



PENISTONE TOWN COUNCIL



BLOCK BOOKINGS FORM

FOR HIRE OF ROOMS WITHIN
ST JOHN'S COMMUNITY CENTRE, CHURCH STREET, PENISTONE, SHEFFIELD, S36 6AR
Tel: 01226 370088 Email: admin@pentowncouncil.gov.uk

NAME OF GROUP.....

DETAILS OF PERSON RESPONSIBLE FOR ARRANGING THE BOOKING:

Name.....

Address.....

Telephone..... Email.....

DETAILS OF GROUP/CLUB SECRETARY OR TREASURER WHERE INVOICE WILL BE SENT:

Name.....

Address.....

Telephone..... Email.....

REQUIREMENTS Please tick the appropriate boxes:

Main Hall ☐ IT Room ☐ Bar Room ☐
Max Capacity 120, 142m² 49m² 42m²

Lower Hall ☐ Room A ☐ Resource Centre ☐
89m² 36m²

EXTRAS

Kitchen use ☐ Crockery/Boiler ☐ Tea/Coffee ☐ Number of Tables

EXACT TIME REQUIRED: From.....am/pm To.....am/pm

DATES REQUIRED:

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I/We have read and understood the emergency procedures and Conditions of Hire

Signature..... on behalf of

Organisation/Group..... Date.....