

Minutes of the Town Centre Services Committee
held remotely on Monday 17th August 2020 at 7.40 p.m.

Present: The Town Mayor Cllr Webber, Cllr Rusby in the Chair, and Councillors G. Millner, Cutts, A. Millner, Unsworth, Barraclough and Perkins.

Also present:

T. Ball – Town Clerk
A. Hart – Finance Officer
E. A. Wright – taking the Minutes

2020/1 Apologies for absence

It was **NOTED** and **RECORDED** by the meeting that apologies for absence had been received from Councillor Hinchliff.

2020/2 Declarations of Personal or Prejudicial Interest from Councillors

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

It was **NOTED** and **RECORDED** by the meeting that no declarations of interest were received.

2020/3 Review of the proposed Christmas Lights 2020

It was proposed that the icicle lights be extended to cover as follows:

a. Back Lane up to the Co-Op – at a cost of £334.25 plus VAT to purchase and to be added to the contract to install and dismantle at a cost of £120 per year.

b. St Mary's Street to the roundabout and around the corner – at a cost of £1136.45 plus VAT to purchase and to be added to the contract to install and dismantle at a cost of £400 per year.

It was noted that this proposal needed to be negotiated with Dransfield Properties, however all Councillors felt it was important that the entrance to the town was lit and the Town Council should take on this proposal.

c. Spar Canopy – at a cost of £334.25 plus VAT to purchase and to be added to the contract to install and dismantle at a cost of £120 per year.

The Committee considered the purchase of a new cluster line of led lights for St Mary's Street this would cost £66.85 per 6 metre length.

Signed byTown Mayor 24th August 2020

It was noted that the contract, now in its second year, for the motifs and icicle lights to be erected, then dismantled and stored is £11,023.97, the same as last year.

2020/4 Quotations for Christmas trees 2020

It was noted that the supply of real 4ft Christmas trees, including lights and delivery and removal would be £35 plus VAT each. Last year 56 trees were installed at a cost of £1960 plus VAT.

After discussion it was agreed to recommend, that due to the pandemic and the exceptional circumstances, the Town Council should support the town this year by purchasing the Christmas trees.

It was noted that the estimate for the large Christmas tree was £370 plus VAT. Pot House Hamlet were happy to donate a tree but the cost of felling the tree, the lifting, transporting and erection of the tree made it an expensive option.

Moved by Cllr Cutts, Seconded by Cllr G. Millner and

RESOLVED the Committee presents the figures and proposals for the lights and Christmas trees to the Town Council for consideration.

2020/5 Date and time of the next meeting

This was to be arranged.

SignedTown Mayor 24th August 2020