

# Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Council Chamber, Town Hall,  
Shrewsbury Road, Penistone on  
Monday 26<sup>th</sup> September 2022 at 7.00 p.m.

**Present: Deputy Mayor Councillor A. Millner in the Chair, Councillors M. Barraclough, W. Chadburn, J. Cutts, R. Hinchliff, A. Kimberley, G. Millner, N. Perkins, R. Trotman, J. Unsworth and D. Walker.**

Also present

A. Hart – Interim Town Clerk  
E. Miller – Assistant to the Town Clerk  
Cllr H. Kitching BMBC

There were no members of the public present.

## **2022/68 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apologies were received and accepted from Councillors H. Hayton, A. Rusby and N. Shiggins.

## **2022/69 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS**

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

Cllr J Cutts declared a non-pecuniary interest in respect of item 9.2 as he is Chair of Penistone Archive Group.

2.2 The Interim Town Clerk to report any written dispensations in respect of items on this agenda.

The Interim Town Clerk reported that there were none.

**2022/70 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.**

There were no items for the exclusion of public and press.

**2022/71 4.TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS, (CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD**

4.1 The Ordinary Town Council meeting held on 18<sup>th</sup> July 2022.

Moved by Cllr Barraclough, Seconded by Cllr Perkins and **RESOLVED** that they were a true record.

4.2 Annual Meeting of Penistone Town Council held on 16<sup>th</sup> May 2022 – deferred to Item 11.

4.3 The Planning Committee meeting held on 18<sup>th</sup> July 2022.

Moved by Cllr Barraclough, Seconded by Cllr Unsworth and **RESOLVED** that they were a true record.

4.4 The Leisure, Amenities and Town Services Committee held on 19<sup>th</sup> July 2022

Moved by Cllr Cutts, Seconded by Cllr Barraclough and **RESOLVED** that they were a true record.

4.5 The Finance and Human Resources Committee held on 15<sup>th</sup> September 2022

Moved by Cllr Kimberley, Seconded by Cllr Barraclough and **RESOLVED** that they were a true record.

**2022/72 5.TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNESLEY M.B.C.**

Cllr Kitching thanked Penistone Town Council for paying for the setting up anti-vermin netting in a passageway off Market Street which has considerably reduced the nuisance of pigeons using that area.

Cllr Kitching referred to the Planning Application for the redevelopment of the old NatWest Bank building on Market Street, Penistone. She informed the Council that BMBC Planning Officers will not be raising any objections to the application.

Cllr Kitching updated the Council regarding matters relating to the Highways Department.

Cllr Hinchliff asked Cllr Kitching to pass on his thanks to BMBC for their prompt action (further to his report) in addressing overgrowth of vegetation and a broken bench on Church View Drive and Eastfield Avenue respectively.

**2022/73 6. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.**

Cllr Walker informed the Council that there were no matters to report.

**2022/74 7. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)**

The following items of correspondence, which had been circulated prior to the meeting by email, were received and noted:

- 7.1 Hoylandswaine Village Hall Committee Meeting minutes dated 13<sup>th</sup> July 2022
- 7.2 Copy of letter (dated 5<sup>th</sup> September 2022) from the Mayor of Penistone endorsing Woodhead Mountain Rescue Team's application for the Queen's Award for Voluntary Service.
- Mayoral invitations**
- 7.3 Unveiling of mosaics created by Penistone Brownie groups at Barnsley Station, 2<sup>nd</sup> September 2022 – accepted
- 7.4 Holme Valley Parish Council Civic Event 4<sup>th</sup> December 2022 - declined
- 7.5 Penistone 149<sup>th</sup> Agricultural Show, 10<sup>th</sup> September 2022 – accepted.
- 7.6 Normanton Gala and Parade, 10<sup>th</sup> September 2022 - declined
- 7.7 Normanton Flower & Vegetable Show, 17<sup>th</sup> September 2022 - declined
- 7.8 Barnsley Libraries Summer Reading Challenge Awards presentations, Penistone Library, 15<sup>th</sup> & 29<sup>th</sup> September 2022 – accepted (Deputy Mayor Cllr A. Millner to attend on 29<sup>th</sup>.)
- 7.9 Poppy Appeal Launch, Royal British Legion, Penistone - accepted

All items of correspondence were duly **NOTED**.

**2022/75 8. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)**

- 8.1 PTC Account £23,806.85  
PTC petty cash £130.85

Moved by Cllr J Unsworth, Seconded by Cllr R. Trotman and **RESOLVED** the above account be approved and noted.

- 8.2 Paramount Account - £86,507.72  
Paramount Petty Cash - £189.43

Moved by Cllr J. Cutts, Seconded by Cllr D. Walker and **RESOLVED** the above accounts be approved and noted.

### 8.3 Bank reconciliation for the month ending 31<sup>st</sup> August 2022

Moved by Cllr M. Barraclough, Seconded by Cllr R. Trotman and **RESOLVED** the above account be approved and noted.

### 8.4 Retrospective credit card transactions PTC - £178.72 and PTC £234.69

Moved by Cllr J. Unsworth, Seconded by Cllr R. Hinchliff and **RESOLVED** the above account be approved.

### 8.5 Retrospective credit card transactions Paramount - £292.20

Moved by Cllr J. Cutts, Seconded by Cllr G. Millner and **RESOLVED** the above account be approved.

### 8.6 Review of management accounts for the month ending 31<sup>st</sup> August 2022

Moved by Cllr D. Walker, Seconded by Cllr R. Hinchliff and **RESOLVED** the review be noted and approved.

## **2022/76 9. FINANCIAL MATTERS AND GOVERNANCE**

### 9.1 To approve the Town Council organizational structure -

Moved by Cllr J. Unsworth, Seconded by Cllr D. Walker and **RESOLVED** the Town Council approved the revision of the organizational structure.

### 9.2 To consider a grant application from Penistone Archive Group – LGA 1972 s137

Moved by Cllr D. Walker, Seconded by Cllr J. Unsworth and **RESOLVED** that £353.76 be granted to Penistone Archive Group.

### 9.3 To consider a grant application from Penistone Food Buddies – LGA 1972 s137

Moved by Cllr J. Unsworth, Seconded by Cllr W. Chadburn and **RESOLVED** that £500 be granted to Penistone Food Buddies.

## **2022/77 10. TO RECEIVE A REPORT ON THE PARAMOUNT - Cllr J. Cutts**

Cllr Cutts gave a verbal report on showings and associated sales at the Paramount. He also submitted a written report from Paramount Manager Brian Barnsley and copies of the first two staff newsletters produced by Assistant Manager Emily Sidebottom. Cllr Cutts further reported that staff meetings are now being conducted regularly every month.

This was noted by the meeting.

**2022/78 11. REPORT ON THE PTC AND ST JOHN'S COMMUNITY CENTRE – Interim Clerk A. Hart**

The Interim Town Clerk reported that St John's Community Centre is now extremely busy with bookings; and that the derelict storage container next to the staff parking spaces will be removed shortly.

She further reported that three quotations are being sought for the boiler replacement. It was agreed that a Working Group should be set up to supervise this and to consider the planned extension. Cllrs J. Cutts, M. Barraclough and N. Perkins agreed to join the Working Party and Cllr N. Shiggins to be invited to join.

Moved by Cllr M. Barraclough, Seconded by Cllr N. Perkins and **RESOLVED** that the Working Group be set up accordingly.

**Annual Meeting of Penistone Town Council held on 16<sup>th</sup> May 2022 – deferred from item 4.2**

The Interim Town Clerk reported that no minutes could be found for the Annual Meeting on 16<sup>th</sup> May 2022. Subsequently minutes had been produced based on Councillors' recollections.

It was agreed that membership of the committees and representation on various bodies would be addressed as an agenda item at the October meeting.

**2022/79 12. COUNCILLORS' ITEMS.**

The Interim Town Clerk reported that Cllr David Wood had emailed his intention to resign and been informed he must submit a formal resignation to the Chair of the Council in accordance with LGA1972 s84.

Moved by Cllr A. Kimberley, Seconded by Cllr A. Millner and unanimously **RESOLVED** that the resignation be accepted once formally submitted.

Cllr N. Perkins proposed that the Town Council should endeavor to assist people in the local community who are struggling to heat their homes due to the cost of living/fuel crisis. He suggested that the Council should consider making any appropriate Council owned spaces (where practicable) available to the public throughout the Winter months. It was recognized that this would involve a significant amount of work and planning. Cllr Perkins also stated the importance of signposting the public to advice and other resources providing assistance to people who are struggling in the current economic climate.

Cllr Perkins suggested that a Working Group be set up to steer this project; the following volunteered their services: Cllrs A. Kimberley, G. Millner, N. Perkins, J. Unsworth. BMBC Cllr H. Kitching also volunteered her assistance and Cllr Perkins requested that Interim Town Clerk Amanda Hart should also be part of the group.

Moved by Cllr N. Perkins, Seconded by Cllr G. Millner and **RESOLVED** that the Working Party be set up accordingly.

**2022/80 13. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.**

It was **AGREED** that the next full council meeting is to be held on Monday 24<sup>th</sup> October 2022.

Signed by.....Town Mayor 24<sup>th</sup> October 2022