

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Town Hall, Shrewsbury Road,
Penistone on
Monday 27th February 2023 at 7.00 p.m.

Present: Mayor Neville Shiggins in the Chair, Cllr M. Barraclough, Cllr W. Chadburn, Cllr J. Cutts, Cllr R. Hinchliff, Cllr G. Millner, Cllr R. Pearson, Cllr N. Perkins, Cllr A. Rusby, Cllr R. Trotman, Cllr J. Unsworth and Cllr D. Walker.

Also present

N. Bailey Town Clerk
E. Miller Assistant Town Clerk

There were two members of the public present; including Mr David Hawkins, Chair of Penistone Refugee & Asylum Group (Item 12.2).

2022/134 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received and accepted from Councillors H. Hayton, A. Kimberley and A. Millner with reasons for absence approved.

2022/135 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

2022/136 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

**2022/137 4.TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS,
(CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD**

4.1 The Ordinary Town Council meeting held on 23rd January 2023.

Moved by Cllr A. Rusby, Seconded by Cllr G. Miller and **RESOLVED** that they were a true record.

4.2 The Planning Committee meeting held on 23rd January 2023.

Moved by Cllr J. Unsworth, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

4.3 The Leisure, Amenities & Town Services Committee meeting held on 16th February 2023.

Moved by Cllr J. Cutts, Seconded by Cllr R. Hinchliff and **RESOLVED** that they were a true record.

**2022/138 5.TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNSELEY
M.B.C.**

No Barnsley MBC Councillors were present.

2022/139 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.

6.1 Cllr D. Walker reported that the Speed Indicating Device (SID) approved by Penistone Town Council has been ordered. Once it arrives Cllr Walker and the Town Clerk will evaluate the best way to secure the device in the chosen location. Damon Brown (BMBC Network Manager) will then make another site visit to confirm the final location of the SID.

Cllr R. Hinchliff suggested that the Town Clerk should write to the Borough Councillors asking them to induce BMBC Highways to address the poor state of the road surface on St. Mary's Street. This was agreed.

Cllr J. Cutts informed the Council that buses heading into Penistone are currently unable to access Park Avenue due to parking issues on surrounding roads. This is a cause of great inconvenience, especially to elderly residents who rely on the bus service to get into the town. He asked that the Town Clerk should look into this matter. This was agreed.

**2022/140 7. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE
APPROPRIATE)**

7.1 Hoylandswaine Eevents Committee minutes 25th January 2023 – noted.

7.2 Hoylandswaine Village Hall Committee minutes 11th January 2023 – noted.

Mayor Shiggins informed the Council that YLCA has chosen the Mayor of Penistone and his Consort to be among their representatives at the first Royal Garden Party following the Coronation of King Charles III. This will take place at Buckingham Palace on 9th May 2023.

Mayor Shiggins asked the Council to approve use of the Mayor's allocation of funds on travel and accommodation for this event under LGA 1972, Section 15(5).

Moved by Cllr D. Walker, Seconded by Cllr G. Milner and **RESOLVED** that the expenditure be so approved.

2022/141 8.TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)

8.1 PTC Account £18,137.38

Moved by Cllr M. Barraclough, Seconded by Cllr G. Millner and **RESOLVED** the above account be approved and noted.

8.2 Paramount Account - £87,119.57

Moved by Cllr R. Hinchliff, Seconded by Cllr N. Perkins and **RESOLVED** the above accounts be approved and noted.

8.3 Bank reconciliation for the month ending 31st January 2023

Moved by Cllr D. Walker, Seconded by Cllr G. Millner and **RESOLVED** the above account be approved and noted.

8.4 Retrospective credit card transactions Paramount Nov-Dec 2022 - £884.74

Moved by Cllr M. Barraclough, Seconded by Cllr J. Cutts and **RESOLVED** the above account be approved.

8.5 Retrospective credit card transactions Paramount Dec 22 – Jan 23 - £899.86

Moved by Cllr J. Cutts, Seconded by Cllr J. Unsworth and **RESOLVED** the above account be approved.

8.6 Retrospective credit card transactions PTC Dec 22 – Jan 23 - £32.59

Moved by Cllr M. Barraclough Seconded by Cllr R. Trotman and **RESOLVED** the above account be approved.

8.7 Review of management accounts for the month ending 31st January 2023

Moved by Cllr N. Perkins, Seconded by Cllr R. Hinchliff and **RESOLVED** the review be noted and approved.

8.8 PTC petty cash transaction Nov 22 – Jan 23 - £116.95

Moved by Cllr G. Millner, Seconded by Cllr J. Cutts and **RESOLVED** the above account be approved.

8.9 Penistone Town Council Executive Financial Summary January 2023 (presentation) was verbally presented by the Town Clerk.

Moved by Cllr M. Barraclough, Seconded by Cllr G. Millner and **RESOLVED** that the Financial Summary be noted and approved.

2022/142 9. FINANCIAL MATTERS AND GOVERNANCE

9.1 Annual meeting / Mayoral Handover

It was agreed to defer this matter to the next OTC meeting.

9.2 Grant application from Hoylandswainer Village Hall Committee

It was agreed that the Town Clerk should enquire whether the Committee have explored other sources of funding for this application.

9.3 Grant application from Creative Wellness Journey

It was agreed that the Town Clerk should enquire where the sessions mentioned in the application will be held; and whether the application for materials related to ongoing or startup expenditure.

9.4 Bad debt from 2021 to be written off.

The sum of £1,171.20 was paid to the wrong company due to human error. Strenuous efforts were made to recover the payment but the recipient company went into liquidation before this could be achieved. The Council noted received assurances that revisions had been made to payment procedures to minimise the potential for future errors of this kind.

Moved by Cllr A. Rusby, Seconded by Cllr M. Barraclough and **RESOLVED** that the bad debt could be written off.

9.5 Paramount wages increase proposal

The Town Clerk reported that the increase in the Minimum Living Wage from April 2023 will mean that pay differentials between Paramount employees will be removed; and invited the Council to consider this matter at the next meeting of the Finance & Human Resources Committee on 9th March 2023.

Moved by Cllr J. Cutts, Seconded by Cllr M. Barraclough and **RESOLVED** that the matter be placed on the agenda for the FHR Committee meeting on 9th March 2023.

2022/143 10. TO RECEIVE A REPORT ON THE PARAMOUNT – Cllr J Cutts

Cllr Cutts gave a verbal report on the films and events at the Paramount over the last month. Cllr Cutts also reported that the Paramount Manager Brian Barnsley had attended the Leisure, Amenities and Town Services Committee meeting on the 16th February 2023 and made a full verbal report on ongoing matters at the Paramount. These are recorded in detail within the minutes of that meeting.

Moved by Cllr R. Trotman, Seconded by Cllr G. Millner and **RESOLVED** that Cllr Cutts' report be noted and approved.

2022/144 11. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – TOWN CLERK NIGEL BAILEY

The Town Clerk presented his report on the work of the PTC offices and activities at St John's Community Centre. This included the information that the extension to the Warm Spaces project at the Paramount Cinema was proving successful; as attendance has dramatically increased since the times have been changed to the afternoons. Cllr N. Perkins thanked the Town Clerk for his vision and diligence in bringing about this result.

Moved by Cllr N. Perkins, Seconded by Cllr M. Barraclough and **RESOLVED** that the Town Clerk's report be approved.

2022/145 12. COUNCILLORS' ITEMS.

12.1 Principal Towns plans update – Mayor Shiggins

Mayor Shiggins showed plans of the new design for the Town Hall building, including the cinema Screen 2 and the new Council Chambers. There are currently 4 permanently located and up to 15 "hot desking" BMBC staff using the building and they will need to find alternative premises during the 1.5 years construction phase of the project. Cllr Cutts suggested that the Youth Centre in Penistone High Street is vacant and could be used for this purpose. The Town Clerk to suggest this to BMBC.

12.2 Motion from Penistone Refugee & Asylum Group – Cllr J. Unsworth

Cllr Unsworth as PTC's designated liaison officer introduced Mr David Hawkins, the Chair of this independent, non-politically affiliated support group. Mr Hawkins spoke eloquently about needs of the people supported by the Group; many of whom are trying to rebuild their lives without even the most basic necessities of life.

Cllr Unsworth read a draft motion of support (appended to these minutes) for Penistone Refugee & Asylum Group. Further to this the Council took a vote by a show of hands. It was unanimously agreed that Penistone Town Council would adopt the motion; thus becoming the first Town Council in Yorkshire to adopt a motion in support of refugees and asylum seekers.

2022/146 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held on Monday 27th March 2023.

Signed by.....Chair 27th March 2023