



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857

Town Clerk: Nigel Bailey
Email: info@penistonetowncouncil.gov.uk
www.penistonetowncouncil.gov.uk

SUMMONS

6th March 2024

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance and HR Committee to be held on Monday 11th March 2024 at 7.00 pm in the Bar Room in the St. John's Community Centre.

Yours sincerely,

Nigel Bailey
Town Clerk and Responsible Officer

COMMITTEE MEMBERSHIP

Cllr J. Palmer (Chair), A Kimberley (Vice-Chair), Cllr W. Chadburn, Cllr L. Crisp, Cllr J. Cutts, Cllr C. Dodson, Cllr J. Kitching, Cllr M. Lowe-Flello (Town Mayor – ex officio), Cllr F. Nixon, Cllr N. Perkins, Cllr D. Walker.

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

- 4.** To note the increase to the National Living Wage (9.8%) with effect from 1st April 2024 (Council to be informed).
- 5.** To discuss pay scale for Paramount staff (above NLW) with effect from 1st April 2024 with recommendations to Council.
- 6.** To discuss new management structure pay rates (Paramount Cinema) with recommendations to Council.
- 7.** To discuss changing PTC bank account to one of a) Business Reserve Account b) 35 day notice account c) 95 day notice; with recommendations to Council
- 8.** To review the proposed amendments to the Financial Regulations (FO) with recommendations to Council.
- 9.** HR update Paramount Cinema (Town Clerk, verbal report)
- 10.** SJCC buildings work update (Town Clerk, verbal report)
- 11.** February 2024 accounts overview (Finance Officer, verbal report)
- 12.** To discuss charges at St John's Community Centre (Cllr N. Perkins)

- 13.** Date of next meeting (13th May 2024)



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