

Penistone Town Council

Minutes of the Ordinary Town Council Meeting held remotely on
Monday 21st September 2020 at 7.00 p.m.

Present: The Deputy Mayor Cllr G. Millner in the Chair and Councillors Barraclough, Chadburn, Kimberley, A. Millner, Perkins, Rusby, Trotman, and Unsworth.

Also present

T. Ball – Town Clerk

B. Barnsley – Cinema Manager

1 member of the press was present.

There were no public present therefore no public participation session took place.

2020/54 1. TO RECEIVE ANY APOLOGIES AND REASONS FOR ABSENCE

Apologies and reasons for absence were received from Councillors Bradbury (annual leave) Cutts (prior engagement), Hinchliff (accessibility), and Webber (annual leave).

It was **RESOLVED** that the apologies and reasons for absence be accepted and recorded.

2020/55 2. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST FROM COUNCILLORS

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

It was **NOTED** and **RECORDED** by the meeting that there were no declarations of interest.

2020/56 3. EXCLUSION OF THE PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Moved by Cllr Perkins, Seconded by Cllr Unsworth and **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 the press and public be excluded for item 8.5, 8.6 and 8.7 and to moved to the end of the agenda for discussion.

Signed byTown Mayor 19th October 2020

2020/57 4. APPROVAL OF MINUTES

The Minutes of the following meetings were submitted for approval:

4.1 The Town Council meeting held on 24th August 2020.

Moved by Cllr Chadburn, Seconded by Cllr Rusby and **RESOLVED** they were a true record

4.2 The Planning Committee held on 24th August 2020.

Moved by Cllr Unsworth Seconded by Cllr Trotman and **RESOLVED** they were a true record.

2020/58 5. REPORTS FROM ELECTED MEMBERS OF BARNLSLEY M.B.C.

Cllr A Millner requested that due to the long-standing problems with damage to the roof on the bus shelter on Market Street, Penistone that BMBC are to be approached to discuss solutions.

It was **NOTED** and **RECORDED** that the Clerk is to contact BMBC Highways to discuss the matter.

Cllr Rusby noted that she had spoken to a Police Officer within the Penistone Centre on an evening and that he was working solely.

It was **NOTED** and **RECORDED** that the Clerk is to contact the local police officer's that are operational within the Penistone Centre area to enquire if additional police officers could police the area regularly in the evenings.

2020/59 6. CORRESPONDENCE

The following items of correspondence were received and noted:

Keep Barnsley Moving sent via Email 19/08/2020

White Rose Update sent via Email 20/08/2020

White Rose Update sent via Email 01/09/2020

CVS Covid Support Fund sent via Email 07/09/2020

Wellhouse Lane Development Proposal – Helen Sanderson sent via Email 07/09/2020

Hunshlef Chat – sent via Email 14/09/2020

White Rose Update – sent via Email 14/09/2020

Millhouse Green A628 Speed Limit – Cllr J Wilson – sent via Email 15/09/2020

Signed by..... Town Mayor 19th October 2020

Cllr Barraclough noted that he understood that the funds that have been allocated for the A628 upgrading only with no surplus allocated for expenditure on speed reductions at Millhouse Green in response to Cllr J Wilson's comments.

It was agreed that Cllr Barraclough is to email BMBC Councillors for an update on any developments on the A628 works.

Cllr Unsworth noted that appropriate street furniture may assist with the reduction of the speed limit at Millhouse Green.

2020/60 7. APPROVAL OF EXPENDITURE ITEMS

7.1 General Account

£58,397.18

Moved by Cllr Barraclough, Seconded by Cllr Unsworth and **RESOLVED** the above account be approved and noted.

7.2 Paramount Account

£19,705.88

Moved by Cllr Trotman, Seconded by Deputy Mayor Cllr Millner and **RESOLVED** the above account be approved and noted.

7.3 Bank reconciliation for the month ending 31st August 2020

Moved by Cllr Unsworth, Seconded by Deputy Mayor Cllr Millner and **RESOLVED** the bank reconciliation be approved and noted.

7.4 Review of the management accounts for the month ending 31st August 2020

Moved by Deputy Mayor Cllr Millner, Seconded by Cllr Barraclough and **RESOLVED** the review of management accounts be approved and noted.

7.5 Email resolution dated 03/09/2020 for the payment to Audise in the sum of £37,599.38 plus VAT for the Paramount seating.

Moved by Cllr Trotman, Seconded by Cllr Kimberley and **RESOLVED** the above email payment be approved and noted.

Signed by..... Town Mayor 19th October 2020

2020/61 8. FINANCIAL MATTERS

8.1 Re-appointment of internal auditors – Yorkshire Independent Services

Moved by Deputy Mayor, Cllr Millner, Seconded by Cllr A Millner and **RESOLVED** the above account be approved and noted.

8.2 Renewal of N Power contract for The Paramount

The Town Clerk reported that the N Power contract had been renewed in June 2020 for a fixed term of 2 years prior to her engagement. The Cinema Manager requested that the details of the contract are to be investigated as his understanding was that the utility bill's for the paramount were billed directly via BMBC.

8.3 Renewal of British Gas contract for St Johns Community Centre

The Town Clerk reported that the British contract had been renewed for one-year fixed term until September 2021 with a reduction in charges compared to the expired tariff.

8.4 Approval of the new NJC pay award for staff 2020/21

Moved by Cllr A Millner, Seconded by Cllr Unsworth and **RESOLVED** that the NJC pay award for staff 2020/21 be approved and noted.

2020/62 9. REPORT ON THE PARAMOUNT.

The Council **NOTED** receipt of the written report from the Paramount Manager.

Th Deputy Mayor informed the Council that she had attended the opening of the Paramount on Friday 18th September, where Look North filmed the occasion.

The cinema manager informed the Council that there were 82 customers on the opening day on Friday 18th September, and there had been no issues that had occurred, and all customers wore face coverings. The numbers after the initial opening for the rest of the weekend were low but also reflected numbers in comparison within the industry.

Interviews have now been conducted for the role of cinema attendant with 6 interviewees in attendance. The cinema manager advised that there had been a high caliber of candidates and that the successful candidate's is to be advised shortly.

Signed byTown Mayor 19th October 2020

2020/63 10. REPORT ON COMMUNITY CENTRE

The Town Clerk reported that the Administration Officer had contacted groups to return to the Community Centre due to relaxation of social distancing regulations. Unfortunately, due to the recent announcement from Central Government that came into effect from the 14th September 2020, some bookings have had to be cancelled for parties, and new restrictions applied to existing groups.

The Town Clerk confirmed that she had implemented a test and trace system that was now a statutory requirement as at 18th September 2020 with a NHS test and trace QR code system on entry to the Community Centre.

10.4 Consideration of the St John’s Community Centre fire risk assessment

Moved by Cllr A Millner, Seconded by Cllr Barraclough and **RESOLVED** that all the actions are to be implemented from the fire risk assessment

A vote was taken and was unanimous

2020/64 11. CLERKS ITEMS

11.1 Security incident policy

Moved by Cllr Perkins, Seconded by Cllr A Millner and **RESOLVED** that the security incident policy be adopted

A vote was taken, and it was unanimous

2020/65 12. DATE AND TIME OF THE NEXT ORDINARY TOWN COUNCIL MEETING

It was agreed that the next meeting should be on Monday 19th October at 7.00pm.

2020/66 8. FINANCIAL MATTERS

8.5 Councillors considered a request for financial assistance from Penistone Country Market

Moved by Cllr A Millner, Seconded by Cllr Perkins and **RESOLVED** the Town Council gives a grant of £388.48 under LGA 1976 s19 (3) as requested.

Signed byTown Mayor 19th October 2020

8.6 Councillors considered a request from Thurlstone and Millhouse Green WI

Moved by Cllr A Millner, Seconded by Cllr Trotman and **RESOLVED** the Town Council gives a grant of £500.00 under LGA 1976 s19 (3) as requested.

It was noted that the Town Clerk is to approach Penistone Round Table to ascertain any current expenditure they have incurred and to identify any funds that have been designated towards forthcoming expenditure in 2021/2022.

8.7 Consideration of redundancy of the Cashier's role at the Paramount

Councillors considered the financial and legal implications of redundancy of the Cashier's role at the Paramount due to the restructure. An alternative role had been offered but this had been declined.

Moved by Cllr Unsworth, Seconded by Cllr A Millner and **RESOLVED** that the staff member after the consultation period has finished that the notice of redundancy and to be paid the associated redundancy pay and payment in lieu of notice.

A vote was taken, and it was unanimous

Signed byTown Mayor 19th October 2020