



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey
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www.penistonetowncouncil.gov.uk

SUMMONS

18th September 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 23rd September 2024 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Ordinary Town Council Meeting 29th July 2024
 - 4.2** Finance, Assets & HR Committee Meeting 9th September 2024

- 5 To note and to consider any items of correspondence** (circulated where appropriate)
 - 5.1** From J. Pinguey (dated 28.08.24), retiring voluntary war graves custodian
 - 5.2** From S. Drayson (rec. 11.09.24) Leader of 60th Penistone Guides

- 6 To note the Mayor's invitations (accepted)**
 - 6.1** Penistone Round Table Hallowe'en Children's Event, Market Barn 27 October 2024
 - 6.2** Penistone Rotary Club Christmas Concert, Paramount Cinema, 14 December 2024
 - 6.3** Penistone Library Summer Reading Challenge prize giving 16 September 2024

- 7 To approve the following items of expenditure/monthly reports** (Circulated, except 7.11)
 - 7.1** Penistone Town Council budget reports July(i) & August(ii) 2024
 - 7.2** St John's Community Centre budget reports July(i) & August(ii) 2024
 - 7.3** Paramount budget reports July(i) & August(ii) 2024
 - 7.4** PTC bank reconciliations July(i) & August(ii) 2024
 - 7.5** Penistone Town Council expenditure 20.7.24 – 13.9.24 **£43,953.66**
 - 7.6** Penistone Town Council credit card expenditure 4.5.24 – 3.8.24 **£109.76**
 - 7.7** Penistone Town Council petty cash expenditure 15.6.24 – 13.9.24 **£189.40**
 - 7.8** Paramount expenditure 20.07.24 – 13.9.24 **£72,857.41**
 - 7.9** Paramount credit card expenditure 21.6.24-20.7.24 **£211.02**
 - 7.10** Paramount petty cash payments – not tabled.
 - 7.11** Penistone Town Council Financial Summaries July(i) & August(ii) 2024 (presentations)

- 8 Financial Matters and Governance.**

Approval of Items 8.1, 8.2, 8.3 and 8.4 further to the recommendations of the FAHR Committee at their meeting on 09 September 2024.

 - 8.1** PTC small grant request from Hoylandswaine Parish Council
 - 8.2** To reconsider a PTC small grant request from Penistone Round Table
 - 8.3** Replacement of damaged LED Christmas lights
 - 8.4** Chair of FAHR Committee to invite hire clients of St John's Community Centre to a public meeting, October 2024
 - 8.5** To note the External Auditor's Report & Certificate 2023-24
 - 8.6** To reconsider a PTC small grant request from Penistone FM
 - 8.7** To elect a new Chair of the Council's (standing) Events & Leisure Committee
 - 8.8** To note the whole Council YLCA training session (6.30pm-8pm 07/10/2024, venue TBC)

- 9 Councillors' items** – None presented.

- 10 Paramount Cinema**
 - 10.1** To note the Paramount Event Analyses July(i) & August(ii) 2024

- 11 To note the Town Clerk's report** (circulated)

- 12 To note and/or consider any planning applications received from Barnsley MBC** (list circulated)

- 13 Co-option to vacant seats (2) on Penistone Town Council (Cubley & Springvale Ward)**

To consider the co-option applications of (in alphabetical order): Ian Brisland, Yvette Cooper, Sarah Grainger, Claire Redmond, David Wood and Bryan Worth. Co-option to be decided by an absolute majority vote.

- 14 To confirm the time and date of the next Ordinary Town Council Meeting (23rd October 2023)**