

# Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road,  
Penistone on  
Monday 27<sup>th</sup> March 2023 at 7.00 p.m.

**Present: Mayor Neville Shiggins in the Chair, Cllr M. Barraclough, Cllr W. Chadburn, Cllr J. Cutts, Cllr H. Hayton, Cllr R. Hinchliff, Cllr A. Kimberley, Cllr A. Millner, Cllr G. Millner, Cllr R. Pearson, Cllr N. Perkins, Cllr A. Rusby, Cllr R. Trotman, Cllr J. Unsworth and Cllr D. Walker.**

Also present

N. Bailey Town Clerk  
E. Miller Assistant Town Clerk

There were two members of the public present.

## **2022/147 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE**

No apologies were received.

## **2022/148 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS**

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

## **2022/149 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.**

There were no items for the exclusion of public and press.

The Chair invited any queries or comments from the members of the public present. One resident asked for information about the development of the Grade II listed Penistone Coal

Drops, a six-arched stone segmented structure which formed part of Penistone Station when the disused Woodhouse Line was active. The Councillors responded that there have been no new planning applications and that developers are now considering commercial rather than housing options for the site.

**2022/150 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS,  
(CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD**

4.1 The Ordinary Town Council meeting held on 27<sup>th</sup> February 2023.

Moved by Cllr A. Millner, Seconded by Cllr A. Rusby and **RESOLVED** that they were a true record.

4.2 The Planning Committee meeting held on 27<sup>th</sup> February 2023.

Moved by Cllr J. Unsworth, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

4.3 The Finance and Human Resources meeting held on 16<sup>th</sup> March 2023.

Moved by Cllr M. Barraclough, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

**2022/151 5. TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNSELEY  
M.B.C.**

No Barnsley MBC Councillors were present. The Town Clerk was asked to notify them that a short written report will be acceptable if no-one is available to attend the OTC meetings.

Cllr G. Millner stated that she has been contacted by traders working from the Penistone Market Barn, who complained that new BMBC price increases for their pitches will cause many small traders to become unprofitable and will lead to fewer stalls being available for the marketing public. The Town Clerk to raise this with the relevant departments at BMBC, copying in the Borough Councillors.

Cllr A. Millner raised raised the appalling state of the road surface on Bridge Street/St Mary's Street in Penistone. The Town Clerk to write again to BMBC Highways Dept.

Cllr A. Rusby requested that the Town Clerk add to the above request a complaint that BMBC Highways Dept. is wasting public money by carrying out poor quality road surface repairs which are superficial at best; the new surface often being washed away within days of the repair.

**2022/152 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.**

6.1 Cllr D. Walker reported that the Speed Indicating Device (SID) approved by Penistone Town Council has arrived and is in working order. Cllr Walker will write to Damon Brown (BMBC Network Manager) to arrange for a siting visit.

**2022/153 7. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)**

Mayor Shiggins has accepted invitations to :

The Mayor's Parlour, Barnsley Town Hall on 20<sup>th</sup> April 2023

St John the Baptist Church Penistone Good Friday service & William Turton bequest 7<sup>th</sup> April 2023

Age UK Barnsley opening of the Elizabeth Activity & Care Centre 27<sup>th</sup> April 2023

The Mayor attended Penistone Grammar School's recent production of *Grease*.

**2022/154 8. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)**

8.1 PTC Account February – March 2023 - £ 15,587.43

Moved by Cllr A. Millner, Seconded by Cllr M. Barraclough and **RESOLVED** the above account be approved and noted.

8.2 Paramount Account February – March 2023 - £44,732.70

Moved by Cllr J. Cutts, Seconded by Cllr R. Hinchliff and **RESOLVED** the above accounts be approved and noted.

8.3 Bank reconciliation for the month ending 28<sup>th</sup> February 2023

Moved by Cllr D. Walker, Seconded by Cllr A. Kimberley and **RESOLVED** the above account be approved and noted.

8.4 Retrospective credit card transactions PTC Jan-Feb 2023 - £236.75

Moved by Cllr D. Walker, Seconded by Cllr M. Barraclough and **RESOLVED** the above account be approved.

8.5 Retrospective credit card transactions Paramount Jan – Feb 23 - £931.17

Moved by Cllr G. Millner, Seconded by Cllr R. Trotman and **RESOLVED** the above account be approved.

8.6 Review of management accounts for the month ending 28<sup>th</sup> February 2023

Moved by Cllr M. Barraclough Seconded by Cllr A. Millner and **RESOLVED** the review be noted and approved.

8.7 Paramount petty cash transactions Feb – Mar 2023 £147.35

Moved by Cllr A. Millner, Seconded by Cllr D. Walker and **RESOLVED** the above account be approved.

8.8 Penistone Town Council Executive Financial Summary February 2023 (presentation) was verbally presented by the Town Clerk.

Moved by Cllr M. Barraclough, Seconded by Cllr N. Perkins and **RESOLVED** that the Financial Summary be noted and approved.

## **2022/155 9. FINANCIAL MATTERS AND GOVERNANCE**

9.1 The Annual Town Assembly will be held at 7pm on 20<sup>th</sup> April 2023 at St John's Community Centre.

9.2 The Annual Town Council meeting will be held in the Council Chamber on 22<sup>nd</sup> May 2023 before the OTC meeting of the same date.

9.3 Request for PTC to meet the costs of Hoylandswaine church clock annual maintenance, namely £234.00 (LGA 1972 s137)

Moved by Cllr J. Unsworth, Seconded by Cllr A. Rusby and **RESOLVED** that PTC shall meet these costs.

9.4 Request for PTC to meet the costs of Hoylandswaine Village Hall rates for 2023/2024, namely £59.91 (LGA 1972 s133)

Moved by Cllr A. Millner, Seconded by Cllr J. Cutts and **RESOLVED** that PTC shall meet these costs.

9.5 Grant application updates (Hoylandswaine Cricket Club and Creative Wellness Journey) – the Town Clerk reported that to date not all the queries raised by the Council have been answered. Deferred until next OTC meeting.

9.6 The mayoral chain of office for Penistone comprises links in the form of small plaques, each one engraved with the name of a former mayor and his/her year of office. The chain is now 50 years old and the plaques are now full; so some of them need to be removed and replaced. There are also several repairs including the need for a new case for the chain and a wall case to mount the old plaques. The total expenditure will be £9,987 plus VAT. There are very few reputable jewellers in the UK who are able to undertake this specialised work and simply obtaining the relevant quotations is a lengthy and complicated process. Various options were discussed by the Council, including the possibility of “retiring” the chain; and due consideration was given to the 50 years of history embodied in the chain.

Moved by Cllr G. Millner and Seconded by Cllr D. Walker that the Council should repair and retain the chain of office. A vote was taken and the motion was carried by a show of hands, 12 in favour and 3 abstentions.

9.7 Discussion took place around the Mayor's annual allowance, which has remained static at £2,500 for a number of years. The Council discussed whether it would be appropriate to increase the allowance for the forthcoming year of office. Three proposals were put forward: 1. The allowance to remain at £2,500, 2. The allowance to be raised to £3,000 and 3. The allowance to be raised to £3,500. A vote was taken by a show of hands and option 1 was carried by a majority vote of 8.

#### **2022/156 10. TO RECEIVE A REPORT ON THE PARAMOUNT – Cllr J Cutts**

Cllr Cutts gave a short verbal report in view of the fact that copies of the March staff newsletter were distributed to the Council, as well as copies of the Manager's Report (late submission). Cllr Cutts informed the Council that there will be an update on the Principal Towns funded works on the Paramount after a meeting on 29<sup>th</sup> March 2023.

#### **2022/157 11. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – TOWN CLERK NIGEL BAILEY**

The Town Clerk submitted an extensive written report, including an appendix showing the use/traffic to the PTC website.

The Town Clerk asked the Council to formally note the increases to the pay structure of the Paramount Cinema staff; as detailed in the minutes of the Finance & HR Committee meeting on 16<sup>th</sup> March 2023.

Moved by Cllr M. Barraclough, Seconded by Cllr D. Walker and **RESOLVED** that the Clerk's report and the Paramount pay increases be approved.

Cllr A. Millner and Cllr W. Chadburn thanked the Town Clerk for his report and commended his efforts in keeping the Council up to date with progress.

#### **2022/158 12. COUNCILLORS' ITEMS.**

Mayor Shiggins thanked Cllr R. Pearson for her assistance in obtaining copies of documents in the safekeeping of Pennine Law Solicitors.

Cllr R. Pearson reported antisocial behaviour in the Market Barn involving broken glass being strewn around the area; a local gentleman has voluntarily cleared this up and she has personally arranged for the bins containing the glass to be removed.

Cllr A. Rusby raised the issue of St Mary's Garden which has been maintained on a voluntary basis for many years by a local gentleman. She suggested that the Council should formally recognise this contribution to the community. The Town Clerk to liaise with the Councillors regarding this issue.

The Mayor asked the Town Clerk to arrange for a photographer to attend before the next OTC meeting to photograph the full Council.

**2022/159 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.**

It was **AGREED** that the next full council meeting is to be held at 6.30pm on Monday 24<sup>th</sup> April 2023.

Signed by.....Chair 24<sup>th</sup> April 2023