

# Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road, Penistone on Monday 24<sup>th</sup> July 2023 at 7.00 p.m.

**Present: Mayor M. Lowe-Flelo in the Chair, Cllr. R. Blackshaw, Cllr. W. Chadburn, Cllr. J. Cutts, Cllr. C. Dodson, Cllr. H. Kitching, Cllr J. Kitching, Cllr. J. Palmer, Cllr. N. Perkins, Cllr. D. Walker**

Also present

N. Bailey Town Clerk  
A. Fleetwood, Finance Officer  
E. Miller Assistant Town Clerk

There were eight members of the public present.

## **2023/27 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies from Cllrs. L. Cork, L. Crisp, D. Greenhough, A. Kimberley and F. Nixon were **NOTED**. Reasons for absence were unanimously **APPROVED**.

## **2023/28 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS**

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

## **2023/29 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.**

There were no items for the exclusion of public and press.

**2023/30 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS AS A TRUE AND CORRECT RECORD**

4.1 The Ordinary Town Council Meeting held on 19<sup>th</sup> June 2023.

Moved by Cllr. N. Perkins, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

4.2 The Finance & HR Committee Meeting held on 3<sup>rd</sup> July 2023.

Moved by Cllr. J. Palmer, Seconded by Cllr J. Cutts and **RESOLVED** that they were a true record.

4.3 The Events & Leisure Committee Meeting held on 12<sup>th</sup> July 2023.

Moved by Cllr. H. Kitching, Seconded by Cllr R. Blackshaw and **RESOLVED** that they were a true record.

4.4 The Assets & Amenities Committee Meeting held on 18<sup>th</sup> July 2023.

Moved by Cllr. J. Cutts, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

Cllr H. Kitching asked the Council to note her views regarding item A&A 2023/6.3, namely unauthorised parking at St John's Community Centre. Cllr. Kitching's view is that the Council should not impose any type of penalty for unauthorised parking. This was duly **NOTED** by the Council and the PTC staff will continue to place signs on the cars of repeat offenders as agreed by the Assets & Amenities Committee.

**2023/31 5. TO NOTE AND CONSIDER ANY ITEMS OF CORRESPONDENCE**

The following items of correspondence which had been circulated prior to the meeting by email, were received and noted:

5.1 The Council considered a letter from Fairtrade in Penistone & Stocksbridge requesting that PTC accept the following proposal:

Proposed: Penistone Town Council fully supports the renewal of Penistone's status as a Fairtrade Town and will continue to support the committee in its work to promote the Fairtrade initiative in our area.

Moved by Cllr. W. Chadburn, Seconded by Cllr N. Perkins and **RESOLVED** that the proposal be accepted.

**2023/32 6. MAYOR'S INVITATIONS**

6.1 Penistone Agricultural Show 9<sup>th</sup> September 2023 – accepted.

6.2 Penistone Library Summer Reading Challenge presentation 21<sup>st</sup> September 2023 - accepted.

6.3 Carlecotes Garden Party 15<sup>th</sup> July 2023 - accepted.

All the Mayor's invitations were duly **NOTED**.

**2023/33 7.TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE**

7.1 Penistone Town Council budget report June 2023

Moved by Cllr. J. Palmer, Seconded by Cllr D. Walker and **RESOLVED** the budget report be approved and noted.

7.2 St John's Community Centre budget report June 2023

Moved by Cllr. J. Kitching, Seconded by Cllr N. Perkins and **RESOLVED** the budget report be approved and noted.

7.3 Paramount budget report June 2023

Moved by Cllr. J. Palmer, Seconded by Cllr J. Cutts and **RESOLVED** the budget report be approved and noted.

7.4 Penistone Town Council bank reconciliation 30.06.2023

Moved by Cllr. N. Perkins, Seconded by Cllr H. Kitching and **RESOLVED** the above account be approved and noted.

7.5 Penistone Town Council expenditure 12.6.23 – 14.7.23 - **£ 32,107.49**

Moved by Cllr. J. Palmer, Seconded by Cllr H. Kitching and **RESOLVED** the above account be approved and noted.

7.6 Penistone Town Council credit card expenditure 3.5.23- 3.6.23 - **£ 156.38**

Moved by Cllr. D. Walker, Seconded by Cllr J. Kitching and **RESOLVED** the above account be approved and noted.

7.7 Penistone Town Council petty cash expenditure 31.3.23 – 23.6.23 - **£ 143.30**

Moved by Cllr. J. Kitching, Seconded by Cllr J. Palmer and **RESOLVED** the above account be approved and noted.

7.8 Paramount expenditure 12.6.23 – 14.7.23 - **£45,586.45**

Moved by Cllr. J. Palmer, Seconded by Cllr. J. Kitching and **RESOLVED** the above account be approved and noted.

7.9 Paramount credit card expenditure 20.4.23 – 20.5.23 **£317.31**

Moved by Cllr. J. Kitching, Seconded by Cllr. J. Cutts and **RESOLVED** the above account be approved and noted.

#### 7.10 Penistone Town Council Financial Summary June 2023

Moved by Cllr. N. Perkins, Seconded by Cllr. D. Walker and **RESOLVED** the financial summary be approved and noted.

### **2023/34 8. FINANCIAL MATTERS AND GOVERNANCE**

8.1 Correction to Minute item 2023/10 (10.1) Annual Town Meeting 22 May 2023 - the appointment of Cllr. Frances Nixon is to Penistone Girls Free School Trust and not the National Schools Trust.

The correction to Minute item 2023/10(10.1) was duly **NOTED**.

8.2 To approve the recommendation of the Finance & HR Committee (minute 2023/4) that Cllrs. Mandy Lowe-Flello, Frances Nixon and Jon Palmer should be added to the bank mandate as signatories.

Moved by Cllr. D. Walker, Seconded by Cllr. J. Palmer and **RESOLVED** that the recommendation be so approved.

8.3 To approve the recommendation of the Finance & HR Committee (minute 2023/5) that Cllrs Lynne Crisp, Catherine Dodson, Anita Kimberley, Mandy Lowe-Flello, Frances Nixon, Jon Palmer and should be approved as signatories of financial transactions in accordance with PTC Financial regulations.

Moved by Cllr. D. Walker, Seconded by Cllr. H. Kitching and **RESOLVED** that the recommendation be so approved.

8.4 To approve the recommendation of the Events & Leisure Committee that the Christmas lights be upgraded for a total cost (2023) of approximately £24K.

Moved by Cllr. N. Perkins, Seconded by Cllr. H. Kitching and **RESOLVED** that the recommendation be so approved.

8.5 To consider a small grant application (S137) from the volunteers running Royd Community Garden.

The applicants requested £500 to pay for grass cutting services. Further to discussion the Council decided that the situation is not sustainable and the request was unanimously declined.

8.6 To consider a small grant application (S137) from Millhouse Green Community Association.

Further to discussion the Council decided that before making a decision they would like more information about the Association and their plans going forward. Cllr J. Palmer offered to liaise with the Association and report back to the Council; Clerks to send the relevant contact details.

#### **2023/35 9. COUNCILLORS' ITEMS**

None tabled.

#### **2023/36 10. PARAMOUNT CINEMA**

The Councillors requested further information regarding the possibility of showing films on or close to their release dates, rather than two or three weeks later. This matter was discussed in the Assets & Amenities Committee meeting on 18<sup>th</sup> July 2023 (Minute item A&A 2023/5(5.2)). The Clerks are setting up a date for the Manager of the Paramount to give a tour of the building to the Councillors which will be another opportunity for them to raise queries.

#### **2023/37 11. TO NOTE THE TOWN CLERK'S REPORT.**

The Town Clerk's report (circulated) was duly **NOTED**.

#### **2023/38 12. TO NOTE AND / OR CONSIDER ANY PLANNING APPLICATIONS RECEIVED FROM BARNSELY METROPOLITAN BOROUGH COUNCIL.**

The list of planning applications was reviewed by the Barnsley MBC Councillors and were duly **NOTED** by the Council. The following were raised for discussion:

12.1. Planning application 2023/0603 – public art column, land at Barnsley Road, Penistone S36 8HL

Cllr. H. Kitching reported that there have been strong cross party objections to this application. The benefits for Penistone proposed in the Principal Towns Initiative in 2013 have not materialised to date; and there is widespread feeling that art installations should be the last thing to be done under the initiative. Cllr. H. Kitching reported that she and Cllr. M. Lowe-Flello will be lodging objections as BMBC Councillors; and recommended that an objection should be lodged on behalf of Penistone Town Council.

A vote was taken and the Council voted unanimously in favour of lodging an objection to planning application 2023/0603. The Town Clerk to action accordingly.

12.2 Planning application 2023/0657 - Erection of 15.0m high telecommunications monopole and associated equipment, land adjacent to Barnsley Road, Penistone S36 8AE.

Further to discussion a vote was taken. The Council voted unanimously not to lodge an objection to planning application 2023/0657.

The remainder of the planning applications were duly **NOTED**.

**2023/39 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.**

It was **AGREED** that the next full council meeting is to be held at 7.00 pm on Monday 25<sup>th</sup> September 2023.

Signed by.....Chair 25<sup>th</sup> September 2023