



PENISTONE TOWN COUNCIL



BLOCK BOOKINGS FORM

FOR HIRE OF ROOMS WITHIN
ST JOHN'S COMMUNITY CENTRE, CHURCH STREET, PENISTONE, SHEFFIELD, S36 6AR
Tel: 01226 370088 Email: admin@penistonetowncouncil.gov.uk

NAME OF GROUP.....

DETAILS OF PERSON RESPONSIBLE FOR ARRANGING THE BOOKING:

Name.....

Address.....

Telephone..... Email.....

DETAILS OF GROUP/CLUB SECRETARY OR TREASURER WHERE INVOICE WILL BE SENT:

Name.....

Address.....

Telephone..... Email.....

REQUIREMENTS Please tick the appropriate boxes:

Main Hall Max Capacity 120, 142m² IT Room 49m² Bar Room 42m²

Lower Hall 89m² Room A 36m² Resource Centre

EXTRAS

Kitchen use Crockery/Boiler Tea/Coffee Number of Tables

EXACT TIME REQUIRED: From.....am/pm To.....am/pm

DATES REQUIRED:

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I/We have read and understood the emergency procedures and Conditions of Hire

Signature..... on behalf of

Organisation/Group..... Date.....