



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey

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SUMMONS

18th April 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 22nd April 2024 at 7.00 pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Ordinary Town Council Meeting 25th March 2024
 - 4.2** Events & Leisure Committee Meeting 3rd April 2024

5 To note and to consider any items of correspondence

- 5.1 Invitation to all Councillors – Fairtrade in Penistone AGM 23.05.2024
- 5.2 Letter dated 26.03.2024 from Penistone Archive Group
- 5.3 Individual letters (undated) to all Councillors from Chair of Penistone Allotment Society

6 To note the Mayor's invitations –

- 6.1 Six Queens Musical, Penistone Paramount, 7pm 27/04/2024
- 6.2 Launch of Green Notes CIC Hoylandswaine

7 To approve the following items of expenditure/monthly reports (Circ. where appropriate)

- 7.1 Penistone Town Council budget report **March 2024**
- 7.2 St John's Community Centre budget report **March 2024**
- 7.3 Paramount budget report **March 2024**
- 7.4 PTC bank reconciliation **31.03.24**
- 7.5 Penistone Town Council expenditure **16.3.24-12.4.24** **£9,428.76**
- 7.6 Penistone Town Council credit card expenditure **4.2.24-3.324** **£51.57**
- 7.7 Penistone Town Council petty cash payments – **not tabled**
- 7.8 Paramount expenditure **16.3.24-12.4.24** **£46,542.51**
- 7.9 Paramount credit card expenditure **21.1.24-20.2.24** **£651.79**
- 7.10 Paramount petty cash payments – **not tabled**
- 7.11 Penistone Town Council Financial Summary **March 2024**

8 Financial Matters and Governance.

- 8.1 To confirm details of Penistone's sponsored flower displays for 2024.
- 8.2 To consider for approval draft Small Grant policy.
- 8.3 To consider for approval draft Freedom of the Town policy

9 Councillors' items

- 9.1 Allotment tenancy agreements – Town Mayor, Cllr. Mandy Lowe-Flelo

10 Paramount Cinema

- 10.1 To note the Paramount Manager's report
- 10.2 To note the Paramount Events analysis (circulated)

11 Town Clerk

- 11.1 To note the Town Clerk's report (circulated)
- 11.2 To note estimates for roof repairs, St John's Community Centre

12 To note and/or consider any planning applications received from Barnsley MBC

13 To confirm the time and date of the next Ordinary Town Council Meeting / Annual Meeting (20th May 2024)