



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey

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SUMMONS

19th June 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 24th June 2024 at 7.00 pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Penistone Town Council Annual Meeting 20th May 2024

5 To note and to consider any items of correspondence - none

6 To note the Mayor's invitations –

6.1 Yorkshire Day, York 1st August 2024 - accepted

7 To approve the following items of expenditure/monthly reports (Circ. where appropriate)

7.1 Penistone Town Council budget report May 2024

7.2 St John's Community Centre budget report May 2024

7.3 Paramount budget report May 2024

7.4 PTC bank reconciliation May 2024

7.5 Penistone Town Council expenditure 11/05/24 – 14/06/24 £25,673.14

7.6 Penistone Town Council credit card expenditure 04/04/24 – 03/05/24 £342.17

7.7 Penistone Town Council petty cash payments 27/02/24 – 14/06/24 £267.96

7.8 Paramount expenditure 11/05/24 – 14/06/24 £86,435.18

7.9 Paramount credit card expenditure 20/03/24 – 20/05/24 £621.86

7.10 Paramount petty cash payments not tabled

7.11 Penistone Town Council Financial Summary –presentation

8 Financial Matters and Governance.

8.1 To approve (subject to consideration) the Council's list of direct debit payments (PTC & Paramount Cinema) for 2024/2025

8.2 To approve (subject to consideration) the PTC Financial Regulations 2024 (NALC model)

8.3 To approve payment of the premium for the Council's Combined Commercial Insurance policy 01 June 2024 – 31 May 2025 £8,350.61

8.4 To discuss and agree upon an amendment to the date of the OTC in July 2024.

9 Councillors' items

9.1 To discuss making an official complaint to BMBC regarding poor maintenance of public walkways and car parks – Cllr Jonathan Cutts

9.2 To discuss the adoption of a policy regarding the death or retirement of long serving Councillors – Cllr Jonathan Cutts

9.3 To discuss the adoption of an annual Citizens' Awards scheme – Cllr. Jonathan Cutts

10 Paramount Cinema

10.1 To note the Paramount Manager's report

10.2 To note the Paramount Events analysis (circulated)

11 Town Clerk

11.1 To note the Town Clerk's report (circulated)

12 To note and/or consider any planning applications received from Barnsley MBC

13 To confirm the time and date of the next Ordinary Town Council Meeting (22nd /29th July 2024)