

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road,
Penistone on
Monday 24th April 2023 at 7.00 p.m.

Present: Mayor Neville Shiggins in the Chair, Cllr M. Barraclough, Cllr W. Chadburn, Cllr J. Cutts, Cllr H. Hayton, Cllr R. Hinchliff, Cllr A. Kimberley, Cllr A. Millner, Cllr R. Pearson, Cllr N. Perkins, Cllr A. Rusby, Cllr R. Trotman, and Cllr D. Walker.

Also present

N. Bailey Town Clerk
A. Fleetwood Finance Officer
E. Miller Assistant Town Clerk

There were two members of the public present.

Before the official start of the meeting there was a presentation. On behalf the Council the Mayor presented local resident Mr Philip Beard with the Freedom of the Town; in recognition of his long standing contribution to the environment of Penistone by maintaining St Mary's Garden on a voluntary basis.

2022/160 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received from Cllr G Millner and Cllr J Unsworth. The Council unanimously agreed to accept their apologies with reasons for absence approved.

2022/161 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

There were no declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

2022/163 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

2022/164 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS, (CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD

4.1 The Ordinary Town Council meeting held on 27th March 2023.

Moved by Cllr A. Millner, Seconded by Cllr R. Hinchliff and **RESOLVED** that they were a true record.

4.2 The Planning Committee meeting held on 27th March 2023.

Moved by Cllr A. Rusby, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

2022/165 5. TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNSELY M.B.C.

No Barnsley MBC Councillors were present. The Town Clerk read a report sent by BMBC Cllr H Kitching as follows:

The traffic congestion around the Bridge End junction is worse than usual due to works being carried out in connection with the new Wellhouse Lane housing estate. This is acknowledged by BMBC Highways but there is nothing they can do to rectify the situation.

There is no current update on the land adjacent to Penistone station which is owned by BMBC.

The sheep sculptures were intended to be the last item in the Principal Towns development but have been completed well before the end of the project.

It is unlikely that the BMBC Highways Dept will accede to the request to place the Penistone coat of arms on road name signs in the town.

The Chair requested that the Town Clerk thank Cllr Kitching for her report.

2022/166 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.

6.1 The Town Clerk reported that a site for the Speed Indicating Device has been approved (next to Mortimer Road between Cubley and Penistone, where the speed limit reduces rapidly). The Clerk has checked that the device is covered by Public Liability insurance; and it will be erected in the next couple of weeks.

2022/167 7. TO CONSIDER ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)

There were no items of correspondence to consider.

2022/168 8. MAYOR'S INVITATIONS

The Mayor and Consort have attended their final engagement at Penistone Grammar School and will round off the year by attending the Roya Garden Party at Buckingham Palace on 9th May.

Cllr A Rusby formally thanked Mayor Shiggins and his Consort Mrs Helen Shiggins for the time and hard work they have put into an outstanding year in office.

2022/169 9. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)

9.1 PTC Account March – April 2023 - £ 11,768.04

Moved by Cllr A. Kimberley, Seconded by Cllr R. Hinchliff and **RESOLVED** the above account be approved and noted.

9.2 Paramount Account March - April 2023 - £ 56,004.19

Moved by Cllr R. Trotman, Seconded by Cllr D. Walker and **RESOLVED** the above accounts be approved and noted.

9.3 Bank reconciliation for the month ending 31st March 2023

Moved by Cllr M. Barraclough, Seconded by Cllr A. Kimberley and **RESOLVED** the above account be approved and noted.

9.4 Bank reconciliation for the financial year ending 31 March 2023.

Moved by Cllr M. Barraclough, Seconded by Cllr A. Kimberley and **RESOLVED** the above account be approved and noted.

9.5 Retrospective credit card transactions PTC March-April 2023 - £ 144.35

Moved by Cllr D. Walker, Seconded by Cllr A. Rusby and **RESOLVED** the above account be approved.

9.6 Review of management accounts for the month ending 31st March 2023

Moved by Cllr R Hinchliff, Seconded by Cllr M. Barraclough and **RESOLVED** the above account be approved.

9.7 Paramount petty cash transactions March – April 2023 £ 132.13

Moved by Cllr H. Hayton, Seconded by Cllr D. Walker and **RESOLVED** the above account be approved.

9.8 PTC petty cash transactions Jan-April 2023 £ 83.85

Moved by Cllr M. Barraclough, Seconded by Cllr A. Kimberley and **RESOLVED** the above account be approved.

9.9 Penistone Town Council Executive Financial Summary March 2023 including financial year 2022/2023 (presentation) was presented by the Finance Officer.

Moved by Cllr D. Walker, Seconded by Cllr N. Perkins and **RESOLVED** that the Financial Summary be noted and approved.

2022/170 10. FINANCIAL MATTERS AND GOVERNANCE

10.1 The Finance Officer reported that she has moved additional sums of £4,000 for repairs to the public toilets and £25,000 for refurbishment/decoration at St John’s Community Centre from surplus funds into earmarked reserves.

Cllr Rusby expressed her concern that the cost of keeping the public toilets is proving prohibitive due to continuing antisocial behaviour. Cllr Hayton pointed out that it was a condition of planning that the Tesco store should make their toilets available to the public; so Penistone is not without facilities if the public toilets are closed. The Town Clerk to liaise with the Finance Officer to obtain the figures for upkeep of the toilets over the last 5 years and raise it as an item on the next agenda.

10.2 Holiday pay – Paramount staff

10.3 Paramount contracts

10.4 Overtime for staff member on sick leave

It was agreed that in order to address these items adequately the PTC staff should access support from an external Human Resources professional. The Town Clerk to investigate this and report back to the next OTC meeting.

Moved by Cllr N. Perkins, Seconded by Cllr A. Kimberley and **RESOLVED** that the Town Clerk should proceed accordingly.

2022/171 11. TO RECEIVE A REPORT ON THE PARAMOUNT – Cllr J Cutts

Cllr Cutts gave a verbal report on recent films and events. The work for installing seating in the second auditorium (under the Principal Towns initiative) has gone out to tender. The Paramount managerial team are recruiting more relief staff. Cllr Cutts asked the Council to

note that communications with the Paramount have improved greatly in recent months, with the production of a regular staff newsletter, manager's reports and input from the Town Clerk.

Moved by Cllr N. Perkins, Seconded by Cllr A. Rusby and **RESOLVED** that the Paramount reports (both verbal and written) be noted and approved.

2022/172 12. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – TOWN CLERK NIGEL BAILEY

The Town Clerk submitted a extensive written report, including an update on all matters and actions arising from the last Ordinary Town Council meeting. The Clerk asked the Council to note his plans to redecorate and refurbish the rooms in main use at St John's Community Centre to present a brighter and more modern environment.

Moved by Cllr D. Walker, Seconded by Cllr A. Millner and **RESOLVED** that the Clerk's report be approved.

2022/173 13. COUNCILLORS' ITEMS.

13.1 the Mayor-Elect Cllr M Barraclough raised the issue of Barnsley Sexual Abuse and Rape Crisis Service (BSARCS), which he intends to appoint as a Mayor's Charity during his year as appointed Mayor. As all the Council seats are being contested at the forthcoming local elections, Cllr Barraclough wished the Council to note that the Mayor's Gala concert on 10th June has already been advertised as being in aid of BSARCS. In the event of a different mayor being appointed after the local elections Cllr Barraclough requested that the Council will use their best efforts to ensure that this is honoured.

Moved by Cllr D. Walker, Seconded by Cllr A. Rusby and **RESOLVED** that the Council will raise this issue should the necessity arise.

2022/174 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held at 7.00 pm on Monday 22nd May 2023.

Signed by.....Chair 22nd May 2023