

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 23rd October 2023 at 7.00 p.m.

Present: Mayor M. Lowe-Flello in the Chair, Cllr. L. Cork, Cllr. J. Cutts, Cllr. A. Kimberley, Cllr H. Kitching, Cllr. J. Palmer, Cllr. N. Perkins, Cllr. D. Walker

Also present

N. Bailey, Town Clerk
A. Fleetwood, Finance Officer
E. Miller Assistant Town Clerk

There were two members of the public present. Mayor Lowe-Flello invited them to speak in accordance with the Council's policy of inviting public participation before the meeting; this invitation was declined.

2023/53 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies from Cllrs. R. Blackshaw, W. Chadburn, L. Crisp, C. Dodson, D. Greenhough, J. Kitching, and F. Nixon were **NOTED**. Reasons for absence were unanimously **APPROVED**.

2023/54 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declaration of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

2023/55 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

2023/56 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD

4.1 The Ordinary Town Council Meeting held on 25th September 2023.

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

4.2 The Events & Leisure Committee Meeting held on 11th October 2023.

Moved by Cllr. H. Kitching, Seconded by Cllr L. Cork and **RESOLVED** that they were a true record.

2023/57 5. TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE

The following items of correspondence which had been circulated prior to the meeting by email, were received and noted:

5.1 Letter of thanks from Barnsley Sexual And Rape Crisis Service for the donation of £1,267.75 from the Penistone Mayor's Charity.

5.2 Email from Penistone FM thanking the PTC Councillors who visited the their studio on 5th October 2023.

5.3 The Council considered a letter sent from the Chair of the Penistone Archive Group which for the last 10 years has occupied a room within St John's Community Centre free of charge. The Archive Group are seeking additional space; either by extending into an adjoining room or by applying for a grant to build an extension onto the existing room.

Discussion took place during which the Councillors acknowledged the valuable work carried out by the Archive Group. The Councillors would support the Group's application for a grant to assist with their work; however no extensions or alterations to a building owned by the Council may be considered. As is acknowledged in the Archive Group's letter the Council is planning to carry out essential and significant modernisation work to the building. Until these plans are finalised no consideration can be given to extending the space currently occupied by the Archive Group. The Town Clerk to communicate the above to the Chair of the Archive Group.

2023/58 6. MAYOR'S INVITATIONS

6.1 The Mayor is invited to Penistone Grammar School Remembrance Service on 10th November 2023 (accepted).

All the Mayor's invitations were duly **NOTED**.

2023/59 7. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE

7.1 Penistone Town Council budget reports September 2023

Moved by Cllr. J. Palmer, Seconded by Cllr A. Kimberley and **RESOLVED** the budget report be noted and approved.

7.2 St John's Community Centre budget report September 2023

Moved by Cllr. J. Cutts, Seconded by Cllr J. Palmer and **RESOLVED** the budget report be noted and approved.

7.3 Paramount budget report September 2023

Moved by Cllr. J. Cutts, Seconded by Cllr D. Walker and **RESOLVED** the budget report be noted and approved.

7.4 Penistone Town Council bank reconciliation 30 September 2023

Moved by Cllr. J. Palmer, Seconded by Cllr L. Cork and **RESOLVED** the reconciliation be noted and approved.

7.5 Penistone Town Council expenditure 16.09.23 – 13.10.23 - **£ 41,452.00**

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the above account be noted and approved.

7.6 Penistone Town Council credit card expenditure 04.08.23 – 03.09.23 - **£ 597.45**

Moved by Cllr. J. Palmer, Seconded by Cllr J. Cutts and **RESOLVED** the above account be noted and approved.

7.7 Penistone Town Council petty cash expenditure – none tabled.

7.8 Paramount expenditure 16.09.23 – 13.10.23 - **£ 44,098.55**

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the above account be noted and approved.

7.9 Paramount credit card expenditure – not tabled.

7.10 Paramount petty cash payments 19.08.23 – 13.10.23 - **£ 143.68**

Moved by Cllr. J. Palmer, Seconded by Cllr. N. Perkins and **RESOLVED** the above account be noted and approved.

7.11 Penistone Town Council financial summary September 2023 (presentation by the Finance Officer)

Moved by Cllr. J. Palmer, Seconded by Cllr. D. Walker and **RESOLVED** that the financial summary be noted and approved.

2023/60 8. FINANCIAL MATTERS AND GOVERNANCE

8.1 To consider approval of the Terms of Reference as recommended by the Events & Leisure Committee (ref. Item E&L 2023/15, minutes of meeting held on 11th October 2023).

Moved by Cllr. J. Cutts, Seconded by Cllr. N. Perkins and **RESOLVED** that the Terms of Reference for the Events & Leisure Committee be approved.

8.2 To consider and decide upon Penistone Town Council representation (2 representatives) on the Gala Committee of the Penistone Round Table.

Cllr. L. Cork volunteered to represent the Council. Cllr H. Kitching suggested Cllr. R. Blackshaw as another representative (subject to his agreement). The Mayor is an *ex-officio* member of the Gala Committee.

8.3 To consider the approval of a separate Facebook Events page to raise the profile of upcoming events – Cllr. L. Cork volunteered to undertake the creation and management of the Events Facebook page.

Cllr Cork's offer was unanimously **ACCEPTED** by the Council.

2023/61 9. COUNCILLORS' ITEMS

None tabled.

2023/62 10. PARAMOUNT CINEMA

10.1 To discuss and consider proposals from Cllr. L. Cork regarding future development of the Paramount Cinema – Cllr. Cork verbally presented ideas for future events and changes to the layout of the cinema; bearing in mind the restrictions imposed by the current lease.

The Council duly **NOTED** Cllr. Cork's report and referred her to the meeting (date TBC) of the new Paramount Working Group (ref. Ordinary Town Council Minutes 25th September 2023/47 8.6 (iii).)

10.2 Paramount Manager's report October 2023

The Manager's report was duly **NOTED**.

10.3 Paramount event analysis for September 2023.

The event analysis was duly **NOTED**.

2023/63 11. TO NOTE THE TOWN CLERK'S REPORT.

The Town Clerk's report (circulated) was duly **NOTED**.

11.1 N.B. This matter was discussed after Item 2023/55 (3) to enable Ms Barraclough to leave early. Rachel Barraclough of Barnsley Metropolitan Borough Council Family Services (Manager, South and Penistone) reported to the Council on the new plans to set up a Family Hub service (supporting children and young people aged 0-19 years) in Penistone. Plans have yet to be finalised but it is anticipated that the Family Hub will eventually be located in Penistone Library. Prior to this the service will be temporarily located in the I Know I Can Centre on Penistone High Street. Final plans and timescales will be announced after the Cabinet meeting at BMBC in mid November but BMBC Family Services will no longer require use of the Resource Centre building on the site of St John's Community Centre.

Further to this information the Assets & Amenities Committee will review future plans for the Resource Centre building on the site of St John's Community Centre.

**2023/64 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARN-
LEY METROPOLITAN BOROUGH COUNCIL.**

The list of planning applications was reviewed by the Barnsley MBC Councillors. The following were raised for discussion:

12.1. Planning application 2023/0898 – Land off Watermill Gardens, Penistone

Further to discussion it was unanimously decided that no action or comment from the Council is required.

The remainder of the planning applications were duly **NOTED**.

2023/ 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held at 7.00 pm on Monday 27th November 2023.

Signed by.....Chair 27th Novmeber 2023