



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857
Town Clerk: Nigel Bailey

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SUMMONS

18th October 2023

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 23rd October 2023 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk
Representation on Round Table Executive

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2 The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1 Ordinary Town Council Meeting 25th September 2023
 - 4.2 Events & Leisure Committee Meeting 11th October 2023
- 5 To note and to consider any items of correspondence** (circulated where appropriate)

- 5.1 Letter of thanks from BSARCS (for donation from Mayor's Charity)
- 5.2 Email thanking Cllrs who visited Penistone FM on 05/10/2023
- 5.3 Consider and discuss letter received from Penistone Archive Group.

6 To note the Mayor's invitations (accepted)

- 6.1 Penistone Grammar School Remembrance Service 10th November 23 10.30am.

7 To approve the following items of expenditure/monthly reports (Circ. where appropriate)

- 7.1 Penistone Town Council budget report September 2023
- 7.2 St John's Community Centre budget report September 2023
- 7.3 Paramount budget report September 2023
- 7.4 PTC bank reconciliation 30.09.2023
- 7.5 Penistone Town Council expenditure 16.09.23 – 13.10.23 **£41,452.00**
- 7.6 Penistone Town Council credit card expenditure 04.08.23 – 03.09.23 **£597.45**
- 7.7 Penistone Town Council petty cash expenditure – not tabled.
- 7.8 Paramount expenditure 16.09.23 – 13.10.23 **£44,098.55**
- 7.9 Paramount credit card expenditure – not tabled.
- 7.10 Paramount petty cash payments 19.08.23 – 13.10.23 **£143.68**
- 7.11 Penistone Town Council Financial Summary September 2023

8 Financial Matters and Governance.

- 8.1 To consider approval of Terms of Reference as recommended in the minutes of the Events & Leisure Committee 11th October 2023
- 8.2 To consider and decide upon PTC representation (2 representatives) on Gala Committee of Penistone Round Table.
- 8.3 To consider the approval of the creation of a separate Facebook Events page to raise the profile of upcoming events.

9 Councillors' items – none tabled.

10 Paramount Cinema

- 10.1 To discuss and consider proposals from Cllr. L. Cork regarding future development of the Paramount Cinema (verbal report)
- 10.2 Paramount Manager's report September 2023
- 10.3 Paramount event analysis September 2023

11 To note the Town Clerk's report

- 11.1 Rachel Barraclough (BMBC) to report on potential change of use of Resource Centre

12 To note and/or consider any planning applications received from Barnsley MBC

- 12.1 2023/0898 Land off Watermill Gardens, Penistone.

13 To confirm the time and date of the next Ordinary Town Council Meeting (27th November 2023)