

**Minutes of the Leisure & Amenities Committee meeting  
held on Wednesday 9<sup>th</sup> October 2019, in the Resource Centre, Penistone, at 7.00 p.m.**

**Present: Cllr Cutts in the Chair and Councillors Bradbury, Trotman and Unsworth.**

K Coulton – Town Clerk  
A. Hart – Finance Officer  
B. Barnsley – Cinema Manager  
E.A. Wright – taking the Minutes

**1. Apologies for Absence**

Apologies for absence were received from Councillors Barraclough, Hinchliff, Kimberley and G. Millner.

This was **NOTED** by the meeting

**2. Declaration of Personal or Prejudicial Interest**

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of absence.

None received.

This was **NOTED** by the meeting.

**3. Budget Report for the Paramount**

The Cinema Manager gave a verbal report on the current budget situation, the recent showing of the film Downton Abbey had resulted in record attendances. Kiosk sales remained good despite the recent price rises and all other budget items were close or on target. The cinema was looking forward to the build up to Christmas and the pantomime season.

There was a brief discussion about the dealing of queues, especially in the bar area, during sold out events, but it was noted that the staff continually review the situation.

The report was **NOTED** by the meeting.

**4. Autumn Programme**

The Cinema Manager gave a verbal report of the forthcoming programme of film and live events with sales for all events being stable. The Cinema Manager reported that the new James Bond film would not be released until the start of the next financial year.

In conjunction with the Penistone Line Partnership, the Cinema Manager was looking to have dementia friendly film shows during the day. The Cinema Manager would come back with further details and a funding proposal.

2.

CLlr Unsworth reported he was also trying to arrange a visit to the cinema by the Refugee & Asylum Seekers Group.

This was **NOTED** by the meeting.

### **5. Paramount Lease**

It was reported that the renewal of the lease was still ongoing and that BMBC had agreed in principle to its renewal but work had to be done to improve the cinema's Energy Performance Certificate. Repairs to the roof had been undertaken. However it was noted an extensive roof survey would be required. Some repairs to plasterwork had also been done.

The Cinema Manager reported that he was going to contact the original company that installed the stain glass window, who were still in business, to inspect the window.

BMBC is to be asked to clear the gully between the cinema and the Town Hall.

Work has begun to look at replacing the existing house lights with LED lighting.

This was **NOTED** by the meeting.

### **6. Review of Cleaning Arrangements for all Premises**

There was a discussion about the cleaning of council premises which was now being done by council staff and it appeared everything was working smoothly. Relief cover needed to be considered and arranged. A detailed cleaning schedule was required at the cinema so it was clear what was expected.

The Chair requested this item be placed on the next agenda to ensure adequate cover is achieved.

This was **NOTED** by the meeting.

### **7. Quotations for Repairs to Paramount Steps**

It was noted that no quotations had been received to undertake the repairs to the cinema steps to date. Further companies are to be requested to submit quotations so the necessary three quotations are received as soon as possible to ensure the repairs can be done.

This was **NOTED** by the meeting.

### **8. Date and Time of Next Meeting**

This is to be arranged.

Signed by .....Town Mayor 21<sup>st</sup> October 2019