

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Council Chamber, Town Hall,
Shrewsbury Road, Penistone on
Monday 28th November 2022 at 7.00 p.m.

Present: Mayor Neville Shiggins in the Chair, Cllr M. Barraclough, Cllr J. Cutts, H. Hayton, Cllr R. Hinchliff, Cllr A. Millner, Cllr G. Millner, Cllr N. Perkins, Cllr A. Rusby, Cllr R. Trotman, Cllr J. Unsworth and Cllr D. Walker.

Also present

N. Bailey Town Clerk
A. Fleetwood Finance Officer
E. Miller – Assistant to the Town Clerk
Cllr M Lowe-Flello BMBC
Cllr H Kitching BMBC

There were no members of the public present.

2022/94 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received and accepted from Councillors W. Chadburn and A. Kimberley with reasons for absence approved.

2022/95 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Town Clerk reported that there were none.

2022/96 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

There were no items for the exclusion of public and press.

**2022/97 4.TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS,
(CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD**

4.1 The Ordinary Town Council meeting held on 24th October 2022.

Moved by Cllr D. Walker, Seconded by Cllr A. Millner and **RESOLVED** that they were a true record.

4.2 The Planning Committee meeting held on 24th October 2022.

Moved by Cllr J. Unsworth, Seconded by Cllr A. Rusby and **RESOLVED** that they were a true record.

4.3 The Finance and Human Resources Meeting held on 10th November 2022

Moved by Cllr M. Barraclough, Seconded by Cllr D. Walker and **RESOLVED** that they were a true record.

**2022/98 5.TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNESLEY
M.B.C.**

Cllr Unsworth verbally reported on the objection to Planning Application 2022/1103 (to erect an 18m 5g telecoms mast in Shrewsbury Rd next to the Grade 1 listed building St John the Baptist Church). The BMBC Councillors present confirmed that they had also objected to this application on the same grounds as PTC, namely that it should be sited elsewhere where it would not detract from the character of the Town Centre and St John the Baptist Church. Tony Wilde (Conservation officer at BMBC) has also objected.

Cllr Kitching reported that there have been complaints from residents regarding persistent breaches of planning conditions by the contractors working on building sites in the area (Penning Fold – Barratt Homes, Penning Ridge – David Wilson, New Smithy Avenue – Newett Homes). Planning enforcement officers are aware and the appropriate warnings have been issued.

Cllr A. Millner raised the issue of subsidence on St Mary Street and Bridge Street. Cllr Kitching is aware and has sent a list of Penistone Roads which require resurfacing to the BMBC Highways Team.

Cllr Hayton raised the issue that recent resurfacing work carried out on Hartcliff Road is of a very poor standard; there are vehicle tracks left in the tarmac, the road surface is very uneven and some items of signage were left behind on site. Cllr Kitching undertook to report this to the Highways team.

Cllr Rusby raised the issue of whether any monies from the Principal Towns Development funding could be used to support modifications to the Town Hall building. Cllr Rusby pointed out that the lack of access and toilet facilities for those with mobility issues verges on the discriminatory. Cllr Kitching concurred with this view. Town Mayor Cllr Shiggins reported that

the next Principal Towns Meeting (Chaired by BMBC Cllr Barnard) would be held on the 30th November; and that he would raise the issue of extra monies towards the necessary remodelling of the Town Hall building to make it accessible to all users.

2022/99 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.

Town Mayor Cllr Shiggins reported that the new road signage on Chapel Lane has been completed at both ends.

Cllr Shiggins further reported that there had been a meeting of the Penistone Grammar School Foundation Trust at which the matter of road crossing hazards at the time of school exit was discussed. The Trust has undertaken to fund the employment of a crossing guard for the next two years.

2022/100 7. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)

The following items of correspondence, which had been circulated prior to the meeting by email, were received and noted:

- 7.1 YLCA 2023 Royal Garden Party Nomination form (deadline 22 December 2022)
- 7.2 Hoylandswaine Village Hall Committee Meeting minutes 13.10.2022
- 7.3 Going Underground (National Grid) Community Liaison meeting 7.12.2022
- 7.4 Thanks for PTC grant, Penistone Archive
- 7.5 Confirmed PACT meeting dates for 2023 (January and March)
- 7.6 Thanks for PTC grant, Children's Memorial Fund

Mayor's Invitations

- 7.7 Normanton Christmas Community celebration 15.12.22 – declined
- 7.8 Barnsley Wind Bands Christmas Concert, Paramount Cinema 12.12.22 – accepted
- 7.9 Barnsley Civic Christmas Carol Service 15.12.22. – accepted.

Mayor Shiggins further reported that he has accepted invitations to:
Springvale Primary School Christmas Carol Service 7.12.22
Thurgoland Primary School Nativity Play 15.12.22

All items of correspondence were duly **NOTED**.

2022/101 8. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)

- 8.1 PTC Account £24,501.22
PTC petty cash £132.70

Moved by Cllr D. Walker, Seconded by Cllr A. Millner and **RESOLVED** the above account be approved and noted.

- 8.2 Paramount Account - £69,041.57
Paramount Petty Cash - £221.21

Moved by Cllr J. Cutts, Seconded by Cllr R. Trotman and **RESOLVED** the above accounts be approved and noted.

8.3 Bank reconciliation for the month ending 31st October 2022

Moved by Cllr A. Millner, Seconded by Cllr N. Perkins and **RESOLVED** the above account be approved and noted.

8.4 Retrospective credit card transactions PTC - £283.95

Moved by Cllr G. Millner, Seconded by Cllr J. Unsworth and **RESOLVED** the above account be approved.

8.5 Retrospective credit card transactions Paramount - £558.86

Moved by Cllr J. Cutts, Seconded by Cllr N. Perkins and **RESOLVED** the above account be approved.

8.6 Review of management accounts for the month ending 31st October 2022

Moved by Cllr G. Millner, Seconded by Cllr D. Walker and **RESOLVED** the review be noted and approved.

8.7 Penistone Town Council Executive Financial Summary presented by the Finance Officer

Moved by Cllr M. Barraclough, Seconded by Cllr D. Walker and **RESOLVED** that the Financial Summary be noted and approved.

2022/102 9. FINANCIAL MATTERS AND GOVERNANCE

9.1 Grant application from Penistone Knitting Club – LGA 1972 s137

Moved by Cllr N. Perkins, Seconded by Cllr A. Millner and **RESOLVED** the Town Council grant the sum of £250.

9.2 To consider the Town Clerk's request that PTC purchase Winter warmer packs to the value of £500 to be distributed to vulnerable residents.

Moved by Cllr A. Millner, Seconded by Cllr J. Unsworth and **RESOLVED** that £500 be spent for this purpose.

9.3 The Town Clerk reported that there are 10 planters in Penistone owned by PTC. Two are damaged and need to be replaced. First Impressions have quoted £310 plus VAT each to replace the damaged wooden planters with hard wearing heavy duty plastic planters. They have also quoted £720 plus VAT for the installation and maintenance of winter flowers in all ten planters.

Moved by Cllr J. Cutts, Seconded by Cllr M. Barraclough and **RESOLVED** that the quotations are approved.

9.4 Request from Penistone Round Table to apply the unused portion of their “Love Thy Penistone” grant (£370.08) from PTC to the current Penistone Christmas Hampers project which is being supported by the Round Table.

Moved by Cllr J. Unsworth, Seconded by Cllr A. Rusby and **RESOLVED** that the remainder of the grant may be used for this purpose.

9.5 To consider the PTC casual vacancy co-option meeting.

Cllrs J. Cutts, A. Millner and G. Millner each declared that they know one of the candidates in a personal capacity.

The Council discussed whether the co-option should take place during the next OTC meeting on the 19th December or in a sub-committee on another date for this specific purpose. A vote took place and the Councillors decided by 7 votes to 3 in favour of a sub-committee meeting.

It was agreed that the co-option meeting will take place at St John’s Community Centre at 19.00 on the 8th December 2022. The sub-committee members will be: Cllr M. Barraclough, Cllr H. Hayton, Cllr A. Kimberley, Cllr N. Perkins, Cllr A. Rusby and Town Mayor Cllr N. Shiggins.

9.6 To consider the ordering of business cards for the Town Clerk cost not to exceed £25.

Moved by Cllr G. Millner, Seconded by Cllr D. Walker and **RESOLVED** that business cards be purchased.

2022/103 10. TO RECEIVE A REPORT ON THE PARAMOUNT - Cllr J. Cutts

10.1 Paramount staff newsletter – Town Mayor Cllr N. Shiggins reported that the newsletter (also available on the staff WhatsApp group) and the staff meetings have improved staff communications at the Paramount. This was duly noted.

10.2 Paramount Manager’s Report

Moved by Cllr N. Perkins, Seconded by Cllr M. Barraclough and **RESOLVED** that the report be approved.

Cllr J. Cutts gave a verbal report on the film showings and events booked over the forthcoming holiday season.

Cllr N. Perkins reported that the Penistone Town Council Warm Spaces project first session at the Paramount will be on 30th November. He thanked the Paramount and PTC staff for their co-operation in setting up and publicizing the sessions.

Moved by Cllr M. Barraclough, Seconded by Cllr A. Rusby and **RESOLVED** that both reports be approved.

2022/104 11. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – TOWN CLERK NIGEL BAILEY

The Town Clerk reported that he is conducting a review of Health & Safety provisions at St John's Community Centre. He will also be considering ways to make the building and the various rooms more accessible for hiring purposes.

11.1 The Town Clerk reported that the Penistone Archive Group has been gifted a school bell which was originally from Millhouse Green Primary School. They have asked whether this could be installed at St John's Community Centre.

The Councillors queried whether the bell had already been offered to Millhouse Green Primary School and refused; as it would seem more fitting for it to be re-installed there. The Town Clerk to investigate this matter and find out what installations costs are likely to be.

2022/105 12. COUNCILLORS' ITEMS.

Cllr J. Cutts reported that he had decided to withdraw his agenda item for PTC to purchase a memorial bench for Stottercliffe Infant Cemetery; further to his attendance at the inaugural ceremony. Cllr Cutts reported that the existing design is highly appropriate and there is no need for any further addition at this time.

Town Mayor Cllr N. Shiggins reminded the Councillors about the Civic and Community Christmas Service at St John the Baptist Church, 18.00 on 11th December.

Cllr H. Hayton expressed her view that the current layout of the Council chamber is not conducive to participation. There is limited room at the table which means that many Councillors are *de facto* forced to sit with their backs to any guests. After a brief discussion it was decided that due to the size of the furniture and the available space the current layout is the only one practicable at the present time.

2022/106 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held on Monday 19th December 2022.

Signed by.....Chair 19th December 2022