.2 The Finance, Assets & Human Resources Committee Meeting held on 22nd July 2024.

Moved by Cllr. J. Palmer, Seconded by Cllr N. Perkins and **RESOLVED** that they were a true record.

2024/32 5. TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE - none tabled.

2024/33 6. MAYOR'S INVITATIONS

The Council **NOTED** that the Mayor has received the following invitation:

6.1 Penistone Agricultural Show 14th September 2024 – accepted.

6.2 Normanton & Altofts Flower and Vegetable Show 21st September 2024 – declined.

6.3 Penistone War Memorial Centenary 8th August 2024 – Deputy Mayor Cllr. J. Cutts to attend.

2024/34 7. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE /MONTHLY REPORTS

7.1 Penistone Town Council budget report June 2024

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the budget report be noted and approved.

7.2 St John's Community Centre budget report June 2024

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the budget report be noted and approved.

7.3 Paramount budget report June 2024

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the budget report be noted and approved.

7.4 Penistone Town Council bank reconciliation 30th June 2024

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the reconciliation be noted and approved.

7.5 Penistone Town Council expenditure 15.06.24 – 19.07.24 - £ 31,818.15

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the above account be noted and approved.

7.6 Penistone Town Council credit card expenditure – not tabled

7.7 Penistone Town Council petty cash expenditure – not tabled

7.8 Paramount expenditure 15.06.24 – 19.07.24 - £ 48,017.16

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the above account be noted and approved.

7.9 Paramount credit card expenditure 21.05.24 – 20.06.24 - £ 636.71

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the above account be noted and approved.

7.10 Paramount petty cash payments – not tabled.

7.11 Penistone Town Council financial summary June 2024

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** that the financial summary be noted and approved.

2024/35 8. FINANCIAL MATTERS AND GOVERNANCE

8.1. To approve (further to the recommendation of the Finance, Assets & HR Committee on 22 July 2024, FAHR 2024/4) adoption of the Terms of Reference for the Finance, Assets & HR Committee.

Moved by Cllr. A. Kimberley, Seconded by Cllr F. Nixon and **RESOLVED** that the Terms of Reference be approved and adopted.

8.2 To approve (further to the recommendation of the Finance, Assets & HR Committee on 22 July 2024, FAHR 2024/5) the decision not to use polling cards in Parish Council by-election for Penistone Ward (12th September 2024).

Moved by Cllr. A. Kimberley, Seconded by Cllr. F. Nixon and **RESOLVED** that polling cards will not be used for the by-election on 12th September 2024.

8.3 To approve (further to the recommendation of the Finance, Assets & HR Committee on 22 July 2024, FAHR 2024/8.2) the making of a small grant of £500 to Penistone Church Council's Penistone Football Heritage project under **S137** of the Local Government Act 1972.

Moved by Cllr. A. Kimberley, Seconded by Cllr. F. Nixon and **RESOLVED** that payment of the grant be approved.

8.4 To approve (further to the recommendation of the Finance, Assets & HR Committee on 22 July 2024, FAHR 2024/11) the gas supply renewal price from Yü Energy for St John's Community Centre.

Moved by Cllr. A. Kimberley, Seconded by Cllr. F. Nixon and **RESOLVED** that the gas supply renewal price be approved.

8.5 To consider for approval a draft communication document regarding the forthcoming programme of work to be undertaken at St John's Community Centre.

The Town Clerk presented a draft letter of notification to be sent out to hire clients of St John's Community Centre. The Council unanimously **APPROVED** the letter and **AGREED** that the letter should be sent in August 2024.

8.6 To consider for approval the booking of a Yorkshire Local Councils Association training session for all Councillors in the week commencing 7th October 2024.

The Council unanimously **AGREED** that the training should be booked.

2024/36 9. COUNCILLORS' ITEMS

9.1 Review of the Penistone Neighbourhood Development Plan – Cllr. Anita Kimberley

As one of the original contributors to the NDP Cllr. Kimberley has reviewed the measures outlined therein and recommends that the Council continues to adopt the measures set out therein with regard to planning developments in the Penistone area. Cllr. Kimberley drew the Council's attention to the fact that, further to the recent change of government, all planning for housing developments is now under national review.

The Council unanimously **AGREED** to continue its adoption of the NDP.

2024/37 10. PARAMOUNT CINEMA

10.1 To note the Paramount Manager's report (circulated).

The Manager's report was duly **NOTED**.

10.2 To note the Paramount event analysis (circulated).

The event analysis was duly **NOTED**.

2024/38 11. TOWN CLERK

11.1 To note the Town Clerk's report (circulated).

The Town Clerk's report was duly **NOTED**.

2024/39 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARNESLEY METROPOLITAN BOROUGH COUNCIL.

The list of planning applications was duly **NOTED**.

2024/40 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY TOWN COUNCIL MEETING.

It was **AGREED** that the next full council meeting (the Annual Meeting) is to be held at 7.00 pm on Monday 23rd September 2024.

Signed by.....Chair 23rd September 2024