

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Council Chamber, Town Hall,
Shrewsbury Road, Penistone on
Monday 19th December 2022 at 7.00 p.m.

Present: Mayor Neville Shiggins in the Chair, Cllr M. Barraclough, Cllr J. Cutts, Cllr H. Hayton, Cllr R. Hinchliff, Cllr A. Kimberley, Cllr A. Millner, Cllr G. Millner, Cllr N. Perkins, Cllr A. Rusby, Cllr J. Unsworth and Cllr D. Walker.

Also present

N. Bailey Town Clerk
E. Miller Assistant Town Clerk

There were no members of the public present.

2022/107 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received and accepted from Councillors W. Chadburn and R. Trotman with reasons for absence approved.

2022/108 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were no written dispensations.

Cllr J. Cutts wished it to be noted that he would leave the meeting before Agenda Item 13, Co-option to vacant seat on Penistone Town Council.

2022/109 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

2022/110 4.TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS, (CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD

4.1 The Ordinary Town Council meeting held on 28th November 2022.

Moved by Cllr A. Millner, Seconded by Cllr M. Barraclough and **RESOLVED** that they were a true record.

4.2 The Planning Committee meeting held on 21st November 2022.

Moved by Cllr J. Unsworth, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

2022/111 5.TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNSELY M.B.C.

No Barnsley MBC Councillors were present.

2022/112 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.

None at this time.

2022/113 7. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)

7.1 YLCA 2023 Royal Garden party nomination.

Moved by Cllr A. Millner, Seconded by Cllr M. Barraclough and **RESOLVED** that Penistone Town Mayor Cllr Neville Shiggins should be nominated.

2022/114 8.TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)

8.1 PTC Account £12,862.34

Moved by Cllr G. Millner, Seconded by Cllr M. Barraclough and **RESOLVED** the above account be approved and noted.

8.2 Paramount Account - £57,184.85

Moved by Cllr J. Cutts, Seconded by Cllr R. Hinchliff and **RESOLVED** the above accounts be approved and noted.

8.3 Bank reconciliation for the month ending 30th November 2022

Moved by Cllr D. Walker, Seconded by Cllr G. Millner and **RESOLVED** the above account be approved and noted.

8.4 Retrospective credit card transactions PTC - £432.14

Moved by Cllr M. Barraclough, Seconded by Cllr H. Hayton and **RESOLVED** the above account be approved.

8.5 Review of management accounts for the month ending 30th November 2022

Moved by Cllr R. Hinchliff, Seconded by Cllr D. Walker and **RESOLVED** the review be noted and approved.

8.6 Penistone Town Council Executive Financial Summary November 2022 was verbally presented by the Town Clerk.

Moved by Cllr M. Barraclough, Seconded by Cllr N. Perkins and **RESOLVED** that the Financial Summary be noted and approved.

2022/115 9. FINANCIAL MATTERS AND GOVERNANCE

9.1 To approve payment of £226 plus VAT to Smiths of Derby for servicing of the tower clock, St John the Baptist Church, Penistone – **LGA 1972 s137**

Moved by Cllr N. Perkins, Seconded by Cllr G. Millner and **RESOLVED** that the payment be approved.

2022/116 10. TO RECEIVE A REPORT ON THE PARAMOUNT - Cllr J. Cutts

10.1 Copies of the Paramount staff monthly newsletter were distributed to the Councillors.

10.2 Paramount Manager's Report- not received.

Cllr J. Cutts gave a verbal report on the film showings and events booked over the forthcoming holiday season.

Moved by Cllr A. Rusby, Seconded by Cllr N. Perkins and **RESOLVED** that the newsletter and Cllr Cutts' report be approved.

Cllr Hayton reported that there had been some reports on social media regarding ticket fraud relating to the Paramount. The Clerk assured the Councillors that nothing of this nature has been reported to the PTC office by the Paramount staff or any members of the public. The Clerk will check with the Paramount staff and report back to the Council.

2022/117 11. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – TOWN CLERK NIGEL BAILEY

The Town Clerk distributed an extensive written report to the Councillors; due to time constraints he gave a verbal precis of the main points.

Moved by Cllr M. Barraclough, Seconded by Cllr A. Millner and **RESOLVED** that the report be approved.

11.1 Cllr Barraclough reported from the St John's Community Centre Extension Working Group. The Group has considered various options for changes and additions to the building; and also obtained comments from users of SJCC including the PTC staff. Cllr Barraclough reported that the next step is for the architect to prepare the necessary technical plans. Once these are available realistic and current quotations will be obtained.

Moved by Cllr N. Perkins, Seconded by Cllr A. Rusby and **RESOLVED** that the report be approved.

Cllr Rusby thanked the Town Clerk for the dedication and hard work he has demonstrated since his appointment; also for the higher quality of information now being provided to the Councillors.

2022/118 12. COUNCILLORS' ITEMS.

Mayor Shiggins wished everyone well over the holidays and thanked all the Councillors for their help and support during his time in office; he also thanked the staff of Penistone Town Council, St John's Community Centre and the Paramount Cinema for their work and the progress that has been made during 2022.

On behalf of the Councillors Cllr Rusby thanked the Mayor for his tireless work and his efforts to raise the profile of Penistone and the Council during his term of office.

2022/119 13. To co-opt a candidate to fill the existing vacancy, Penistone Ward, Penistone Town Council

Cllr J. Cutts left the meeting before commencement of the co-option process.

On arrival the four co-option candidates were asked to wait in another room in the Town Hall building.

The Councillors had been given advance copies of the candidates' written responses to the PTC standard co-option questionnaire. The candidates had been asked to prepare a short, informal presentation, to be followed by the question: "What is your understanding of the responsibilities of a Town Council?"

The candidates gave their short presentations in the following order:

1. Ruth Pearson (by prior arrangement Ms Pearson left immediately after her presentation for a pre-existing commitment)
2. Andrew Crawford
3. Roy Garratt
4. John Roberts

The candidates were asked to retire to the waiting room in order that the Councillors could discuss the presentations given by the four candidates in private.

Moved by Cllr D. Walker, Seconded by Cllr A. Rusby and **RESOLVED** that the Council should vote on the four candidates.

The co-option candidates were given the option to return to the Council Chamber during the voting process; however they unanimously declined this invitation.

Voting took place by a show of hands and it was **RESOLVED** that Ruth Pearson be co-opted as a Penistone Ward Councillor; and thereby to the vacancies on the Finance & HR and Planning Committees.

The Town Clerk undertook to witness the Acceptance of Office form as signed by Ms Pearson in accordance with the LGA 1972 s83.

2022/120 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held on Monday 23rd January 2023.

Signed by.....Chair 23rd January 2023