

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held at the Council Chamber, Town Hall,
Shrewsbury Road, Penistone on
Monday 22nd November 2021 at 7.00 p.m.

Present: The Mayor Cllr A Millner in the Chair, and Councillors Barraclough, Chadburn, Cutts, Hayton, Kimberley, Rusby, Trotman, Unsworth and Walker.

Also present

T. Ball – Town Clerk
E. Miller – Assistant to the Clerk
Cllr R Barnard B.M.B.C.

There were 12 members of the public present.

Members of the public attended the meeting under the matter of public participation in relation to the A628 proposed road works.

A key spokesperson was nominated and asked a number of questions with the overall initial query being focused as follows.

The group were seeking an understanding of what the proposed scheme is to achieve and what alternatives to the emerging proposal have been considered?

The question of displacement of residents' vehicles and what consideration there has been of the knock-on effects?

A list of questions were handed over to the Clerk and these are to be circulated to the Town Councillors.

One member of the public voiced their concerns over the access and impact as a business owner with these proposed works.

Cllr Barnard B.M.B.C Penistone East introduced himself and reported that the A628 works are a small part of a larger road works improvement scheme. He noted that he wasn't aware of the background in this matter and of any consultations that had taken place and will pass on the comments to highways.

The Mayor noted that the Town Council do not have any powers in relation to the project and recommended that the group to get in contact with the Penistone West B.M.B.C Councillors and the highways department at B.M.B.C.

2021/73 1. TO NOTE ANY APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received from Cllr G.Millner, Hinchcliff, Perkins, and Shiggins with reasons for absence approved.

Cllr's Greenhough, Lowe-Flelo and Kitching B.M.B.C. had also sent in his apologies.

2021/74 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

2.1 In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda.

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

It was **NOTED** and **RECORDED** that there were no declarations of personal or prejudicial interest.

2.2 The Town Clerk to report any written dispensations in respect of items on this agenda.

The Clerk reported that there were none.

2021/75 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960.

Moved by Cllr Cutts, Seconded by Cllr A. Millner and **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 the press and public be excluded for item **10.3 and 10.4** to be moved after agenda item **14.5**.

2021/76 4. TO CONFIRM THE MINUTES OF THE FOLLOWING MEETINGS, (CIRC. HEREWITH) AS A TRUE AND CORRECT RECORD

4.1 Town Council Meeting held on 18th October 2021.

Moved by Cllr Barraclough, Seconded by Cllr Trotman and **RESOLVED** they were a true record.

4.2 Planning Meeting held on 18th October 2021.

Moved by Cllr Unsworth, Seconded by Cllr Rusby and **RESOLVED** they were a true record.

4.3 Town Council Extra Ordinary Meeting held on 8th November 2021.

Moved by Cllr Cutts, Seconded by Cllr Hayton and **RESOLVED** they were a true record.

2021/77 5.TO RECEIVE ANY REPORTS FROM ELECTED MEMBERS OF BARNSELY M.B.C.

Cllr Barnard gave a verbal presentation to the Council and reported that work is to begin on the Town Hall in the spring of 2022.

There were a number of discussions in relation to the principal town initiative that are recorded under minute number **2021/86** agenda item 14.2.

The Town Mayor reported that the works on Thurgoland Bank known as the 'fours' is to be completed by the end of March 2021.

2021/78 6.TO RECEIVE A REPORT FROM DEANNE COOPER SOUTH YORKSHIRE POLICE.

The Clerk reported that she had been in contact with PCSO Tom Burns who advised that he is to possibly attend meetings in the absence of Deanne.

No report had been received in this matter.

2021/79 7. TO RECEIVE AN UPDATE FROM THE TRAFFIC WORKING GROUP.

Councillor Shiggins had sent in a report prior to the meeting which was presented by Cllr Walker in his absence.

Chapel Lane

Top of Chappel Lane

- New signage has been agreed with Cllrs Kitching, Greenhough and highways for approaches to traffic lights, artic vehicle warning signs and are awaiting implementation

Bottom of Chappel Lane

- Resident complaint to our local MP who has spoken with him and written to BMBC highways
- Town Council have wrote to highways as requested
- A meeting with borough Councillors and Highways to walk through options and issues had been concluded with no further movement since letters submitted.

Bridge End

- Developer S106 monies that were planned to complete an evaluation had now been used more constructively as issues are known by highways and borough Councillors

- Emergency Services have been approached for views and perspective of junction with no response given
- Software used for lights has been reviewed for enhancement to Pelican model but as yet to be confirmed
- Barnsley Director of Education has planned to visit the grammar school in December

Oxspring Parish Council

- Have decided to council purchase their own SSID. Cllr Walker is to research costs in conjunction with the Clerk in this matter to investigate the Town Council purchasing their own device

Bridge Height at Penistone Grammar School

- The schools has confirmed the height at over 18ft which is well over minimum legal restrictions.

Railway Bridge

- This has been struck again since the last meeting with no ongoing action from highways

The Green

- The resurfacing works have been completed as per the plans from BMBC. Local resident's complaints are being dealt with via highways. driving this particular issue

A629 development

- There has been no further update over the building programme or post completion the B.M.B.C Councillors are meeting with the developer regularly and liaising with highways around road infrastructure

2021/80 8. TO DISCUSS ANY ITEMS OF CORRESPONDENCE (CIRCULATED WHERE APPROPRIATE)

The following items of correspondence which had been circulated prior to the meeting by email, were received and noted:

- 8.1 Girl Guiding – Queen's Jubilee
- 8.2 Councillors' Discussion Forum - YLCA
- 8.3 National Grid VIP project – Peak East Community Liaison Group
- 8.4 PACT meetings – D. Cooper - SYP
- 8.5 White Rose Update - YLCA
- 8.6 White Rose Weekly Bulletin – YLCA
- 8.7 Remembrance Sunday Feedback – Prof. Jaydip Ray
- 8.8 White Rose Weekly Bulletin - YLCA

MAYORS INVITATIONS

- 8.9 Veterans Tri Services CIC – Penistone Proms – Paramount 12.11.2021
 - 8.10 Penistone Station War Memorial Dedication – Penistone Line Partnership
- All items of correspondence were duly **NOTED**.

Cllr Rusby reported that Gunthwaite and Ingbirchworth Parish Council had sent her a thank you for her attendance at the Remembrance Service on the 14th November 2021.

2021/81 9. TO APPROVE THE FOLLOWING ITEMS OF EXPENDITURE (CIRC. WHERE APPROPRIATE)

9.1 General Account £11,483.24

Moved by Cllr Barraclough, Seconded by Cllr Hayton and **RESOLVED** the above account be approved and noted.

9.2 Paramount Account £78,822.19

Moved by Cllr Trotman, Seconded by Cllr Cutts and **RESOLVED** the above account be approved and noted.

9.3 Retrospective credit card transactions August to September 2021 - PTC £510.97

Retrospective credit card transactions September to October – Paramount – £549.23

Moved by Cllr Unsworth, Seconded by Cllr Rusby and **RESOLVED** the above account be approved and noted.

9.4 Bank reconciliation for the month ending 31st October 2021.

Moved by Cllr Barraclough Seconded by Cllr Hayton and **RESOLVED** the above account be approved and noted.

9.5 To review management accounts for month ending 31st October 2021.

Moved by Cllr Walker, Seconded by Cllr Kimberley and **RESOLVED** the above account be approved and noted.

2021/82 10. FINANCIAL MATTERS AND GOVERNANCE

10.1 To approve the amended Town Council budget for 2021 to 2022.

The Clerk had circulated prior to the meeting the revised budget for 2021 to 2022. She reported that the revisions reflected the increase in income received and forthcoming forecasts, with amended expenditure. The overall budget figure was amended from £640,387 to £767,606.

Moved by Cllr Walker, Seconded by Cllr Unsworth and **RESOLVED** that the revised budget for 2021 to 2022 be approved.

10.2 To approve the operational risk assessment review 2021 to 2022.

The Clerk had circulated prior to the meeting the revised operational risk assessment. She reported that there had been a few minor changes to the document to reflect the changes in the needs of the Town Council to ensure good governance.

Moved by Cllr Barraclough, Seconded by Cllr Unsworth and **RESOLVED** that revised operational risk assessment for 2021 to 2022 be amended and adopted.

2021/83 11. TO RECEIVE A REPORT ON THE PARAMOUNT – CLLR CUTTS

The Paramount Manager's report was circulated prior to the meeting.

Cllr Cutts gave a report to the Council in this matter with an update on the current showings and activities that are advertised on the website currently and the forth coming weeks.

The Clerk reported that one of the permanent attendants had been offered another post with another organisation but would like to remain as a relief attendant. She reported that two additional reliefs were also required to cover the recent turnover in staff and busy periods.

It was **AGREED** that the post is to be advertised internally for a replacement permanent attendant and that the current member of staff is to move onto a relief contract, with additional two relief staff employed due to the urgency in staffing requirements and forthcoming Christmas busy period.

2021/84 12. TO RECEIVE A REPORT ON THE COMMUNITY CENTRE – TOWN CLERK

The Clerk reported bookings had increased and the forecast budget now reflected this with an increase from £14,400 to £20,400 for the end of the financial year.

She noted that the public toilet door was planned for delivery on the 29th November and the planned install was scheduled for the 1st December.

The Clerk reported that the sewerage pump had ceased operation at the resource centre and had been deemed obsolete. A new pump had been placed on order as agreed by full council by email resolution at £2730 plus VAT.

A member of the public had reported on Tuesday 16th November that when they were using the building at St John's Community Centre last night they had encountered someone throwing stones at the windows from 8.30 p.m. at the top hall. It appears that this was done from the TPT. The Clerk reported that she advised the individual to call 101 in this situation, and that she had requested that patrols by the police are increased around the area.

Cllr Rusby suggested looking into installing lighting to the rear of the community centre to act as a deterrent.

2021/85 13. CLERKS ITEMS

13.1 To approve Ordinary Town Council meeting dates for 2022.

The following dates were circulated prior to the meeting -:

Monday 17th January 2022

Monday 21st February 2022

Monday 21st March 2022

Monday 25th April 2022

Monday 16th May 2022 (Annual Meeting and Ordinary TC Meeting)

Monday 20th June 2022

Monday 18th July 2022

Monday 19th September 2022

Monday 17th October 2022

Monday 21st November 2022

Monday 19th December 2022

Moved by Cllr Rusby, Seconded by Cllr Barraclough and **RESOLVED** that the above meeting dates be approved for 2022.

13.2 To approve the Christmas Town Council Office closure.

The Clerk requested that the Town Council offices be closed for the period 27th December 2021 until the 3rd January 2022.

It was **AGREED** that the Town Council offices be closed for the above period.

2021/86 14. COUNCILLOR'S ITEMS

14.1 To receive a CCTV report survey on the public toilets – Cllr N Perkins

The Clerk had circulated a report prior to the meeting in this matter. Cllr Perkins had sent in his recommendations and indicated that the best solution would be to lock the iron gate when the new automatic locking door had been installed, and repairing the outdoor lights.

The Clerk reported that the caretakers had inspected the outdoor lights and advised that they had not been wired in. The Clerk asked the council if an electrician is to be engaged to review the matter.

It was **AGREED** that the Clerk was to consult an electrician and investigate the current status of the system.

14.2 To consider the request to install the sheep seats and sheep map for the principal towns initiative – Cllr Cutts

The Clerk had circulated prior to the meeting documents in relation to the proposed sheep seat installation and the request to install a sheep trail map in the Town Centre bus shelter.

Cllr Walker noted that the seating at the side of the community centre had the potential to increase vandalism due to the current ongoing problems around that area.

Cllr Trotman voiced his concerns over the overall image of the area.

Cllr Unsworth noted that the sheep are an artistic item but the cost is a significant amount and was not a good use of funding. He noted that there had been no formal consultation with the Town Council in this regard.

Cllr Rusby noted that there also had not been any consultation with the Town Council to indicate the benefit to residents and would like a discussion with B.M.B.C before approval of the expenditure is made.

Cllr Cutts had attended a meeting on the 28th October with representatives from B.M.B.C and reported a number of areas that had been discussed. The key areas that formed part of this meeting for discussion were public art, town centre signage, market barn, the library and youth club, the Paramount and Town Hall. Cllr Cutts reported that he had requested the B.M.B.C team to give a presentation and report in this matter to the Town Council.

There were a number of further comments made in this matter and it was **AGREED** that B.M.B.C are requested to work in collaboration with the Town Council on how the funds are to be distributed around the area.

It was requested that a separate briefing is to be arranged and a presentation given by the principal initiatives team. Cllr Barnard is to approach B.M.B.C to discuss this.

14.3 To discuss correspondence received from Craftivist Group – Cllr Perkins

Cllr Perkins had requested that the Council consider their approach in assisting with the combat towards global warming.

It was **AGREED** that the clerk is to invite the Craftivist Group to a council meeting to give a presentation.

14.4 To discuss the Remembrance Parade and Christmas Lights switch on – Cllr A. Millner

The Town Mayor reported to the Council that the Remembrance Parade went well and the timing of this is to be reviewed for 2022.

The Mayor informed the Council that the Christmas Light switch on was to be around 4 p.m. at Lychgate, Market Place, Penistone following the Christmas Market situated in Penistone Market Barn.

The Christingle Concert is to be held on Sunday 19th December at 6.30 p.m. at St John's Church, Penistone.

14.5 To consider the Armed Forces hire charge at the Paramount as a Mayoral Event – Cllr A. Millner.

The Clerk reported that as a live event 80% of the takings had been passed to the Armed Forces.

The Mayor reported to the Council that in the past the Mayor had been given permission for three events to be held at the paramount free of charge in support of the Mayor's charities.

Moved by Cllr Rusby, Seconded by Cllr Cutts and **RESOLVED** that the Mayor or Mayoress of Penistone Town Council will be eligible free of charge for three events per Municipal year at the Paramount in support of their chosen charity.

2021/87 10. FINANCIAL MATTERS AND GOVERNANCE

10.3 To consider a request for financial assistance from Stainborough Rotary Club.

An application had been received for financial assistance towards the cost of purchasing a memorial for children buried in an unmarked grave in Stottercliffe Cemetery, Penistone. No amount has been specified as the Rotary Club were looking to raise £5,000 from a number of fund raising activities through different groups. Stainborough Rotary Club had submitted the application on behalf of the fund raising groups.

Moved by Cllr Rusby, Seconded by Cllr Chadburn and **RESOLVED** that the application for financial assistance be awarded in the sum of £500.00 to Stainborough Rotary Club for the fund raising group.– LGA 1972 s137

10.4 To consider payment of the Clerk's accrued overtime.

The Clerk reported that she had accrued a number of hour's overtime in the absence of the administration officer and for events. She reported that there are two more additional events to be held in December which will also impact on this.

It was **AGREED** that the Clerk is to receive payment for overtime accrued with payment made in December's payroll.

A vote was taken and it was **UNANIMOUS**.

2021/88 15. TO CONFIRM THE DATE AND TIME OF THE NEXT ORDINARY MEETING.

It was **AGREED** that the next full council meeting is to be held on Monday 20th December 2021.

Signed by.....Town Mayor 20th December 2021