

Minutes of the Annual Meeting of Penistone Town Council  
held remotely on Monday 18<sup>th</sup> May 2020 at 7.00 p.m.

**Present: The outgoing Town Mayor Cllr G. Millner in the Chair for Agenda items 1 & 2, the incoming Town Mayor Cllr S. Webber in the Chair for the remaining Agenda items. Councillors Barraclough, Bradbury, Chadburn, Cutts, Hinchliff, A. Millner, Perkins, Rusby, Trotman, Unsworth, and Wood.**

Also present

Councillors Barnard, Kitching and Wilson, Elected Members from BMBC

A. Hart – Acting Town Clerk & Finance Officer

E. A. Wright – taking the Minutes

As there were no members of the public present the outgoing Town Mayor formally opened the meeting.

**2020/1 To Approve the Standing Order Amendments**

Moved by Cllr Unsworth, Seconded by Cllr Rusby and **RESOLVED** the Standing Orders amendments, a copy of which having been previously circulated to all members, be approved to enable the effective management of meetings held remotely.

**2020/2 Election of the Town Mayor for the municipal year 2020/2021**

The outgoing Town Mayor presented her annual report, a copy of which having been previously circulated to all members. The report outlined the events which had taken place throughout her mayoral year which had unfortunately had to be curtailed due to the coronavirus outbreak.

Moved by Cllr Unsworth, Seconded by Cllr Rusby and **RESOLVED** an unanimous vote of thanks be recorded for Cllr G. Millner's work during her second year in office.

Moved by Cllr Hinchliff, Seconded by Cllr Bradbury and **RESOLVED** Cllr Webber be elected Town Mayor for the municipal year 2020/2021.

The newly elected Town Mayor took over as Chair and thanked Cllr G. Millner for representing Penistone so well over the past two years. The Chair went on to thank the staff at the Paramount cinema for their hard work during this difficult time. The Chair thanked the retiring Town Clerk, Keith Coulton, for his twelve years of service. The Chair announced his chosen charity during his year in office was BIADS, Barnsley Independent Alzheimers & Dementia Support, and whilst the current situation meant fundraising events were on hold, he was sure the people of Penistone would support events later in his mayoral year.

The Chair thanked the many volunteers who are supporting the community during the Covid crisis.

Signed .....Town Mayor 15<sup>th</sup> June 2020

**2020/3 Apologies for non-attendance**

Apologies for absence were received from Cllr Kimberley.

It was **RESOLVED** that the apologies for absence be recorded.

**2020/4 Declarations of Personal or Prejudicial Interest from Councillors**

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

It was **NOTED** and **RECORDED** by the meeting that no declarations of interest were received.

**2020/5 Election of the Deputy Mayor for the municipal year 2020/2021**

Moved by Cllr Unsworth, Seconded by Cllr Rusby and **RESOLVED**  
Cllr G. Millner be elected Deputy Mayor for the municipal year 2020/2021

**2020/6 Nominations for Mayor Elect for the municipal year 2021/2022**

Moved by Cllr Barraclough, Seconded by Cllr Trotman and **RESOLVED**  
Cllr A. Millner be nominated as Mayor Elect for the municipal year 2021/2022

**2020/7 Election of Members to the following Committees for the municipal year 2020/2021**

The Town Mayor is ex-Officio on all of the following committees.

a. Leisure & Amenities

Moved by Cllr Rusby, Seconded by Cllr Wood and **RESOLVED** the following be appointed  
Cllr Cutts (Chair), Cllr G. Millner (Vice Chair) and Councillors Unsworth, Hinchliff, Kimberley, Bradbury and Trotman.

b. Town Services

Moved by Cllr G. Millner, Seconded by Cllr Cutts and **RESOLVED** the following be appointed  
Cllr Rusby (Chair) and Councillors Hinchliff, Cutts, G. Millner, and Wood.

Signed .....Town Mayor 15<sup>th</sup> June 2020

c. Development & Regeneration

Moved by Cllr G. Millner, Seconded by Cllr Cutts and **RESOLVED** the following be appointed Cllr Kimberley (Chair), Cllr A. Millner (Vice Chair) and Councillors Marsh, Barraclough, Perkins and Chadburn.

d. Finance & General Purposes

Moved by Cllr Cutts Seconded by Cllr G. Millner and **RESOLVED** the following be appointed the Town Mayor Cllr Webber (Chair) and the Chairs and Vice Chairs of the Committees

e. Planning

Moved by Cllr Cutts, Seconded by Cllr G. Millner and **RESOLVED** the following be appointed Cllr J. Unsworth (Chair) and all Councillors.

Cllr Hinchliff announced he wished to step down as Vice Chair of the Planning Committee.

Moved by Cllr Bradbury, Seconded by Cllr Perkins and **RESOLVED** Cllr Barraclough be appointed Vice Chair.

**2020/8 Appointment of representatives to the following boards**

a. National School Trustees

Councillors Marsh and Unsworth

b. Samuel Wordsworth Charity

Councillor Hinchliff

c. Yorkshire Local Councils Association

Councillor Unsworth

d. Hoylandswaine Almhouses

Councillor Marsh

All the above appointments were **NOTED** and **APPROVED**

Signed by .....Town Mayor 15<sup>th</sup> June 2020

**2020/9 Approval of Minutes**

The Minutes of the following meetings were submitted for approval:

- a. The Town Council meeting held on 16<sup>th</sup> March 2020

Moved by Cllr Rusby, Seconded by Cllr Hinchliff and **RESOLVED** they were a true record.

- b. The Planning Committee meeting held on 16<sup>th</sup> March 2020

Moved by Cllr Unsworth, Seconded by Cllr A. Millner and **RESOLVED** they were a true record.

- c. The Extraordinary Town Council meeting held on 23<sup>rd</sup> March 2020

Moved by Cllr Barraclough, Seconded by Cllr Bradbury and **RESOLVED** they were a true record.

**2020/10 Reports from Elected Members of Barnsley M.B.C.**

Cllr Kitching reported that as she was not a member of the BMBC Planning Committee she had been able to raise the community's concerns about the planning application submitted for the development to the west of Wellhouse Lane. Cllr Kitching reported there had been a large number of objections to the proposal.

This was noted by the meeting.

Cllr Cutts enquired about the resumption of the green bin collection. Cllr Barnard reported that he had raised this with the BMBC Cabinet Spokesperson on several occasions and would do so once again.

Cllr A. Millner raised the matter of future road improvements which had been approved and funding was in place. Cllr Kitching agreed to pursue this item.

Cllr Wood enquired about the Principal Towns Initiative. Cllr Kitching agreed to ask about this item.

Cllr Wood asked whether the yellow double lines could be reinstated on Park Avenue. Cllr Kitching agreed to raise this again with the Highways Department.

**2020/11 Correspondence**

The following items of correspondence were received and noted:

- Rural Services Bulletin 24/03/20 sent via email
- White Rose Update 28/03/20 sent via email
- Rural Services Bulletin 31/03/20 sent via email

Signed .....Town Mayor 15<sup>th</sup> June 2020

Love where you Live 03/04/20 sent via email  
Rural Services Bulletin 07/04/20 sent via email  
BMBC Coronavirus update 07/04/20  
Rural Services Bulletin 15/04/20 sent via email  
White Rose Update 17/04/20 sent by email  
Love where you Live 17/04/20 sent by email  
Rural Services Bulletin 21/04/20 sent by email  
Love where you Live 04/05/20 sent via email

**2020/12 Accounts and Finance**

The General and Paramount Accounts, a copy of which having been previously circulated to all Members, were considered.

a. General Account

£125,940.31 to 31.03.20 and £33,360.12 to 18.05.20

b. Paramount Account

£40,756.49 to 31.03.20 and £42,881.71 to 18.05.20

c. Review of the management accounts for the year ending 31<sup>st</sup> March 2020

Cllr Wood asked several questions about the accounts which were answered by the Acting Clerk.

Moved by Cllr A. Millner, Seconded by Cllr Cutts and **RESOLVED**  
the above accounts be noted and agreed.

d. Request from Hoylandswaine Village Hall for a grant (Under Community Section 133)

Moved by Cllr Bradbury, Seconded by Cllr G. Millner and **RESOLVED**  
the Town Council awards a grant of £225.28 to cover the cost of the Hall's 2020/2021 rates.

**2020/13 Update on the measures taken during the coronavirus outbreak**

The Acting Clerk reported that the Community Centre remained closed and the opening of the Paramount to hold meetings which complied with social distancing was being considered. Those staff not furloughed were working from home remotely and this is to continue. The caretakers continued to clean and redecorate whilst observing social distancing.

Signed by .....Town Mayor 15<sup>th</sup> June 2020

The Acting Clerk requested permission to purchase a separate mobile telephone to be used for Town Council business.

The above report was noted and it was agreed the Acting Clerk is to purchase a Town Council mobile telephone.

**2020/14      Update on the extension to St John's Community Centre**

The Chair reported that the working group had drawn up plans in conjunction with the architect and he was waiting for BMBC pre-planning advice before a formal full planning application is submitted. The formal planning application will be circulated to all Members prior to submission.

This was noted by the meeting.

**2020/15      Report on the vacancy for Town Clerk**

The Acting Clerk reported that out of four applicants, two had been shortlisted and would be invited for interviews at the beginning of July.

This was noted by the meeting.

**2020/16      Date and time of the next Ordinary Town Council meeting**

It was noted that this will be on Monday 15<sup>th</sup> June 2020 at 7.00pm to be held remotely

Signed .....Town Mayor 15<sup>th</sup> June 2020