



PENISTONE TOWN COUNCIL



ST. JOHN'S COMMUNITY CENTRE
Church Street, Penistone, Sheffield S36 6AR
Tel: 01226 370088/370857

Interim Town Clerk: Amanda Hart
Email: clerk@pentowncouncil.gov.uk
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SUMMONS

21st September 2022

Dear Councillor,

You are hereby summoned to the ordinary meeting of the Town Council to be held on **Monday 26th September 2022 at 7.00 pm** to be held at the Council Chamber, Town Hall, Shrewsbury Road, Penistone.

There will be ten minutes public participation prior to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960 Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

Yours sincerely,

Amanda Hart, Interim Town Clerk

AGENDA

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
 - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
 - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda
- 3 Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 4 To confirm the minutes of the following meetings, (Circ. herewith) as a true and correct record**
 - 4.1** Ordinary Town Council Meeting held on 18th July 2022.
 - 4.2** Annual Meeting of Penistone Town Council held on 16th May 2022

- 4.3 Planning Committee held on 18th July 2022.
- 4.4 Leisure, Amenities and Town Services Committee held on 19th July 2022
- 4.5 Finance And Human Resources Committee held on 15th September 2022

5 To receive any reports from Elected Members of Barnsley M.B.C.

6 To receive an update from the traffic working group.

7 To discuss any items of correspondence (circulated where appropriate)

List of correspondence circulated with the Town Mayor's invitations.

7.1 Hoylandswaine Village Hall Committee Meeting minutes

7.2 Letter endorsing Woodhead Mountain Rescue Team for Queen's Award for Voluntary Service

8 To approve the following items of expenditure (Circ. where appropriate)

8.1 PTC Account £23,806.85
PTC petty cash £130.85

8.2 Paramount Account £86,507.72
Paramount petty cash £189.43

8.3 Bank reconciliation for the month ending 31st August 2022

8.4 Retrospective credit card transactions – PTC £178.72
PTC £234.69

8.5 Retrospective credit card transactions – Paramount £292.20

8.6 To review management accounts for the month ending 31st August 2022

9 Financial Matters and Governance

9.1 To approve the PTC organisational structure

9.2 To consider a grant application from Penistone Archive Group – LGA 1972 S137

9.3 To consider a grant application from Penistone Food Buddies – LGA 1972 S137

10 To receive a report on the Paramount – Cllr J Cutts

10.1 Paramount staff newsletter

11 To receive a report on PTC / St John's Community Centre operations – Int. Town Clerk Amanda Hart

12 Councillors' items – Cllr N. Perkins, opening of PTC spaces / SJCC for community to use in cold weather

13 To confirm the date and time of the next ordinary meeting.