

YORKSHIRE INTERNAL AUDIT SERVICES  
JASPER COTTAGE, SESSAY, THIRSK, NORTH YORKSHIRE YO7 3BE  
TELEPHONE 01845 501660

Mrs Tara Ball  
Clerk to Penistone Town Council  
St John's Community Centre  
Church Street  
Penistone  
S36 6AR

Dear Mrs Ball

**To the Mayor and Members of Penistone Town Council**  
**Internal Audit of Accounts for the Financial Year ending 31 March 2021**  
**Third Interim and Final Audit**

I am pleased to inform you that the internal audit is complete. Unfortunately, no visit to the council was possible again due to the continuing effect of the pandemic on work and travel arrangements, therefore the audit has been carried out online and by discussion with the Clerk and Finance Officer. Appropriate tests and checks have been carried out on the accounts and management arrangements to confirm that the systems of financial and other controls over the council's activities and operating procedures are effective. This council has in place the necessary policies and internal controls which are applied consistently to the council's activities. Following my work, I can confirm that there are no matters to give cause for concern and internal controls are operating as expected.

There were no matters requiring action from my previous report and no new matters to bring to the attention of members. Various matters were also discussed with officers during the audit and action taken where necessary.

The Annual Internal Auditors Report contained within the Annual Governance and Accountability Return 2020/21 has been completed as required.

I would like to thank the staff of the Town Council as always for their assistance during the audit.

Yours sincerely

JL Bennett  
3 June 2021

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