



# PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE  
Church Street, Penistone, Sheffield S36 6AR  
Tel: 01226 370088  
Town Clerk: Nigel Bailey  
Email: [info@penistonetowncouncil.gov.uk](mailto:info@penistonetowncouncil.gov.uk)  
[www.penistonetowncouncil.gov.uk](http://www.penistonetowncouncil.gov.uk)

## SUMMONS

5<sup>th</sup> September 2024

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance, Assets & HR Committee to be held on Monday 9<sup>th</sup> September at 7.00 pm in the IT Room in St. John's Community Centre.

Yours sincerely,

Nigel Bailey  
Town Clerk and Responsible Officer

### **COMMITTEE MEMBERSHIP**

Cllr Jon Palmer (Chair), Cllr James Kitching (Vice-Chair), Cllr Wayne Chadburn, Cllr Jonathan Cutts, Cllr David Greenhough, Cllr Anita Kimberley, Cllr Hannah Kitching, Cllr M. Lowe-Flello (Town Mayor – *ex officio*), Cllr Frances Nixon, Cllr Nick Perkins, Cllr David Walker.

### **AGENDA**

1. **To receive any apologies and reasons for absence.**
2. **To receive any declarations of personal or prejudicial interests.**
  - 2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
  - 2.2 The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 **Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.
- 4 **To note the revision of the Terms of Reference of the the Committee** in line with legal advice from Yorkshire Local Councils Association (Law & Governance Bulletin July 2024)

**5 To note the revised costs of the September 2024 by-election (net cost to PTC £4,250)**

**6 Allotment Society**

6.1 To note the letter sent to the Chair of the Allotment Society by Cllr J. Palmer (circulated); in accordance with the decision of the Committee on 22/07/2024 (minute no. FAHR 2024 7(7)).

6.2 To consider the request from the Allotment Society rubber matting to be placed in dangerously muddy areas at the Berrywell site (cost £70, information circulated).

**7 To consider small grant applications from the following (circulated); with recommendations to Council**

7.1 Penistone Round Table

7.2 Hoylandswaine Parish Council

7.3 Suicide Sucks CIC

**8 Christmas lights – To consider the replacement of damaged LED lights (cost £500) with recommendations to Council**

**9 St John's Community Centre proposed building works**

9.1 To note and consider room usage and analyses prepared by the Finance Office (circulated)

9.2 To note and consider communications from clients of the Centre (circulated); further to letter sent by the Town Clerk in accordance with the decision of the Committee on 22/07/2024 (minute no. FAHR 2024 10 (10)).

9.3 Liaison and communication with project teams

**10 Paramount Cinema –**

10.1 To note the Manager's and Marketing reports

10.2 To clarify release of 30<sup>th</sup> November date for film showing

**11 Date of next meeting (11<sup>th</sup> November 2024 – precept/budget meeting)**