



PENISTONE TOWN COUNCIL

ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey

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SUMMONS

21st March 2024

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 25th March 2024 at 7.00 pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

AGENDA

1. To receive any apologies and reasons for absence.

2. To receive any declarations of personal or prejudicial interests.

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda

3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

3.1 Item 13 – members of the public to be excluded from the Chamber during the Council's confidential deliberations between the candidates' interviews and the voting procedure.

4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record

4.1 Ordinary Town Council Meeting 26th February 2024

4.2 Finance & HR Committee Meeting 11th March 2024

- 5 To note and to consider any items of correspondence – none tabled.**
- 6 To note the Mayor’s invitations - The Institution of Rev. Chris Herbert, St Leonard’s Church, Wortley 14.4.24. - accepted**
- 7 To approve the following items of expenditure/monthly reports (Circ. where appropriate)**
- 7.1** Penistone Town Council budget report **February 2024**
- 7.2** St John’s Community Centre budget report **February 2024**
- 7.3** Paramount budget report **February 2024**
- 7.4** PTC bank reconciliation **29.02.24**
- 7.5** Penistone Town Council expenditure **17.02.24 – 15.03.24** **£ 20,942.64**
- 7.6** Penistone Town Council credit card expenditure **Not tabled**
- 7.7** Penistone Town Council petty cash expenditure **19.12.23-26.02.24** **£153.97**
- 7.8** Paramount expenditure **17.02.24-15.03.24** **£71,809.82**
- 7.9** Paramount credit card expenditure **Not tabled**
- 7.10** Paramount petty cash payments **Not tabled**
- 7.11** Penistone Town Council Financial Summary **February 2024**
- 8 Financial Matters and Governance.**
- 8.1** To note the date of the Annual Town Assembly at 7pm 18th April 2024 at St John’s Community Centre.
- 8.2** To discuss and resolve upon the transfer of the proceeds of the matured savings bond to earmarked reserves for work on St John’s Community Centre.
- 8.3** To note the statutory increase to the National Living Wage; and the pay differentials for Paramount staff as recommended by the FHR Committee (11th March 2024).
- 8.4** To note the appointment of a Sales & Marketing Manager. Paramount Cinema.
- 8.5** To consider and resolve upon the recommendation of the FHR Committee 8.1.24.
To increase the Mayor’s allowance to £3,000 from 2024/25.
- 8.6** To consider and resolve upon upgrade of Paramount website £4,000.
- 9 Councillors’ items - none tabled.**
- 10 To note and/or consider any planning applications received from Barnsley MBC – none tabled.**
- 11 Paramount Cinema**
- 11.1** Manager’s report
- 11.2** Events analysis
- 12 Co-option to vacant seat on Penistone Town Council (Penistone Ward)**
To consider the applications of (in alphabetical order): Jason Barton, Sarah Grainger and Ian Brisland. Co-option to be decided by an absolute majority vote.
- 13 To confirm the time and date of the next Ordinary Town Council Meeting (22nd April 2024)**