

Penistone Town Council

Minutes of the meeting of the Events & Leisure Committee held in the IT Room, St John's Community Centre on Wednesday 12th July 2023 at 6.45pm

PRESENT Cllr. Lisa Cork (Chair), Cllr. Rob Blackshaw (Vice-Chair), Cllr. Lynne Crisp, Cllr. Jonathan Cutts, Cllr. Catherine Dodson, Cllr. Hannah Kitching, Cllr. Mandy Lowe-Flello (Town Mayor, *ex-officio*), Cllr. Nick Perkins

Nigel Bailey – Town Clerk

Elaine Miller – Assistant Town Clerk

COMMITTEE MEMBERSHIP

Cllr. Lisa Cork (Chair), Cllr. Rob Blackshaw (Vice Chair), Cllr. Lynne Crisp, Cllr. Catherine Dodson, Cllr. David Greenhough, Cllr. Anita Kimberley, Cllr. Hannah Kitching, Cllr. Mandy Lowe-Flello (Town Mayor, *ex-officio*), Cllr. Nick Perkins

There were no members of the public in attendance.

1. E&L 2023/1 APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Cllrs. David Greenhough and Anita Kimberley.

1.2 Apologies were accepted with reasons for absence approved.

2. E&L 2023/2 DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

It was **NOTED** and **RECORDED** that there were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were none.

3. E&L 2023/3 EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSIONS TO MEETINGS ACT 1960) S. 1 (2)

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for the other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

There were no members of the public and press present. There were no items to be excluded.

4. E&L 2023/4 TO CONSIDER THE DRAFT TERMS OF REFERENCE

The Town Clerk requested that this matter be deferred to the next Committee meeting; which request was unanimously agreed.

E&L 2023/5 TO DISCUSS AND CONSIDER PLANS FOR REMEMBRANCE SUNDAY 12TH NOVEMBER 2023

The Town Clerk reported that arrangements for Remembrance Sunday are under way and ongoing.

- The rolling road closure form has been sent to Barnsley MBC; however this remains unprocessed as BMBC are awaiting implementation of an on-line application system. PTC staff continue to check their website for updates on this process.
- The Lord Lieutenants office has been contacted to invite a Deputy to take part in the parade and wreath laying ceremony.
- Wreaths have been ordered to be laid by Cllrs. at the Cenotaphs in the four wards of Penistone.

The Town Clerk continues to liaise with Penistone Royal British Legion and other organisations which are taking part in the parade. Parade insurance has been implemented with PTC's current provider.

E&L 2023/6 TO RECEIVE AN UPDATE ON PENISTONE GALA 2023 AND DISCUSS PLANS FOR GALA 2024

The E&L Committee members have agreed to work closely with the Penistone Round Table Gala Committee, the organisers of the Penistone Gala. Cllr. Lowe-Flello reported that traditionally the Mayor-Elect chooses the theme for the following year's Gala; however as the appointment of a Mayor-Elect has been deferred to the OTC in November 2023 she will choose the theme for 2024. Discussion took place regarding the traditional format of the Gala; which benefited from very good weather in 2023. There was general agreement that the traditional format of a parade followed by a funfair, stalls and community group entertainment on the showground feels tired and formulaic. The Committee members unanimously felt that the Gala would benefit from choosing another format and they agreed that the "Penistone by the Sea" event of 2021 had created real excitement and enthusiasm in the town and should be revisited. Cllr. Cork suggested that the Gala event should be in the form of a "Penfest"; to include the following:

- Saturday night concert
- Tractor/vintage vehicles run to replace the traditional parade
- More events, stalls, entertainment etc, to take place in the town itself rather than on the showground (although the fun fair and children's entertainments would still be available on the showground). Local businesses to be encouraged to enter into the spirit by having outdoor displays and stalls on the High Street.
- Live music at various points around the town
- A wide variety of food stalls and trucks with alternative choices.

There was further discussion regarding the Fun Run organised by Claire Throssell MBE which traditionally takes place on the morning of the Gala. It was agreed that Cllr. Lowe-Flello should discuss plans for 2024 with Ms Throssell.

It was agreed that the next step should be liaison with the Penistone Round Table Gala Committee to discuss the above ideas and how they could be implemented. The Gala Committee do not have any meetings scheduled until their AGM on 4th September 2023; Cllr. Cork to contact them on an informal basis in the meantime.

E&L 2023/7 TO RECEIVE AN UPDATE ON THE SOUTH YORKSHIRE CLOSED ROAD RALLY 10TH DECEMBER 2023; AND TO CONSIDER PLANS ACCORDINGLY

Cllr. Lowe-Flello reported that there is still some doubt regarding whether the rally will actually go ahead due to financial demands on the organisers from Barnsley MBC. It is possible that there will not be a

definite decision on this matter until September 2023. The Committee discussed ways Penistone could capitalise on the rally should it take place. The official “start” of the rally would happen during the afternoon of the 9th December in central Penistone (? The “Squareabout”? Shrewsbury Road?) The following possibilities were discussed:

- A Christmas market in the Market Barn with live music, hot food, drinks, professional Christmas themed stalls (not amateur/home-made items)
- Late night shopping
- Extra food stalls as local restaurants may not be able to cope with the numbers coming into the town – however there would be prior negotiations with local businesses about this.
- Children’s events in St John’s Community Centre
- A concert/event in the Paramount Cinema (**N.B.** there is a Compton organ concert booked on the afternoon of the 9th December which cannot be changed)

It was agreed that the help of the Round Table should be enlisted in organising the above.

E&L 2023/8 TO DISCUSS AND CONSIDER PLANS FOR CHRISTMAS 2023 – UPGRADING OF CHRISTMAS LIGHTS, LIGHTS SWITCH-ON 2ND DECEMBER 2023, CHRISTMAS MARKET AND ACTIVITIES

The Town Clerk reported that he has been negotiating with Christmas Plus (PTC’s Christmas lights supplier/contractor) on practical ways the Christmas decorations can be upgraded and enhanced to show Penistone in its best possible light over the holiday season. The Clerk presented an excerpt from his report for the next OTC meeting on 24th July showing the possibilities. Should the upgrade be implemented the total cost of holiday lighting for the town would be approximately £24K, which would be slightly over the budgeted amount of £22K. This would represent an increase in spend of approximately £7.5K from 2022. The Cllrs unanimously agreed that the upgrade should be **RECOMMENDED** to full Council at the OTC meeting on 24th July.

The following were also suggested as events which could coincide with the Christmas lights switch-on:

- A Christmas market in the Market Barn with music, food, drinks, Christmas themed stalls
- Children’s events in St John’s Community Centre
- Possibly a children’s funfair with small rides and games

The Town Clerk to arrange for the usual road closure and liaise with the Round Table regarding Santa’s sleigh.

E&L 2023/9 TO DISCUSS AND CONSIDER PLANS FOR D DAY 75TH ANNIVERSARY 6TH JUNE 2024

The official guidance for this event has now been released. There will be a national beacon lighting event on the anniversary. It was agreed by the Committee that PTC should liaise with Penistone Agricultural Society and the Royal British Legion regarding lighting a beacon on the Penistone showground and to plan any associated community events.

E&L 2023/10

10.1 Mayor’s Events – the Town Mayor is allowed free use of the Market Barn and the Penistone Paramount respectively 3 times during their year of office (these need not be the same occasions, i.e. the Mayor could potentially have 6 unrelated events). Cllr. Lowe-Flello will invoke these rights to support the events surrounding the South Yorkshire rally (item E&L 2023/7) and Christmas 2023 (item E&L 2023/8).

10.2 Cllr. Lisa Cork raised the “Oktoberfest” event which has been held in August previously (not every year) by Penistone Round Table. There are currently no firm plans in place but Cllr Cork to liaise with the Round Table and confirm to them that PTC would like to be involved/support the event if it goes ahead in 2023.

10.3 Cllr. Lisa Cork raised the Halloween in the Barn event which is run by the Round Table and Ladies’ Circle on the last weekend in October. This is a family event aimed at primary school children. Cllr. Cork to liaise with the Round Table regarding PTC involvement in the Halloween 2023 event.

10.4 Penfest (Cllr. Lisa Cork) – see item E&L 2023/6

10.5 Cllr. Lisa Cork raised the possibility of holding children’s discos at St John’s Community Centre. She would like to use the Upper and Lower halls separately for events aimed at children of different ages, for example under-12s and 12-17 year olds. Discussion took place regarding issues of training, safeguarding and liability; which would require meticulous planning and implementation should PTC proceed with any event which would not include parents. It was agreed that further discussion and research is required on this matter. To be deferred to the next meeting.

E&L 2023/11 DATE OF NEXT MEETING

The next meeting of the Penistone Town Council Events & Leisure Committee will take place on **Wednesday 11th October 2023** at 6.45pm in the IT Room, St John’s Community Centre.

Signed.....Town Mayor, 24th July 2023