



# PENISTONE TOWN COUNCIL

ST. JOHN'S COMMUNITY CENTRE  
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Town Clerk: Tara Ball  
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## SUMMONS

30th June 2021

Dear Councillor,

You are hereby summoned to the committee meeting of the Finance and HR Committee to be held on **Wednesday 7<sup>th</sup> July 2021** at 7.00 pm after the Ordinary Town Council Co-Option meeting to be held in the St John's Community Centre, Church Street, Penistone.

Yours sincerely,

*Tara Ball*

Tara Ball  
Town Clerk and Responsible Officer

## **COMMITTEE MEMBERSHIP**

Cllr M. Barraclough (Chair), Cllr N. Shiggins (Vice-Chair), Cllr A. Kimberley, Cllr A. Millner, Cllr R. Trotman and Cllr G. Millner (ex-officio).

## **AGENDA**

- 1. To receive any apologies and reasons for absence.**
- 2. To receive any declarations of personal or prejudicial interests.**
  - 2.1** In accordance with Section 31 of the Localism Act 2011 members to declare any disposable pecuniary interests in items on this agenda
  - 2.2** The Town Clerk to report any written dispensations in respect of items on this agenda

**3 Exclusion of Press and Public – Public Bodies (Admissions to Meetings Act 1960) s. 1 (2)**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

**Due to the confidential nature of the meeting members of the press and public will be excluded from the meeting.**

- 4 To discuss sick pay for Paramount staff.**
- 5 To consider the draft annual leave policy.**
- 6 To discuss the appraisal process of Town Council Officers.**
- 7 To receive an update on the Paramount and PTC income generation.**