



# PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE  
Church Street, Penistone, Sheffield S36 6AR  
Tel: 01226 370088/370857  
Town Clerk: Nigel Bailey  
Email: [clerk@pentowncouncil.gov.uk](mailto:clerk@pentowncouncil.gov.uk)  
[www.penistonetowncouncil.gov.uk](http://www.penistonetowncouncil.gov.uk)

## SUMMONS

19<sup>th</sup> July 2023

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 24<sup>th</sup> July 2023 at 7pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

**There will be ten minutes public participation prior to the meeting.**

**PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960** Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours faithfully,

Nigel Bailey, Town Clerk

## **AGENDA**

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
  - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
  - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
  - 4.1** Ordinary Town Council Meeting 19<sup>th</sup> June 2023
  - 4.2** Finance & HR Committee Meeting 3<sup>rd</sup> July 2023

- 4.3 Events & Leisure Committee Meeting 12<sup>th</sup> July 2023
- 4.4 Assets & Amenities Committee Meeting 18<sup>th</sup> July 2023

**5 To note and to consider any items of correspondence** (circulated where appropriate)  
**5.1** To consider the proposal from Fairtrade in Penistone and Stocksbridge Committee regarding Penistone Town Council's support for the renewal of Penistone's Fairtrade status etc.

**6 To note the Mayor's invitations (accepted)**

- 6.1 Penistone Agricultural Show 9<sup>th</sup> September 2023
- 6.2 Penistone Library Summer Reading Challenge presentation 21<sup>st</sup> September 2023
- 6.3 Carlecotes Garden Party 15<sup>th</sup> July 2023

**7 To approve the following items of expenditure/monthly reports** (Circ. where appropriate)

- 7.1 Penistone Town Council budget report June 2023
- 7.2 St John's Community Centre budget report June 2023
- 7.3 Paramount budget report June 2023
- 7.4 PTC bank reconciliation 30.6.2023
- 7.5 Penistone Town Council expenditure 12.6.23 – 14.7.23 **£32,107.49**
- 7.6 Penistone Town Council credit card expenditure 3.5.23 – 3.6.23 **£156.38**
- 7.7 Penistone Town Council petty cash expenditure 31.3.23 – 23.6.23 **£143.30**
- 7.8 Paramount expenditure 12.6.23 – 14.7.23 **£45,586.45**
- 7.9 Paramount credit card expenditure 20.4.23 – 20.5.23 **£317.31**
- 7.10 Penistone Town Council Financial Summary June 2023

**8 Financial Matters and Governance.**

- 8.1 Correction to Minute item 2023/10 (10.1) Annual Town Meeting 22 May 2023 – appointment of Cllr. Frances Nixon to Penistone Girls Free School Trust.
- 8.2 To approve the recommendation of the Finance & HR Committee (minute 2023/4) that Cllrs. Mandy Lowe-Flello, Frances Nixon and Jon Palmer should be added to the bank mandate as signatories.
- 8.3 To approve the recommendation of the Finance & HR Committee (minute 2023/5) that Cllrs Lynne Crisp, Catherine Dodson, Anita Kimberley, Mandy Lowe-Flello, Frances Nixon, Jon Palmer and should be approved as signatories of financial transactions in accordance with PTC Financial regulations.
- 8.4 To approve the recommendation of the Events & Leisure Committee that the Christmas lights be upgraded for a total cost (2023) of approximately £24K.
- 8.5 To consider a grant request from Royd Community Garden **£137**
- 8.6 To consider a grant request from Millhouse Green Village Community Association **£137**

**9 Councillors' items** – None presented.

**10 Paramount Cinema**

**11 To note the Town Clerk's report**

**12 To note and/or consider any planning applications received from Barnsley MBC**

- 12.1 Planning application 2023/0603 – public art column, land at Barnsley Road, Penistone S36 8HL
- 12.2 Planning application 2023/0657 - Erection of 15.0m high telecommunications monopole and associated equipment, land adjacent to Barnsley Road, Penistone S36 8AE

**13 To confirm the time and date of the next Ordinary Town Council Meeting.**