



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey

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SUMMONS

25 July 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 29th July 2024 at 7.00 pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Penistone Town Council Annual Meeting 24 June 2024

5 To note and to consider any items of correspondence - none

6 To note the Mayor's invitations –

- 6.1 Penistone Agricultural Show, 14 September 2024 - accepted
- 6.2 Normanton & Altofts Flower & Vegetable Show, 21 September 2024 - declined

7 To approve the following items of expenditure/monthly reports (Circ. where appropriate)

- 7.1 Penistone Town Council budget report **June 2024**
- 7.2 St John's Community Centre budget report **June 2024**
- 7.3 Paramount budget report **June 2024**
- 7.4 Penistone Town Council bank reconciliation **June 2024**
- 7.5 Penistone Town Council expenditure 15/06/24 – 19/07/24 **£ 31,818.15**
- 7.6 Penistone Town Council credit card expenditure **not tabled**
- 7.7 Penistone Town Council petty cash payments **not tabled**
- 7.8 Paramount expenditure 15/06/24 – 19/07/24 **£ 48,017.16**
- 7.9 Paramount credit card expenditure 21/05/24 – 20/06/24 **£ 636.71**
- 7.10 Paramount petty cash payments **not tabled**
- 7.11 Penistone Town Council Financial Summary –**presentation**

8 Financial Matters and Governance.

Approval of Items 8.1, 8.2, 8.3 and 8.4 further to the recommendations of the FAHR Committee at their meeting on 22 July 2024.

- 8.1 To approve adoption of the Terms of Reference for the Finance, Assets & HR Committee
- 8.2 To approve the decision to use polling cards in the forthcoming Parish Council by-election on 12 September 2024.
- 8.3 To approve the making of a small grant (£500) to Penistone Church Council's Penistone Football Heritage project.
- 8.4 To approve the gas supply renewal price for St John's Community Centre
- 8.5 To consider a draft communication document regarding the work to be undertaken at St John's Community Centre.
- 8.6 To consider a date for YLCA training (Councillors) w/c 7 October 2024.

9 Councillors' items

- 9.1 Update on Penistone Neighbourhood Development Plan – Cllr Anita Kimberley

10 Paramount Cinema

- 10.1 To note the Paramount Manager's Report (circulated)
- 10.2 To note the Paramount Events analysis (circulated)

11 Town Clerk

- 11.1 To note the Town Clerk's report (circulated)

12 To note and/or consider any planning applications received from Barnsley MBC (circulated)

13 To confirm the time and date of the next Ordinary Town Council Meeting (23rd September 2024)