

PENISTONE TOWN COUNCIL

Minutes of the Annual Town Council Meeting held on May 20th 2019 in the Council Chamber, Town Hall, Shrewsbury Rd. Penistone

Present: Cllrs. Barraclough, Mrs. Bradbury, Mrs. Millner Cutts, Hinchliff, Millner, Perkins, Mrs. Rusby, Trotman, Unsworth, Webber and Wood.

Also present the Town Clerk **K. Coulton**, **Amanda Hart** Finance Officer
Barnsley MBC Elected Members **Cllrs. Barnard, Wilson, Hand-Davis** and **Greenough** public and press.

New members were introduced and welcomed to the Town Council. Protocol to new members was explained when addressing the Mayor when elected.

NOTED

Cllr. Unsworth proposed a letter of thanks be sent to former members no longer representing the Town Council thanking them for their term in office.

AGREED

Ten minutes public participation were offered of which there was
NONE

1. Election of the Town Mayor for the 2019/20 municipal year

RESOLVED Cllr. Gill Millner.

Cllr. Mrs. Millner resumed her respective seat and continued to preside over the meeting.

Cllr. Mrs. Millner thanked members for electing her for the second successive year saying it was a great honour and privilege to have been elected again and welcomed the new members to the table and looked forward to working with them to the benefit of our community.

Cllr. Unsworth proposed a vote of thanks to **Cllr. Mrs. Millner** and **Cllr. Millner** as consort for their previous year in office and how they had been true ambassadors to the Town in the way they had carried out their duties and fulfilled their engagements with dignity and selflessness.

2. Apologies for absence –

Apologies were received from **Cllrs. Marsh** and **Kimbereley**

RESOLVED that the apologies were recorded.

3. Declarations of Personal or Prejudicial Interest

In accordance with Section 31 of the Local Government Act 2011

The Mayor invited declarations which **Cllrs Mrs. Bradbury**

Item 12c (Penistone Knitting Group) and **Cllrs. Hinchliff** and **Cutts** (Penistone Church Whites FC)

RESOLVED the interests were recorded.

4. Election of the Deputy Mayor for the municipal year 2019/20

RESOLVED Cllr. Hinchliff

5. Nomination of the Mayor Elect for the municipal year 2020/21

RESOLVED Cllr. Webber

SignedMayor June 17th 2019

6. Election of members to the following committees for the municipal year 2019/20

Leisure and Amenities

Cllr. Cutts, (Chair) Cllrs. Unsworth, Hinchliff, Kimberley and Trotman

Town Services

Cllr. Mrs. Rusby (Chair) Cllrs Hinchliff, Cutts, Mrs. Millner and Wood

Development and Regeneration

Cllr. Millner (Chair) Cllr. Kimberley (Vice Chair) Cllrs. Webber, Marsh, Barraclough and Perkins.

Town Clerks note: From the Annual Town Council meeting in May 2018 the minutes confirm **Cllr. Kimberley** was indeed nominated as Chair and

Cllr. Webber as Vice Chair, and needs to be corrected to: The committee structure is **Cllr. Kimberley (Chair) Webber Vice - Chair) Millner, Marsh, Barraclough and Perkins.**

Finance and General Purposes

Cllr. Millner (Chair) Cllrs. Marsh, Mrs. Bradbury and Kimberley
Chairs and Vice Chairs of committees.

Planning

Cllr. Unsworth (Chair) Hinchliff (Vice Chair)

The Town Mayor is Ex-Officio on all committees

7. Appointment of representatives to the following boards

National School Trustees: **Cllrs. Marsh and Unsworth**

Samuel Wordsworth Charity: **Cllr. Hinchliff**

Yorkshire Local Councils Association: **Cllr. Unsworth**

Hoylandswaine Almshouses: **Cllr. Marsh.**

AGREED

8. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Mayor** accordingly

- a) Town Council Meeting held on April 15th 2019
- b) Planning Committee held on April 15th 2019
- c) Town Services Committee meeting held on April 11th 2019

9. Reports from Elected Members of Barnsley M.B.C.

Following the recent local elections there were no longer any Ward Councillors representing the Town Council, therefore Barnsley MBC Members

Cllr. Hand-Davis, Barnard, Wilson, Greenhough, Kitchen and Griffin however agreed to attend future Town Council meetings in some capacity to report on matters concerning Penistone East and West Wards.

NOTED

Signed.....Mayor June 17th 2019

Ward Members Reports Continued.

Cllr. Mrs. Bradbury commented on the proposed removal of dog waste bins and wished to strongly object to the proposal.

Cllr. Barnard stated that due to the changes to the way that waste is processed meant that separate bins for dog waste and general waste were no longer required. Since the new Barnsley Doncaster and Rotherham (B.D.R.) joint waste facility became fully operational the contents of both types of bins are processed together and turned into fuel pellets which eliminates the need to pay for land fill tax one of the major and increasing costs of waste disposal.

Barnsley MBC has conducted an audit of bins across the Borough and where bins of both types are in close proximity one will be removed. The audit has also established that some bins are very rarely used whilst others are always full and this will allow adjustments to the emptying schedule. Should any Town Councillors have concerns regarding any specific bin, forward the detail to him and he will ask Waste Management to review.

Cllr. Barnard was thanked for his report.

Cllr. Cutts asked if consideration could be given to an additional pedestrian crossing on High Street?

Cllr. Millner informed him this was part of the Principal Town Initiative.

NOTED

10. Correspondence.

The following items of correspondence were **NOTED**

- a) Rural Services Network 16/4/19 sent via Email
- b) Rural Services Network 24/4/19 sent via Email
- c) Rural Services Network 30/4/19 sent via Email
- d) Love where you Live 22/3/19 sent via Email
- e) YLCA Branch representatives - **Cllr. Unsworth** agreed to be the Town Council representative. The Town Clerk agreed to inform YLCA accordingly.
- f) YLCA training seminars for new Councillors: Cllrs Perkins, Barraclough and Wood expressed an interest in attending
- g) Penistone Fairtrade
- h) Penistone Line Partnership A.G.M.minutes 2018

11. Leisure and Amenities Report.

Cllr. Cutts commented on the following:

Staffing: A training plan is being instigated, staff handbooks will be available for cashiers and other posts, this will form the basis for new and refresher training in future. First Aid training has been arranged for all staff who have not done this or are out of date.

Programme:

Film attendances have been as expected, several big films are booked over the next few weeks which should see good numbers attending.

Live Events – Recently numbers at live events have been disappointing, we have been reviewing this weekly however it is not clear what is causing this. Reports from bands say that festivals this summer are 20% down on numbers so far which does indicate a trend. Shows for later in the year are booking well.

Signed.....Mayor June 17th 2019

Leisure and Amenities Report continued

Marketing – The booklet is now available and the next will be out at Christmas. Display ads and Facebook post continue to be the mainstay of marketing over and above the regular methods, large banners on the side of the building have been trialed for selected shows

Lease: The lease has been approved by Barnsley MBC however has not been signed yet. The environmental study work continues with the onus being placed on the Paramount team to construct a plan. The outline has been forwarded to Barnsley MBC.

Building: The overarching plan has commenced however until guidance from Barnsley MBC has been received it is difficult to make a judgement where to commence.

Front Steps: Work is ongoing following a recent disappointment from the Stonemasons. Prior to completing the task investigations are being carried out to ensure regulations are up to date.

Cllr. Cutts was thanked for his report.

NOTED

12. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to agree the following:

- a) The General Account £ 29,413.25
- b) The Paramount Account £84,805.74

Cllr. Wood raised concern on the toilet and Christmas Light expenses.

Cllr. Unsworth proposed and it was agreed this matter is referred to a future meeting of the Town Services Committee to discuss.

- c) The following requests for grant funding were approved: Section 137
Penistone Knitting Group £250.00 subject to receipt of a further bank statement
Penistone Church Whites F.C. £250.00

13. Community Centre:

The **Town Clerk** stated that business generally was highly satisfactory. Work to complete the groundwork and landscaping was imminent.

NOTED

14. Penistone Neighbourhood Development Plan:

Cllr. Millner in the absence of **Cllr. Kimberley** commented that the final plan had been submitted and approved by Barnsley M.B.C. there had been a lot of hard work undertaken by Helen Willows and Cllr. Kimberley it is a very lengthy document as the examiner wanted all the mapping included within it. It is available on the N.D.P. webpage under the referendum section.

The referendum will be on the 11th July 2019 and it will require 50% of the vote in favour of the plan. The working group met to consider marketing ideas which are ongoing. Postal votes will go out week commencing June 17th so time is very limited. It is the time to work together to inform the public what the plan is about.

NOTED

Signed.....Mayor June 17th 2019

15. Parade and Gala 2019:

The Town Mayor stated that her charity for this year would be reported at the June meeting and the theme for this year would be fairy tales through the ages.

16. Adoption of a Media Policy:

Copies of the policy had been forwarded to members for perusal prior to the meeting
The purpose of the policy is to define the roles and responsibilities within Penistone Town Council for working with the press and media and deals with the day to day relationship between the Council and the media.

It is not the intention to curb freedom of speech or to enforce strict rules and regulations. The Council welcomes the opportunity to talk to the media and through them to debate issues in the public arena.

RESOLVED to adopt the document without amendment.

17. Town Council vacancy Thurlstone and Millhouse Green Ward

The Town Clerk explained that following the elections on May 2nd an uncontested seat in the Ward had arisen, creating a vacancy.

The Town Council had the power to fill the vacancy through the co-option process.

Following the closing date for nominations (May 15th) two applications for the vacancy had been received.

It was agreed to call a meeting on May 29th to choose the candidate.

18. Date and Time of the next meeting.

June 17th at 7.00 pm in the Town Hall, Shrewsbury Rd, Penistone.

Signed.....Mayor June 17th 2019

PENISTONE TOWN COUNCIL

Minutes of the meeting held on May 29th in St. Johns' Community Centre Penistone

Present: **Cllrs. Hinchliff, Rusby, Trotman, Barraclough, Kimberley, Webber, Marsh, Wood, Bradbury, Cutts and Unsworth**

1. Apologies for absence: **Cllrs. G. Millner** (Town Mayor) **A. Millner** and **Perkins**.
RESOLVED the apologies were accepted
2. Declarations of Personal or Prejudicial Interest: **Cllr. Hinchliff**
RESOLVED the declaration was recorded
3. Cooption of a Town Councillor to the vacant uncontested seat in the Thurlstone and Millhouse Green Ward.

Cllr. Barraclough proposed that due to the absence of the Town Mayor and the Deputy Mayor **Cllr Hinchliff** being related to one of the candidates, **Cllr. Webber** as Mayor Elect should chair the meeting.
AGREED.

The Town Clerk read out the letters of application from both candidates **Brenda Hinchliff** and **Wayne Chadburn**.

Following a secret ballot it was confirmed **Wayne Chadburn** the successful candidate. Two absent Councillors had voted by proxy with one abstaining.

Cllr. Webber on behalf of the Council asked **Cllr. Hinchlif** to relay the outcome to his wife and to convey thanks from the Council for all the sterling work and commitment she had given during her years of office.

Cllr. Webber confirmed letters would be written to all the retiring Councillors

Signed.....Mayor June 17th 2019

